

PROPOSED AGENDA, WEDNESDAY, OCTOBER 21, 2020:

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

Pledge of Allegiance

Minutes:

Approve the Minutes of the October 7, 2020 Commissioners' Meeting as presented.

Proclamations:

- **Chris Glatfelter Day** - October 1, 2020
- **Domestic Violence Awareness** – October 2020
- **Giving Spree** – November 5, 2020
- **Lights on After School** – October 22, 2020
- **Week Without Violence** – October 18-24, 2020
- **National Red Ribbon Week** – October 23 – 31, 2020
- **20th Adams County Medicine Take Back Day** – October 24, 2020

Public Comment:

*Individuals may listen to the meeting or comment during the public comment portion of the agenda by calling **1-415-655-0001, 132-798-3497#**. Any comments related to the agenda or county business are limited to 5 minutes and the individual is to state their name and address prior to commenting.*

Adams County Juvenile Probation Services:

Recommendation from Gale Kendall, Chief and after review by Solicitor Molly Mudd, that the Board of Commissioners approve the Juvenile Probation Services Grant Agreement with the Commonwealth of Pennsylvania, through the Juvenile Court Judges' Commission of the Office of General Counsel. The grant award of \$25,599.41 is payable to the County for the development and improvement of probation services for juveniles, pursuant to the Juvenile Act, 42 Pa. C.S.A. Section 6374. The Adams County Juvenile Justice System Enhancement Strategy Implementation Plan indicates that the grant funds will be used to contribute to the compensation of six (6) County Juvenile Probation Officers, for the period of July 1st, 2020 through June 30th, 2021. This grant requires no County match.

Law Library:

Recommendation by Briant Bohleke, Law Librarian, and after review by Solicitor Molly Mudd, that the Board of Commissioners appoint Chairman Randy Phiel to sign on behalf of the Board the 3-year Library Maintenance Agreement (No. 77792.0) with Thomson Reuters for the regular update of certain legal books in print format at a rate of \$5,297.00/month in 2021, \$5,562.00/month in 2022, and \$5,840.00/month in 2023. The effective date of this Agreement will be December 1st, 2020 and will expire on November 30th, 2023.

AGENDA, WEDNESDAY, OCTOBER 21, 2020

Page 2

Clerk of Courts:

Recommendation from Clerk of Courts Kelly Lawver, and after review by Solicitor Molly Mudd, that the Board of Commissioners execute the Film Scanning Quote with IMR Digital and the Costars Participation Addendum for the digital conversion of images into PDF/A files for permanent document retention. The term of the contract is for one (1) year through Oct 21, 2021. The cost of the contract is not a fixed-Price bid, but rather is calculated per image unit scanned, with estimated price per roll ranging from \$25.00 to \$70.00/per roll. The first \$2,000.00 has been budgeted for 2020. The remaining cost of the conversion will be paid for out of Automation Funds or Record Improvement Funds.

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the following:

- 2020-2021 Purchase of Service Agreements with: Substance Abuse Services, Inc. dba RASE Project and Alternative Rehabilitation Communities, Inc.
- Adoption Assistance Agreement with D.C & J.D. on behalf of D.Z. in the subsidy amount of \$690.00/month.

Tax Services:

Recommendation from Chief Assessor Susan Miller to approve the Disabled Veterans Real Property Tax Exemption for the following:

- Ronald L. Williams, 241 Knoxlyn Orrtanna Road, Gettysburg, PA, Parcel #20-E13-0036, located in Highland Township for his one (1) story home, with two (2) car attached garage, personal shed and .46 acres effective with the 2020-2021 School Taxes.
- Nelson R. Mills, 445 West Myrtle Street, Littlestown, PA, Parcel #27007-0010, located in Littlestown Borough for his one (1) story home, with one (1) car attached garage, personal shed and .31 acres, effective with the 2020-2021 School Taxes.
- Michael D. Wolfe, 1915 Carlisle Road, Aspers, PA, Parcel #29F05-0070A, located in Menallen Township for his Bi-level home, with one (1) car attached garage, personal shed and .45 acres, effective with the 2020-2021 School Taxes.
- Edward Lee Hale, 53 Stedtle Court, Littlestown, PA, Parcel #27004-0290, located in Littlestown Borough for his one (1) story home, with a two (2) car attached garage and .15 acres, effective with the 2020-2021 School Taxes.

AGENDA, WEDNESDAY, OCTOBER 21, 2020

Page 3

Planning:

Recommendation from Rebecca Moreland, Grants Coordinator, to approve and sign Resolution No. 15 of 2020 revising Resolution No. 11 of 2020 for the submission of the 2020 CDBG-CV Application to the Department of Community & Economic Development.

Tax Collector – Gettysburg Borough:

Approve the following:

- Accept the resignation of Brian Eastman, Gettysburg Borough Tax Collector, effective September 15, 2020
- Approve the appointment of Lisa A. Angstadt as the Gettysburg Borough Tax Collector, effective October 13, 2020

Department of Emergency Services:

Recommendation from Director Warren Bladen, and after review by Solicitor Molly Mudd, that the Board of Commissioners execute the U.S. Department of Homeland Security Federal Fiscal Year 2020 Emergency Management Performance Grant Agreement for grant funding in the amount of \$85,163.00. This PEMA grant will reimburse the County for expenditures on all-hazards emergency management capabilities during the performance period of October 1st, 2019 through September 30th, 2020. The Agreement will be effective from October 1st, 2019 through September 30th, 2022. A County match is required totaling 50% of the total project cost, or \$85,163.00.

Information Technology Department:

Recommendation from Philip Walter, CIO and after review by Solicitor Molly Mudd, that the Board of Commissioners sign and execute the Comcast Enterprise Services Sales Order Form, the First Amendment to Comcast Enterprise Services Master Services Agreement No. PA-22091143-CStad and the Comcast Enterprise Services Master Services Agreement. The term of the agreement is sixty (60) months. The cost of installing the fiber will be \$1,000.00. The monthly charges will be \$1,540.00 for the cost of service and \$69.90 for the cost of needed equipment, to be paid from the Contracted Services Fund.

Fund for Adams Investment & Recovery (FAIR):

Whereas Adams County has entered into a Contract for COVID-19 County Relief Block Grant funds with the Commonwealth of Pennsylvania, Department of Community & Economic Development, providing for financial aid to the County through Act 24 of 2020 and the Coronavirus Relief and Economic Security Act (the “CARES Act”) the following recommendations now being put forward by the Chair of the Community

AGENDA, WEDNESDAY, OCTOBER 7, 2020

Page 4

Fund for Adams Investment & Recovery (FAIR) cont'd:

Evaluation Team (CET), that the Board of Commissioners review and approve Sub-Recipient Agreements and award the following CARES grant monies to the Sub-Recipient(s) listed below in the amount so stated:

Personnel Report:

Courts:

- Operational Services: Note the employment of Melissa Goodwin, General Clerk, effective October 19, 2020
- MDJ Beauchat: Note the employment of Tamara Gail Boyd, General Clerk, effective October 19, 2020

Separation of Employment with permission to post:

- William Coffelt, Corrections Officer, effective October 14, 2020

Expenditures:

Approve the following expenditures for the period September 21, 2020 through October 2, 2020:

General Fund Total	\$ 1,324,984.40
General Fund	\$ 366,221.16
PCard Payment	\$ 225.75
Payroll – Week #42	\$ 958,537.49
Children & Youth Services	\$ 179,619.22
CDBG	\$ 97,319.00
Commissary Fund	\$ 355.41
Records Management	\$ 440.00
Hotel Tax Fund	\$ 122,734.90
Coroner VISA	\$ 100.00
COVID-19 County Relief	\$ 845,493.78
Capital Projects - Reserve	\$ 74,146.24
911 Fund	\$ 232,952.94
Internal Service Fund	\$ 260,039.03

Other Business:

Solicitor Mudd
Commissioner Qually
Commissioner Martin
Commissioner Phiel

AGENDA, WEDNESDAY, OCTOBER 7, 2020

Page 5

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment: