

CJAB Technology Meeting

Meeting Minutes

Date | time 5/9/2024 2:00 PM | *Location* Teams Meeting

In Attendance – Richard Esenwine, Phil Walter, Chip Guise, Aleah Leonard, Omar Rayo-Vazquez, Lt. Kevin Miller, Eric Lenhart

Absent:

The Meeting Convened at 2:00 PM

Welcome

- ❖ Aleah asked the group if there was anyone else who should attend these meetings, and if anyone had any interest in participating as secretary so that we no longer had a need to record the meetings. No one did at this time.

Old Business

- ❖ Virtual Warrants Update – Rick shared that they are still moving along. Everyone who needs access has been added to the portal. It is still not live yet. The document consumer is handling the warrant images correctly and matching them to the records. It was found that the reporting function is only working in certain functions, and they are working on getting that straightened out. Yesterday they spoke about a training schedule. IT encrypted all of the servers yesterday. They are close!
- ❖ Case Management Systems Discussion (emphasis on notifications and alerts) – Eric spoke to their case management system in Probation, AP, to send text messages to people. He said it seems to work sometimes. The consensus was that all of our systems are so different, and we would not be able to integrate them or use the same systems. This topic will be closed.
- ❖ Training for outside attorneys on encryption – Training material was provided to the Bar for attorneys by Don. We have not had any issues since. This was a collaborative success!

New Business

- ❖ Miscellaneous Business – Any new initiatives/ideas?
 - None at this time.

Parking Lot

- ❖ HSB Courtroom Video Upgrade – This has successfully been completed and will be removed from the parking lot.
- ❖ Cyber Security Curriculum –
 - Omar shared that he recently completed a webinar on ways to prevent phishing, which comes down to training end users and providing materials. AI is a big component now, not everything is just a funny word or misspelling. The webinar seemed like a sales pitch for end user technology. Phil confirmed that this often happens.
 - Phil shared that Brooke has now started in IT as a business analyst and trainer. She is working on a program to train all departments in the County, Court, and elected. She started with smaller departments and is working towards the larger departments. Omar is working on training

outside entities and partners. IT will continue to focus on the inside departments.

- Aleah asked if departments could be shown in a report what end users are clicking on when they fail phishing exams; users have reported not knowing what they failed. Chip said this is possible, they can send an email to the “clickers” about what they failed on.
- ❖ Next Meeting – June 13, 2024
 - Aleah will send new invitations for 8/8, 10/10, and 12/12.

Close Meeting

Meeting Adjourned

Other Information

2024 Future Meetings:

June 13, 2024