

MINUTES OF THE APRIL 25, 2024, A.C.C.D. BOARD MEETING

The monthly meeting of the Adams County Conservation District (District) Board of Directors (Board or BOD) was held on April 25, 2024, at the Adams County Agricultural and Natural Resources Center, 670 Old Harrisburg Road, Gettysburg, PA 17325 with a call-in option. Chair, Carl Keller, Jr. called the meeting to order at 7:31 PM. A quorum was met. The following were present in person or by phone (* if present via phone):

Carl Keller Jr., Chair/ Farm Director	Ed Wilkinson, Vice-chair/ Farm Director
Adam McClain, District Manager	Dave Benner, Farm Director
Commissioner Jim Martin, Commissioner Director	Rick Crouse, Public Director
Lindsey Bream, NRCS	Michelle Kirk, Treasurer/Farm Director*
Charlie Bennett, Public Director	Susan Landauer, Admin Spec/Board Secretary
Christopher Santore, DEP	

Adam McClain went over the additional measures the District is taking to maintain transparency: advertised in the Gettysburg Times that Board meetings may be held as virtual meetings, Board meeting agenda was posted in the District Office and on the County website, Board meeting call-in information was posted on the County website and the Ag Center entrance. To join this meeting by phone or for other means to provide public comment, the request must have been received by noon today. Request to join by phone: Michelle Kirk

Welcome and Roll Call: Chair, Carl Keller, Jr. welcomed all and a roll call was done by Adam McClain.

Public Comments: There were no comments from the public.

Additional Agenda Items and Flexibility of the Agenda Order: *Charlie Bennett moved to approve having flexibility of the agenda order. Ed Wilkinson seconded the motion. Motion carried.*

Approval of Minutes: *Dave Benner moved to approve the minutes of the March 28, 2024, BOD meeting. Ed Wilkinson seconded the motion. Motion carried.*

Treasurer's Report: *Dave Benner reviewed the Treasurer's report for March 2024, found everything to be in order, and recommended that it be filed for audit.*

Cooperating Agency Reports:

Natural Resources Conservation Service (NRCS) – Lindsey Bream, District Conservationist, highlighted the NRCS monthly report.

Department of Environmental Protection (DEP) – Christopher Santore, Conservation District Field Representative, highlighted the April 2024 DEP Conservation District Field Rep Talking Points.

Committee Reports:

Ag Center – Ed Wilkinson shared that the elevators were recently inspected and that BFPE inspected the fire extinguishers. Jeff Hydock is looking into fire extinguisher training provided by BFPE for staff.

Dirt, Gravel, Low Volume (DGLV) Roads Program:

Mount Hope Road, Hamiltonban Township (Low Volume) – Adam McClain shared that Hamiltonban Township is requesting an extension for this project due to recent rain affecting the timeline for completion. *Ed Wilkinson moved to approve the amendment to the contract with Hamiltonban Township for the Low Volume project to extend the completion deadline from April 30, 2024 to June 30, 2024. Charlie Bennett seconded the motion. Motion carried.*

Countywide Action Plan (CAP) Landowner Agreement: Adam McClain highlighted the CAP Landowner Agreement and recommended approval. *Dave Benner moved to approve the CAP Landowner Agreement with Longview Estates Property Owners Association. Commissioner Jim Martin seconded the motion. Motion carried.*

Longview Basin Retrofit Project: Adam McClain explained that quotes were requested from four companies and were received from two of them. *Ed Wilkinson moved to approve the Longview Basin Retrofit contract with Flyway Excavating in the amount of \$12,998. Commissioner Jim Martin seconded the motion. Motion carried.*

Service Agreement with NRG: *Rick Crouse moved to approve moving forward with NRG on an as needed basis and to preauthorize Ed Wilkinson and Adam McClain to call in for service or repairs as needed. Commissioner Jim Martin seconded the motion. Motion carried.*

Liability Insurance Applications: Adam McClain reviewed that the liability insurance coverage policy is up for renewal in June. He has been working with PCoRP, the same insurer used by the County of Adams, to see if they are able to insure the District. He will continue to pursue the PCoRP quote as well as pursuing a quote to continue with Astra.

Program/Staff Reports:

Administrative Specialist – Susan Landauer shared that the Spring 2024 seedling distribution was held April 11-13 and 8,100 trees and shrubs were distributed with the help of 80 volunteers. The response was overwhelming with 97% of the inventory ordered within the first 24 hours.

District Manager – Adam McClain shared information on the Resource Conservation Technician interviews, Conservation District Week, middle and high school Envirothons, Soil Quality Meeting, and May 23rd Budget and Finance Committee meeting. He also mentioned the Adams Rescue Mission will no longer be picking up recycling from the Ag Center and getting Waste Connections to provide a recycling dumpster would probably be the best option.

Director Comments:

Carl Keller, Jr. noted that SEK contacted him with a few questions regarding the annual audit. Charlie Bennett asked Adam to have Ricky Whitmore contact him about some questions regarding the rain gardens at the Gettysburg Church of the Brethren. Michelle Kirk thanked everyone for their well wishes and hopes to be in attendance at the next board meeting. Dave Benner thanked everyone for their condolences after his mother's passing.

Adjournment: Carl Keller, Jr. adjourned the meeting at 8:28 PM.

Respectfully submitted,



Susan Landauer, Administrative Specialist/Board Secretary
Adams County Conservation District