## COUNTY OF ADAMS PENNSYLVANIA

SINGLE AUDIT REPORT

YEAR ENDED DECEMBER 31, 2015

#### COUNTY OF ADAMS, PENNSYLVANIA SINGLE AUDIT REPORT YEAR ENDED DECEMBER 31, 2015

#### **CONTENTS**

|   | <u>Page</u> |
|---|-------------|
| Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards                        | 1-2         |
| Independent Auditors' Report on Compliance for Each Major Program, on Internal Control over Compliance Required by the Uniform Guidance and the Pennsylvania Department of Human Services Single Audit Supplement, and on the Schedule of |             |
| Expenditures of Federal Awards  | 3-6         |
| Schedule of Expenditures of Federal Awards  | 7-8         |
| Notes to Schedule of Expenditures of Federal Awards   | 9           |
| Independent Accountants' Report on Applying Agreed-Upon Procedures to the Financial Schedules and Exhibits Required by the Pennsylvania Department of Human Services  | 10-11       |
| Pennsylvania Department of Human Services Schedules and Exhibits  | 12-17       |
| Schedule of Findings and Questioned Costs   | 18-23       |
| Summary Schedule of Prior Audit Findings  | 24          |

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

County Commissioners County of Adams Gettysburg, Pennsylvania

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of COUNTY OF ADAMS, PENNSYLVANIA, as of and for the year ended December 31, 2015, and the related notes to the financial statements, which collectively comprise COUNTY OF ADAMS, PENNSYLVANIA's basic financial statements and have issued our report thereon dated September 28, 2016. Our report includes a reference to other auditors who audited the financial statements of the Adams County Industrial Development Authority and the Adams County Conservation District, as described in our report on COUNTY OF ADAMS, PENNSYLVANIA's financial statements. The financial statements of the Adams County Industrial Development Authority was not audited in accordance with *Government Auditing Standards*. This report does not include the results of the other auditors' testing of internal control over financial reporting or compliance and other matters that are reported on separately by those auditors.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered COUNTY OF ADAMS, PENNSYLVANIA's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of COUNTY OF ADAMS, PENNSYLVANIA's internal control. Accordingly, we do not express an opinion on the effectiveness of COUNTY OF ADAMS, PENNSYLVANIA's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs as Findings 2015-001 and 2015-002 that we consider to be material weaknesses.

## <u>Zelenkofske Axelrod LLC</u>

Page 2

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether COUNTY OF ADAMS, PENNSYLVANIA's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### County of Adams, Pennsylvania's Responses to Findings

COUNTY OF ADAMS, PENNSYLVANIA's responses to the findings identified in our audit are described in the accompanying schedule of findings and questioned costs. COUNTY OF ADAMS, PENNSYLVANIA's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

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ZELENKOFSKE AXELROD LLC

Harrisburg, Pennsylvania September 28, 2016

Page 3

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM,
ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE AND
THE PENNSYLVANIA DEPARTMENT OF HUMAN SERVICES SINGLE AUDIT SUPPLEMENT,
AND ON THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

County Commissioners County of Adams Gettysburg, Pennsylvania

#### Report on Compliance for Each Major Federal and Pennsylvania Department of Human Services Program

We have audited COUNTY OF ADAMS, PENNSYLVANIA's compliance with the types of compliance requirements described in the OMB *Compliance Supplement* and the Pennsylvania Department of Human Services ("DHS") *Single Audit Supplement* that could have a direct and material effect on each of COUNTY OF ADAMS, PENNSYLVANIA's major federal and DHS programs for the year ended December 31, 2015. COUNTY OF ADAMS, PENNSYLVANIA's major federal and DHS programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

#### Management's Responsibility

Management is responsible for compliance with the requirements of federal statutes, regulations, and the terms and conditions of its federal and DHS awards applicable to its federal and DHS programs.

#### Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of COUNTY OF ADAMS, PENNSYLVANIA's major federal and DHS programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles,* and *Audit Requirements for Federal Awards* (Uniform Guidance), and the Pennsylvania Department of Human Services *Single Audit Supplement.* Those standards, Uniform Guidance, and the Pennsylvania Department of Human Services *Single Audit Supplement* require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal and DHS program occurred. An audit includes examining, on a test basis, evidence about COUNTY OF ADAMS, PENNSYLVANIA's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal and DHS program. However, our audit does not provide a legal determination of COUNTY OF ADAMS, PENNSYLVANIA's compliance.

## <u>Zelenkofske Axelrod LLC</u>

Page 4

#### Basis for Qualified Opinion on the Major Federal Program Listed in the Table Below

As described in the accompanying schedule of findings and questioned costs, COUNTY OF ADAMS, PENNSYLVANIA did not comply with requirements regarding the following:

| Finding #                    | CFDA#  | Program (or Cluster) Name | Compliance Requirement  |
|------------------------------|--------|---------------------------|-------------------------|
| 2015-002                     | 93.658 | Foster Care – Title IV-E  | Reporting               |
| 2015-003<br>and 2015-<br>004 | 93.658 | Foster Care – Title IV-E  | Subrecipient Monitoring |

Compliance with such requirements is necessary, in our opinion, for COUNTY OF ADAMS, PENNSYLVANIA to comply with the requirements applicable to that program.

#### **Qualified Opinion on the Major Federal Program Listed in the Table Above**

In our opinion, except for the noncompliance described in the Basis for Qualified Opinion paragraph, COUNTY OF ADAMS, PENNSYLVANIA, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on the major federal program listed in the table above for the year ended December 31, 2015.

#### Unmodified Opinion on Each of the Other Major Federal and DHS Programs

In our opinion, COUNTY OF ADAMS, PENNSYLVANIA complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its other major federal and DHS programs identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs for the year ended December 31, 2015.

#### **Other Matters**

The COUNTY OF ADAMS, PENNSYLVANIA's responses to the noncompliance findings identified in our audit are described in the accompanying schedule of findings and questioned costs. The COUNTY OF ADAMS, PENNSYLVANIA's responses were not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the responses.

#### Report on Internal Control Over Compliance

Management of COUNTY OF ADAMS, PENNSYLVANIA, is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered COUNTY OF ADAMS, PENNSYLVANIA's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal and DHS program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal and DHS program and to test and report on internal control over compliance in accordance with the Uniform Guidance and the Pennsylvania Department of Human Services Single Audit Supplement, but not for the purpose of expressing an opinion on the effectiveness of internal control

## <u>Zelenkofske Axelrod LLC</u>

Page 5

over compliance. Accordingly, we do not express an opinion on the effectiveness of COUNTY OF ADAMS, PENNSYLVANIA's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal or DHS program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal or DHS program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal or DHS program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We identified certain deficiencies in internal control over compliance, as described by the accompanying schedule of findings and questioned costs as Findings 2015-002, 2015-003, and 2015-004 that we consider to be material weaknesses.

COUNTY OF ADAMS, PENNSYLVANIA's responses to the internal control over compliance findings identified in our audit are described in the accompanying schedule of findings and questioned costs. COUNTY OF ADAMS, PENNSYLVANIA's responses were not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the responses.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance and the Pennsylvania Department of Human Services *Single Audit Supplement*. Accordingly, this report is not suitable for any other purpose.

#### Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of COUNTY OF ADAMS, PENNSYLVANIA, as of and for the year ended December 31, 2015, and the related notes to the financial statements, which collectively comprise COUNTY OF ADAMS, PENNSYLVANIA's basic financial statements. We issued our report thereon dated September 28, 2016, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the COUNTY OF ADAMS, PENNSYLVANIA's basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards

Page 6

generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

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Harrisburg, Pennsylvania September 28, 2016

#### COUNTY OF ADAMS, PENNSYLVANIA SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED DECEMBER 31, 2015

| Federal Grantor/Pass-through Grantor   | Federal<br>CFDA<br><u>Number</u> | Program Name                              | County Fund       | Contract No.     | È  | ed)/Deferred<br>evenue<br>ber 31, 2014 |    | ederal<br>Grant<br>eceipts | <u>Exp</u> | penditures_      | Re | /(Deferred)<br>venue<br>er 31, 2015 | Payments to Subrecipients |
|--|----------------------------------|---|-------------------|------------------|----|--|----|----------------------------|------------|------------------|----|-------------------------------------|---------------------------|
| U.S. Department of Agriculture Food Distribution Cluster: PA Department of Agriculture | 10.568 Emergency Food A          | Assistance Program (Administrative Costs) | Block Grant       | N/A              | \$ | -                                      | \$ | 6,418                      | \$         | 9,098            | \$ | 2,680                               | \$ -                      |
| Total CFDA 10.568  |                                  |   |                   |                  |    |  |    | 6,418                      |            | 9,098            |    | 2,680                               |                           |
| PA Department of Agriculture<br>Total CFDA 10.569                                      | 10.569 Emergency Food A          | Assistance Program (Food Commodities)     |                   | 44112629         |    | <u>-</u>                               | -  | 73,630<br>73,630           |            | 73,630<br>73,630 |    | <u>-</u>                            |                           |
| Total Food Distribution Cluster  |                                  |   |                   |                  |    | =                                      |    | 80,048                     |            | 82,728           |    | 2,680                               | <u></u> _                 |
| Total U.S. Department of Agriculture   |                                  |   |                   |                  | \$ |  | \$ | 80,048                     | \$         | 82,728           | \$ | 2,680                               | \$ -                      |
| U.S. Department of Defense   |                                  |   |                   |                  |    |  |    |                            |            |                  |    |                                     |                           |
| Direct Payments<br>Total CFDA 12.112   | 12.112 Payments to State         | s in Lieu of Real Estate Taxes            | General Fund      | N/A              | \$ |  | \$ | 33,633<br>33,633           | \$         | 33,633<br>33,633 | \$ | <u>-</u>                            | \$ -                      |
| Total U.S. Department of Defense   |                                  |   |                   |                  | \$ |  | \$ | 33,633                     | \$         | 33,633           | \$ |                                     | \$ -                      |
| U.S. Department of Housing and Urban<br>Development                                    |                                  |   |                   |                  |    |  |    |                            |            |                  |    |                                     |                           |
| PA Department of Community and Economic  | 14.228 Community Develo          | opment Block Grant 2010                   | CDBG              | C000050350       | \$ | (40,137)                               | \$ | 75,836                     | \$         | 35,699           | \$ | -                                   | \$ -                      |
| Development PA Department of Community and Economic Development                        | 14.228 Community Develo          | opment Block Grant 2011                   | CDBG              | C000052048       |    | (93,245)                               |    | 103,726                    |            | 10,481           |    | -                                   | -                         |
| PA Department of Community and Economic Development                                    | 14.228 Community Develo          | opment Block Grant 2012                   | CDBG              | C000052861       |    | -                                      |    | 115,008                    |            | 115,008          |    | -                                   | -                         |
| PA Department of Community and Economic Development                                    | 14.228 Community Develo          | opment Block Grant 2013                   | CDBG              | C000057612       |    | (2,663)                                |    | 22,398                     |            | 52,658           |    | 32,923                              | -                         |
| Total CFDA 14.228  |                                  |   |                   |                  |    | (136,045)                              |    | 316,968                    |            | 213,846          |    | 32,923                              |                           |
| PA Department of Community and Economic<br>Development                                 | 14.231 Emergency Shelte          | r Grants Program                          | Emergency Shelter | C000062464       |    | (43,697)                               |    | 162,174                    |            | 118,477          |    | -                                   | -                         |
| Total CFDA 14.231  |                                  |   |                   |                  |    | (43,697)                               |    | 162,174                    |            | 118,477          |    |                                     |                           |
| Total U.S. Department of Housing<br>and Urban Development                              |                                  |   |                   |                  | \$ | (179,742)                              | \$ | 479,142                    | \$         | 332,323          | \$ | 32,923                              | \$ -                      |
| U.S. Department of Justice   |                                  |   |                   |                  |    |  |    | <del></del>                |            | <del></del> -    |    | <del></del> -                       | <del></del>               |
| PA Commission on Crime and Delinquency   | 16.575 Crime Victim Assis        | stance                                    | General           | 2013-2014-VF-05- | \$ | (18,122)                               | \$ | 51,381                     | \$         | 56,505           | \$ | 23,246                              | \$ -                      |
| Total CFDA 16.575  |                                  |   |                   | 24357            |    | (18,122)                               |    | 51,381                     |            | 56,505           |    | 23,246                              |                           |
| PA Commission on Crime and Delinquency   | 16.588 STOP Violence Ag          | ainst Women Grant                         | General           | 2013/2014-VA-07- |    | (95,751)                               |    | 209,011                    |            | 125,000          |    | 11,740                              | -                         |
| Total CFDA 16.588  |                                  |   |                   | 23837-3          | -  | (95,751)                               |    | 209,011                    |            | 125,000          |    | 11,740                              | -                         |
| Direct Payments  | 16.606 State Criminal Alie       | en Assistance                             | General           | N/A              |    |  |    | 20,454                     |            | 20,454           |    |                                     |                           |
| Total CFDA 16.606  |                                  |   |                   |                  |    | =                                      |    | 20,454                     |            | 20,454           |    |                                     |                           |
| PA Commission on Crime and Delinquency<br>Total CFDA 16.738                            | 16.738 Edward Byrne Mei          | morial Justice Assistance                 | General           | 22913            |    | -                                      |    | 62,893<br>62,893           |            | 76,223<br>76,223 |    | 13,330<br>13,330                    |                           |
| Total U.S. Department of Justice   |                                  |   |                   |                  | \$ | (113,873)                              | \$ | 343,739                    | \$         | 278,182          | \$ | 48,316                              | \$ -                      |

<sup>\*</sup> Denotes Program Tested as Major

#### COUNTY OF ADAMS, PENNSYLVANIA SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED) FOR THE YEAR ENDED DECEMBER 31, 2015

|  |  | FOR THE YEAR END       | DED DECEMBER 31, 2015 |  |                              |                       |  |                              |
|--|--|------------------------|-----------------------|--|------------------------------|-----------------------|--|------------------------------|
| Federal Grantor/Pass-through Grantor   | Federal CFDA Number Program Name   | County Fund            | Contract No.          | (Accrued)/Deferred<br>Revenue<br>December 31, 2014 | Federal<br>Grant<br>Receipts | Expenditures          | Accrued/(Deferred) Revenue December 31, 2015 | Payments to<br>Subrecipients |
| U.S. Department of Transportation  | <del></del>  |                        |                       |  |                              |                       |  |                              |
|  |  |                        |                       |  |                              |                       |  |                              |
| Highway Planning and Construction Cluster:<br>PA Department of Transportation              | 20.205 Highway and Planning Construction   | Liquid Fuels           | 08A049 and 089479     | \$ (29,724)  | \$ 124,739                   | \$ 207,497            | \$ 112,482                                   | \$ -                         |
| PA Department of Transportation<br>Total CFDA 20.205 Highway Planning & Constru            | 20.205 Highway and Planning Construction clion Cluster                           | General Fund           | N/A                   | (29,724)   | 78,120<br>202,859            | 121,174<br>328,671    | 43,054<br>155,536                            | <u> </u>                     |
| PA Department of Emergency Services  | 20.703 Interagency Hazardous Material Public Sector Training and Planning Grants | Hazardous<br>Materials | N/A                   | 7,780  | _                            | 15,241                | 7,461  | -                            |
| Total CFDA 20.703  |  |                        |                       | 7,780  |                              | 15,241                | 7,461  |                              |
| Total U.S. Department of Transportation  |  |                        |                       | \$ (21,944)  | \$ 202,859                   | \$ 343,912            | \$ 162,997                                   | \$ -                         |
| U.S. Department of Health and Human Services   |  |                        |                       |  |                              |                       |  |                              |
| TANF Cluster:<br>PA Department of Human Services<br>Total CFDA 93.558 TANF Cluster         | 93.558 Temporary Assistance for Needy Families                                   | Children & Youth       | N/A                   | \$ (72,245)<br>(72,245)                            | \$ 236,137<br>236,137        | \$ 228,331<br>228,331 | \$ 64,439<br>64,439                          | \$ 228,331<br>228,331        |
| PA Department of Human Services<br>Total CFDA 93.563                                       | 93.563 Child Support Enforcement Title IV-D & Incentives                         | Domestic Relations     | 4100053446            | (158,692)<br>(158,692)                             | 869,105<br>869,105           | 978,351<br>978,351    | * 267,938<br>267,938                         | <u>-</u>                     |
| PA Department of Human Services<br>Total CFDA 93.645                                       | 93.645 Child Welfare Services Title IV-B   | Children & Youth       | N/A                   | <u> </u>   | 62,293<br>62,293             | 124,587<br>124,587    | 62,294<br>62,294                             | <u> </u>                     |
| PA Department of Human Services<br>Total CFDA 93.556                                       | 93.556 Caseworker Visit Formula Grant  | Children and Youth     | N/A                   | <u> </u>   | 3,714<br>3,714               | 3,714<br>3,714        | <del>-</del>                                 | <u> </u>                     |
| PA Department of Human Services<br>Total CFDA 93.658                                       | 93.658 Foster Care Title IV-E  | Children & Youth       | N/A                   | (262,987)  | 512,955<br>512,955           | 567,945<br>567,945    | 317,977<br>317,977                           | 109,783<br>109,783           |
| PA Department of Human Services<br>Total CFDA 93.659                                       | 93.659 Adoption Assistance   | Children & Youth       | N/A                   | (171,955)<br>(171,955)                             | 375,391<br>375,391           | 397,344<br>397,344    | 193,908<br>193,908                           | <u> </u>                     |
| PA Department of Human Services<br>Total CFDA 93.667                                       | 93.667 Social Services Block Grant Title XX                                      | Children & Youth       | N/A                   |  | 25,733<br>25,733             | 51,465<br>51,465      | 25,732<br>25,732                             | <u> </u>                     |
| PA Department of Human Services<br>Total CFDA 93.674                                       | 93.674 Chafee Foster Care Independence Program Title IV-E                        | Children & Youth       | N/A                   | (7,099)<br>(7,099)                                 | 20,185<br>20,185             | 27,284<br>27,284      | 14,198<br>14,198                             |                              |
| PA Department of Human Services<br>Total CFDA 93.090                                       | 93.090 Guardianship Assistance   | Children & Youth       | N/A                   | (17,344)<br>(17,344)                               | 33,544<br>33,544             | 25,590<br>25,590      | 9,390<br>9,390                               |                              |
| Medicaid Cluster:<br>PA Department of Human Services<br>Total CFDA 93.778 Medicaid Cluster | 93.778 Medical Assistance Program  | Children & Youth       | N/A                   | (2,637)<br>(2,637)                                 | 4,673<br>4,673               | 4,017<br>4,017        | 1,981<br>1,981                               | <u> </u>                     |
| Total U.S. Department of Health and Human Services   |  |                        |                       | \$ (692,959)                                       | \$ 2,143,730                 | \$ 2,408,628          | \$ 957,857                                   | \$ 338,114                   |
| U.S. Department of Homeland Security PA Department of Emergency Services Total CFDA 97.042 | 97.042 Emergency Management Performance Grants                                   | General                | PEMA 2015-047         | \$ -   | \$ 74,069<br>74,069          | \$ 74,069<br>74,069   | \$ <u>-</u>                                  | \$ -                         |
| Total U.S. Department of Homeland Security   |  |                        |                       | \$ -   | \$ 74,069                    | \$ 74,069             | \$ -   | \$ -                         |
| Total Federal Awards   |  |                        |                       | \$ (1,008,518)                                     | \$ 3,357,220                 | \$ 3,553,475          | \$ 1,204,773                                 | \$ 338,114                   |

<sup>\*</sup> Denotes Program Tested as Major

#### COUNTY OF ADAMS, PENNSYLVANIA NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED DECEMBER 31, 2015

#### NOTE 1: REPORTING ENTITY

The County of Adams, Pennsylvania (the "County") as the reporting entity for financial reporting purposes is defined in Note 1 to the County's financial statements. For purposes of preparing the Schedule of Expenditures of Federal Awards, the County's reporting entity differs from that used for financial purposes, in that awards received and expended, if any, by the following entities are excluded:

- Adams County Industrial Development Authority
- Adams County Conservation District

Direct awards pertaining to these entities have been excluded from the accompanying schedules principally because the County is not directly involved in maintaining the accounting records or systems of internal accounting and administrative controls for these entities. Where applicable, these entities have arranged for the issuance of separate Single Audit Reports containing their audited financial statements and schedule of expenditures of federal awards and all required audit reports.

Except as indicated above, the accompanying Schedule of Expenditures of Federal Awards present the activity of all federal award programs of the County.

#### NOTE 2: BASIS OF ACCOUNTING

The accompanying schedules of awards are presented using the modified accrual basis of accounting, which is described in Note 1 to the County's financial statements. The County did not use the 10% de minimis indirect cost rate.

#### NOTE 3: RISK-BASED AUDIT APPROACH

The 2015 threshold for determining Type A programs is \$750,000. The County's one Type A program was audited as major.

The following Type B Program was audited as major for coverage:

<u>CFDA</u> Program93.658 Foster Care – Title IV-E

The amount expended under programs audited as major federal programs for the year ended December 31, 2015, totaled \$1,546,296 or 43.52% of total federal awards.

Page 10

## INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES TO THE FINANCIAL SCHEDULES AND EXHIBITS REQUIRED BY THE PENNSYLVANIA DEPARTMENT OF HUMAN SERVICES

County Commissioners County of Adams Gettysburg, Pennsylvania

We have performed the procedures enumerated below, which were agreed to by the Commonwealth of Pennsylvania, Department of Human Services ("DHS") and COUNTY OF ADAMS, PENNSYLVANIA, solely to assist you with respect to the financial schedules and exhibits required by the DHS *Single Audit Supplement* for the fiscal year ended June 30, 2015 and calendar year ended December 31, 2015. The COUNTY OF ADAMS PENNSYLVANIA's management is responsible for the financial schedules and exhibits required by the DHS *Single Audit Supplement*. This engagement to apply agreed-upon procedures was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of DHS and the management of COUNTY OF ADAMS, PENNSYLVANIA. Consequently, we make no representation regarding the sufficiency of the procedures described below, either for the purpose for which this report has been requested, or for any other purpose.

The procedures and associated findings are as follows:

a) We have verified by comparison of the amounts and classifications that the supplemental financial schedules listed below, which summarize amounts reported to DHS for fiscal year ended June 30, 2015 and calendar year ended December 31, 2015, have been accurately compiled based on the audited books and records of the COUNTY OF ADAMS, PENNSYLVANIA. We have also verified by comparison to the example schedules that these schedules are presented, at a minimum, at the level of detail and in the format required by the DHS Single Audit Supplement pertaining to this period.

|                                      | Exhibit       | Referenced   |
|--------------------------------------|---------------|--|
| Program Name                         | <u>Number</u> | Schedule/Exhibit   |
| Title IV-D Child Support Enforcement | A-1(a)        | Summary of Expenditures  |
|                                      | A-1(b)        | PASCES OCSE 157 Data Reliability Validation                                    |
|                                      | A-1(c)        | Comparison of Reported Incentives to Incentives on Deposit                     |
|                                      | A-1(d)        | Comparison of Single Audit Title IV-D Account with Reported Title IV-D Account |
| Combined Homeless Assistance         | XIX(a) NBG    | Schedule of Revenues and Expenditures  |

b) We have inquired of management regarding adjustments of reported revenues and expenditures, which were not reflected on the reports submitted to DHS for the period in question.

Page 11

- c) In regard to the Reconciliation Schedule included as Exhibit XX, we have performed the following procedures:
  - 1. Agreed the expenditure amounts listed on the Reconciliation Schedule under the "Federal Expenditures per the SEFA" column to the audited Schedule of Expenditures of Federal Awards ("SEFA").
  - 2. Agreed the receipt amounts listed on the Reconciliation Schedule under the "Federal Awards Received per the audit confirmation reply from Pennsylvania" column to the subrecipient Federal amounts that were reflected in the audit confirmation reply from the Commonwealth of Pennsylvania Office of Budget, Comptroller Operations.
  - 3. Recalculated the amounts listed under the "Difference" column and the "% of Difference" column.
  - 4. Agreed the amounts listed under the "Difference" column to the audited books and records of the County.
  - 5. Agreed the "Detailed Explanation of the Differences" to the audited books and records of the County.
- d) The processes noted in (a) through (c) above disclosed that no adjustments and/or findings were necessary.

We were not engaged to, and did not conduct an audit, the objective of which would be the expression of an opinion on the financial schedules and exhibits. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Adams County Commissioners and the Pennsylvania Department of Human Services and is not intended to be and should not be used by anyone other than those specified parties.

Zelenhofshe Axeliod LLC

ZELENKOFSKE AXELROD LLC

Harrisburg, Pennsylvania September 28, 2016

#### COUNTY OF ADAMS, PENNSYLVANIA SUMMARY OF EXPENDITURES - TITLE IV-D CHILD SUPPORT ENFORCEMENT PROGRAM FOR THE FISCAL YEAR ENDED JUNE 30, 2015

|   |                | Sin         | gle Audit Expenditure | es         |                    |                | R           | eported Expenditures |            |                    |              | Single Au   | dit Over(Under) Rep | oorted     |                    |
|---|----------------|-------------|-----------------------|------------|--------------------|----------------|-------------|----------------------|------------|--------------------|--------------|-------------|---------------------|------------|--------------------|
|   | (A)            | (B)         | (C)                   | (D)        | (E)<br>Amount Paid | (A)            | (B)         | (C)                  | (D)        | (E)<br>Amount Paid | (A)          | (B)         | (C)                 | (D)        | (E)<br>Amount Paid |
| Calendar Quarter Ended 9/30/14                      | <u>Total</u>   | Unallowable | Net (A-B)             | FFP        | (C x D)            | <u>Total</u>   | Unallowable | Net (A-B)            | FFP        | (C x D)            | <u>Total</u> | Unallowable | Net (A-B)           | FFP        | (C x D)            |
| Salary/Overhead (Exclude Blood Tests)<br>Fees/Costs | \$ 369,410     | \$ 11,563   | \$ 357,847            | 66%<br>66% | \$ 236,179         | \$ 369,410     | \$ 11,563   | \$ 357,847           | 66%<br>66% | \$ 236,179         | \$ -         | - \$        | \$ -                | 66%<br>66% | \$ -               |
| Interest/Program Income                             | 21,394         | 681         | 20,713                | 66%        | 13,671             | 21,394         | 681         | 20,713               | 66%        | 13,671             | -            | -<br>-      | -                   | 66%        | -                  |
| Blood Testing Fees                                  | 550            |             | 550                   | 66%        | 362                | 550            |             | 550                  | 66%        | 362                |              | <u> </u>    |                     | 66%        |                    |
| Subtotal (1-2-3-4)                                  | 347,465        | 10,882      | 336,583               | -          | 222,145            | 347,465        | 10,882      | 336,583              | -          | 222,145            | -            | -           | -                   | -          | -                  |
| Blood Testing<br>ADP                                | 896            | -           | 896                   | 66%<br>66% | 591                | 896            | -           | 896                  | 66%<br>66% | 591                | -            | =           | -                   | 66%<br>66% | -                  |
| Net Total (5+6+7)                                   | \$ 348,361     | \$ 10,882   | \$ 337,479            | -          | \$ 222,736         | \$ 348,361     | \$ 10,882   | \$ 337,479           | -          | \$ 222,736         | \$ -         | s -         | \$ -                | -          | \$ -               |
| Net Total (5+0+7)                                   | 3 348,301      | \$ 10,882   | \$ 331,419            | -          | \$ 222,730         | 3 346,301      | \$ 10,002   | 3 331,419            | -          | \$ 222,730         | φ            | <u> </u>    | 9 -                 | -          | 9                  |
| Calendar Quarter Ended 12/31/14                     |                |             |                       |            |                    |                |             |                      |            |                    |              |             |                     |            |                    |
| Salary/Overhead (Exclude Blood Tests)               | \$ 342,504     | \$ 11,722   | \$ 330,782            | 66%        | \$ 218,316         | \$ 342,504     | \$ 11,722   | \$ 330,782           | 66%        | \$ 218,316         | \$ -         | · \$ -      | \$ -                | 66%        | \$ -               |
| Fees/Costs  | 1              | -           | 1                     | 66%        | 1                  | 1              | -           | 1                    | 66%        | 1                  | -            | -           | -                   | 66%        | -                  |
| Interest/Program Income<br>Blood Testing Fees       | 14,513<br>227  | 502         | 14,011<br>227         | 66%<br>66% | 9,247<br>149       | 14,513<br>227  | 502         | 14,011<br>227        | 66%<br>66% | 9,247<br>149       | _            | · -         | -                   | 66%<br>66% | -                  |
| Subtotal (1-2-3-4)                                  | 327,763        | 11,220      | 316,543               | -          | 208,919            | 327,763        | 11,220      | 316,543              | -          | 208,919            |              |             |                     | 00%        |                    |
| Blood Testing                                       | 579            | 11,220      | 579                   | 66%        | 382                | 579            | 11,220      | 579                  | 66%        | 382                | -            | -<br>-      | -                   | 66%        | -                  |
| ADP   |                |             |                       | 66%        | <u></u> _          |                |             |                      | 66%        |                    |              | <u> </u>    |                     | 66%        |                    |
| Net Total (5+6+7)                                   | \$ 328,342     | \$ 11,220   | \$ 317,122            | -          | \$ 209,301         | \$ 328,342     | \$ 11,220   | \$ 317,122           | -          | \$ 209,301         | \$ -         | \$ -        | \$ -                | -          | \$ -               |
| Calendar Quarter Ended 3/31/15                      |                |             |                       |            |                    |                |             |                      |            |                    |              |             |                     |            |                    |
| Salary/Overhead (Exclude Blood Tests)               | \$ 406,060     | \$ 14,300   | \$ 391,760            | 66%        | \$ 258,562         | \$ 406,060     | \$ 14,300   | \$ 391,760           | 66%        | \$ 258,562         | \$ -         | · \$ -      | s -                 | 66%        | s -                |
| Fees/Costs  | 1              | -           | 1                     | 66%        | 1                  | 1              | -           | 1                    | 66%        | 1                  | -            |             | -                   | 66%        | -                  |
| Interest/Program Income                             | 16,943         | 590         | 16,353                | 66%        | 10,793             | 16,943         | 590         | 16,353               | 66%        | 10,793             | -            | -           | -                   | 66%        | -                  |
| Blood Testing Fees                                  | 549            |             | 549                   | 66%        | 362                | 549            |             | 549                  | 66%        | 362                |              | <u> </u>    |                     | 66%        |                    |
| Subtotal (1-2-3-4)                                  | 388,567<br>284 | 13,710      | 374,857<br>284        | 66%        | 247,406<br>188     | 388,567<br>284 | 13,710      | 374,857              | 66%        | 247,406<br>188     | -            | -           | -                   | 66%        | -                  |
| Blood Testing<br>ADP                                | 284            | -           | 284                   | 66%        | 188                | 284            | -           | 284                  | 66%        | 188                | -            |             | -                   | 66%        | -                  |
| Net Total (5+6+7)                                   | \$ 388,851     | \$ 13,710   | \$ 375,141            | -          | \$ 247,594         | \$ 388,851     | \$ 13,710   | \$ 375,141           | -          | \$ 247,594         | \$ -         | \$ -        | \$ -                | -          | \$ -               |
| Calendar Quarter Ended 6/30/15                      |                |             |                       |            |                    |                |             |                      |            |                    |              |             |                     |            |                    |
| Salary/Overhead (Exclude Blood Tests)               | \$ 354,855     | \$ 11,660   | \$ 343,195            | 66%        | \$ 226,509         | \$ 354,855     | \$ 11,660   | \$ 343,195           | 66%        | \$ 226,509         | s -          | e           | \$ -                | 66%        | s -                |
| Fees/Costs  | 3 334,633<br>1 | 5 11,000    | 3 343,193<br>1        | 66%        | \$ 220,309<br>1    | 3 334,033<br>1 | \$ 11,000   | 3 343,193<br>1       | 66%        | 3 220,309          |              | ·           |                     | 66%        |                    |
| Interest/Program Income                             | 17,232         | 575         | 16,657                | 66%        | 10,994             | 17,232         | 575         | 16,657               | 66%        | 10,994             | -            | -           | -                   | 66%        | -                  |
| Blood Testing Fees                                  | 924            |             | 924                   | 66%        | 610                | 924            |             | 924                  | 66%        | 610                |              | <u> </u>    |                     | 66%        |                    |
| Subtotal (1-2-3-4)                                  | 336,698        | 11,085      | 325,613               | -          | 214,904            | 336,698        | 11,085      | 325,613              | -          | 214,904            | -            | -           | -                   | -          | -                  |
| Blood Testing                                       | 398            | -           | 398                   | 66%        | 263                | 398            | -           | 398                  | 66%        | 263                | -            | =           | -                   | 66%        | -                  |
| ADP   | <del></del>    | <del></del> |                       | 66%        | <del></del>        | <del></del>    | <del></del> | <del></del>          | 66%        | <del></del>        | <del></del>  | <u> </u>    | <del></del>         | 66%        | <del></del>        |
| Net Total (5+6+7)                                   | \$ 337,096     | \$ 11,085   | 326,011               | -          | \$ 215,167         | \$ 337,096     | \$ 11,085   | \$ 326,011           | -          | \$ 215,167         | \$ -         | · \$ -      | \$ -                | -          | \$ -               |

County: Adams County Year Ended: 2015

|  | Number of | Case     |
|--|-----------|----------|
|  | Cases     | Problems |
| OCSE 157 Report Line Number  | Reviewed  | Found    |
| Line # 1- IV-D Cases Open at the End of the Fiscal Year (12/31/15)           | 5         | None     |
| Line #2- IV-D Cases Open at the End of the Fiscal Year with Support Orders   |           |          |
| Established (Financial or Medical)   | 5         | None     |
| Line #5- Children in IV-D Cases Open at the End of the Fiscal Year Who Were  |           |          |
| Born Out of Wedlock  | 5         | None     |
| Line #6- Children in IV-D Cases Open During or at the End of the Fiscal Year |           |          |
| With Paternity Established or Acknowledged                                   | 5         | None     |
| Line #24- Total Amount of Current Support Due for the Fiscal Year (for IV-D  |           |          |
| cases, excluding emancipated children)                                       | 5         | None     |
| Line #25-Total Amount of Support Disbursed as Current Support During the     |           |          |
| Fiscal Year (for IV-D cases, excluding emancipated children)                 | 5         | None     |
|  |           |          |
| Line #28- Cases with Arrears Due During the Fiscal Year (1/1/15-12/31/15)    | 5         | None     |
| Line #29- Cases Paying Toward Arrears During the Fiscal Year (1/1/15-        |           |          |
| 12/31/15)  | 5         | None     |

#### Exhibit A-1(c)

## COUNTY OF ADAMS, PENNSYLVANIA CHILD SUPPORT ENFORCEMENT COMPARISON OF REPORTED INCENTIVES TO INCENTIVES ON DEPOSIT FOR THE FISCAL YEAR ENDED JUNE 30, 2015

| Month                              | MSE<br>Incentive Paid Cost Worksheet<br>Ending Incentive Balance | Audited Title IV-D Account Incentive Balance | Type of Account Structure            |
|------------------------------------|--|--|--------------------------------------|
| June 30, 2014                      | \$ 671,335   | \$ 671,335                                   |                                      |
| 1st Quarter (7/1/2014-9/30/2014)   | 707,221  | 707,221                                      |                                      |
| 2nd Quarter (10/1/2014-12/31/2014) | 743,292  | 743,292                                      | ( ) Separate Bank Account            |
| 3rd Quarter (1/1/2015-3/31/2015)   | 795,212  | 795,212                                      | ( ) Restricted Fund - General Ledger |
| 4th Quarter (4/1/2015-6/30/2015)   | 825,919  | 825,919                                      | ( X ) Other:                         |

Note: Do not include income received from interest or Medical Incentives.

#### Exhibit A-1(d)

# COUNTY OF ADAMS, PENNSYLVANIA CHILD SUPPORT ENFORCEMENT COMPARISON OF SINGLE AUDIT TITLE IV-D ACCOUNT WITH REPORTED TITLE IV-D ACCOUNT FOR THE YEAR ENDED DECEMBER 31, 2015

|                                    |    | Single    |             | Single     |       |          |  |  |  |
|------------------------------------|----|-----------|-------------|------------|-------|----------|--|--|--|
|                                    |    | Audit     |             | Reported   | А     | udit     |  |  |  |
|                                    | Т  | ITLE IV-D | Т           | TITLE IV-D | Over/ | (Under)  |  |  |  |
|                                    |    | Account   |             | Account    |       | oorted   |  |  |  |
|                                    |    |           |             |            |       |          |  |  |  |
| Balance at January 1               | \$ | 783,972   | \$          | 783,972    | \$    | -        |  |  |  |
| Receipts:                          |    |           |             |            |       |          |  |  |  |
| Reimbursements                     |    | 910,050   |             | 910,050    | -     |          |  |  |  |
| Incentives                         |    | 153,709   |             | 153,709    |       | -        |  |  |  |
| Title XIX Incentives               |    | 2,481     |             | 2,481      |       | -        |  |  |  |
| Interest                           |    | 2,411     |             | 2,411      |       |          |  |  |  |
| Program Income                     |    | 60,640    |             | 60,640     |       |          |  |  |  |
| Genetic Testing Costs              |    | 2,446     |             | 2,446      |       |          |  |  |  |
| Maintenance of Effort (MOE) Other: |    | <u> </u>  |             |            | -     | <u> </u> |  |  |  |
| Other.                             |    |           |             |            |       |          |  |  |  |
| Total Receipts                     | \$ | 1,131,737 | \$          | 1,131,737  | \$    |          |  |  |  |
| Intra-fund Transfers - In          |    | 1,066,257 |             | 1,066,257  |       |          |  |  |  |
| Funds Available                    | \$ | 2,981,966 | \$          | 2,981,966  | \$    |          |  |  |  |
| Disbursements:                     |    |           |             |            |       |          |  |  |  |
| Transfers to General Fund          |    | 35,000    |             | 35,000     |       | _        |  |  |  |
| Vendor Payments                    | -  | 1,043,874 |             | 1,043,874  |       | _        |  |  |  |
| Bank Charges                       |    | -         | -           | -          |       |          |  |  |  |
| Other:                             |    |           |             |            |       |          |  |  |  |
| Other.                             |    |           |             |            | -     |          |  |  |  |
| Total Disbursements                | \$ | 1,078,874 | \$          | 1,078,874  | \$    | _        |  |  |  |
|                                    |    | , ,       | <del></del> | .,,        | т     |          |  |  |  |
| Intra-fund Transfers - Out         |    | 1,066,257 |             | 1,066,257  |       |          |  |  |  |
| Balance at December 31             | \$ | 836,835   | \$          | 836,835    | \$    | -        |  |  |  |

The Title IV-D account consists of **two** accounts. Please indicate here the total number of accounts that make up the Title IV-D account.

The Title IV-D account is comprised of **two** checking, 0 savings, 0 CD, and 0 other accounts. Please indicate here the type of accounts that the Title IV-D account is comprised of.

County: Adams County

| Fiscal Year: 2015              |        |          | Bridge       | Cas   |       |    | Rental   |         | Emergency |         | Other Housing |       |        |
|--------------------------------|--------|----------|--------------|-------|-------|----|----------|---------|-----------|---------|---------------|-------|--------|
| 1 10001 1 0011 2010            | Admini | stration | Housing      | Manag | ement | As | sistance | Shelter |           | Support |               | Total |        |
| I. Total Allocation            |        |          |              |       |       |    |          |         |           |         |               | \$    | 93,894 |
| II. Tottal Expenditures        |        |          |              |       |       |    |          |         |           |         |               |       | -      |
| A. Personnel                   | \$     | -        | \$<br>66,075 | \$    | -     | \$ | -        | \$      | -         | \$      | -             |       | 66,075 |
| B. Operating                   |        | -        | 14,861       |       | -     |    | -        |         | -         |         | -             |       | 14,861 |
| C. Purchased Services          |        | -        | -            |       | -     |    | -        |         | 12,958    |         | -             |       | 12,958 |
| Subtotal of Total Expenditures |        | -        | 80,936       |       | -     |    | -        |         | 12,958    |         | -             |       | 93,894 |
| III. Revenues                  |        |          |              |       |       |    |          |         |           |         |               |       |        |
| A. Client Fees                 |        |          |              |       |       |    |          |         |           |         |               |       | -      |
| B. Other                       |        |          |              |       |       |    |          |         |           |         |               |       | -      |
| Subtotal Revenues              |        | -        | -            |       | -     |    | -        |         | -         |         | -             |       | -      |
| IV. DPW Reimbursement          |        |          |              |       |       |    |          |         |           |         |               |       | -      |
| A. State HAP Funding           |        | -        | 80,936       |       | -     |    | -        |         | 12,958    |         | -             |       | 93,894 |
| B. SSBG                        |        | -        | -            |       | -     |    | -        |         | -         |         | -             |       | -      |
| C. SABG                        |        | -        | -            |       | -     |    | -        |         | -         |         | -             |       | -      |
| Subtotal of DPW Reimbursement  | \$     | -        | \$<br>80,936 | \$    | -     | \$ | -        | \$      | 12,958    | \$      | -             |       | 93,894 |
| V. Unspent Allocation          |        |          |              |       |       |    |          |         |           |         |               | \$    | -      |

#### COUNTY OF ADAMS, PENNSYLVANIA RECONCILIATION SCHEDULE FOR THE YEAR ENDED DECEMBER 31, 2015

Federal Awards Received per the audit confirmation

|  |          |       | Federal<br>Expenditures | audit confirmation<br>reply from |             | % of       |   |
|--|----------|-------|-------------------------|----------------------------------|-------------|------------|---|
| CFDA Name  | CFDA NO. | Dept. | per the SEFA            | Pennsylvania                     | Difference  | Difference | Detailed Explanation of the Differences   |
| Guardianship Assistance (SPLC)                             | 93.090   | CYF   | \$ 25,590               | \$ 39,146                        | \$ (13,556) | -52.97%    | The County accrued additional expenditures of \$3,785 in the current year ("CY") and accrued expenditures of \$(17,341) in the prior year ("PY"). |
| Child Welfare Services Title IV-B                          | 93.645   | CYF   | 124,587                 | 124,587                          | -           | 0.00%      | Explanation not necessary as difference is \$0.   |
| Promoting Safe and Stable Families (Caseworker Visitation) | 93.556   | CYF   | 3,714                   | 3,714                            | -           | 0.00%      | Explanation not necessary as difference is \$0.   |
| Temporary Assistance for Needy Families                    | 93.558   | CYF   | 228,331                 | 236,137                          | (7,806)     | -3.42%     | The County accrued additional expenditures of \$64,439 in the CY and accrued expenditures of \$(72,245) in the PY $$                              |
| Child Support Enforcement                                  | 93.563   | DRO   | 978,351                 | 1,011,063                        | (32,712)    | -3.34%     | The difference is related to amounts accrued in the prior year as compared to the current year accrual.   |
| Foster Care - Title IV-E                                   | 93.658   | CYF   | 567,945                 | 421,147                          | 146,798     | 25.85%     | The County accrued additional expenditures of \$262,551 in the CY and accrued expenditures of \$(115,753) in the PY.                              |
| Adoption Assistance  | 93.659   | CYF   | 397,344                 | 389,322                          | 8,022       | 2.02%      | The County accrued additional expenditures of \$95,739 in the CY and accrued expenditures of $(87,717)$ in the PY.                                |
| Social Services Block Grant                                | 93.667   | CYF   | 51,465                  | 51,465                           | -           | 0.00%      | Explanation not necessary as difference is \$0.   |
| Chafee Foster Care Independence Program                    | 93.674   | CYF   | 27,284                  | 27,284                           | -           | 0.00%      | Explanation not necessary as difference is \$0.   |
| Medical Assistance Program                                 | 93.778   | CYF   | 4,017                   | 7,154                            | (3,137)     | -78.09%    | The County accrued additional expenditures of \$1,981 in the CY and accrued expenditures of \$(5,118) in the PY.                                  |
| TOTAL  |          |       | \$ 2,408,628            | 3 \$ 2,311,019                   | \$ 97,609   |            |   |



#### Section I - Summary of Auditors' Results

| Financial Statements   |
|--|
| Type of auditors' report issued: Unmodified  |
| Internal control over financial reporting:  Material weakness(es) identified? X yes no                       |
| Significant deficiency(ies) identified that are not considered to be material weaknesses? yesX none reported |
| Noncompliance material to financial statements noted? yesX_ no   |
| Federal Awards   |
| Internal control over major programs:  Material weakness(es) identified? X yes no                            |
| Significant deficiency(ies) identified that are not considered to be material weaknesses? yesX none reported |
| Type of auditors' report issued on compliance for major programs: Qualified                                  |
| Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?  X yes no |
| Identification of major programs   |
| <u>CFDA Number(s)</u> <u>Name of Federal Program or Cluster</u>  |
| 93.563 Child Support Enforcement<br>93.658 Foster Care – Title IV-E  |
| Name of DHS Program  |
| Child Support Enforcement  |
| Dollar threshold used to distinguish between Type A and Type B programs: \$750,000                           |
| Auditee qualified as low-risk auditee? yesX_ no  |

<u>Section III – Federal and Pennsylvania Department of Human Services Awards' Findings and Questioned</u> Costs

Finding 2015-001 Accounting Records

Criteria: The accounts of the County should include all significant transactions in

the period of benefit.

Condition: During the audit, certain audit adjustments were required to record

additional receivables/revenues, due to other fund/transfers out, and capital assets after the County's year-end close of the accounting

records.

Cause: Transactions were not recorded in the period of benefit.

Effect: The financial records did not reflect the correct financial activity of the

period which would result in a material misstatement of the financial statements. The finding was a repeat of Finding 2014-001 in the prior

year.

Questioned Costs: None.

Recommendation: The County should ensure that internal control procedures over financial

reporting are sufficient to identify and record all material adjustments.

Views of

Responsible Officials: The County will ensure that internal controls procedures over financial

reporting are sufficient to identify and record all material adjustments.

#### **Finding Summary**

The following is a summary of additional Financial Statement Findings. The findings in this section are presented in detail in Section III – Federal and Pennsylvania Department of Human Services Awards' Findings and Questioned Costs.

<u>Finding Reference</u> <u>Finding Summary</u>

2015-002 CFDA #93.658 Foster Care – Title IV-E

<u>Section III – Federal and Pennsylvania Department of Human Services Awards' Findings and Questioned</u> Costs

Finding 2015-002 Reporting

CFDA #93.658 Foster Care - Title IV-E

U.S. Department of Health and Human Services

Pass-through Pennsylvania Department of Human Services

Criteria: Pursuant to 45 CFR part 75 section 302, the Programs are required to ensure all

reports filed with granting agencies accurately reflect the Program's revenues

and expenditures recorded on the County's General Ledger.

Condition: As a result of our testing over reporting requirements, we noted the June 30,

2015 expenditure report for the County's Children, Youth, and Families Department did not agree to the revenues and expenditures recorded on the County's general ledger. The expenditures on the County's general ledger were \$731,762 more than the expenditures reported to the Pennsylvania Department

of Human Services.

Cause: The program did not complete reconciliations between reported amounts, the

program's ledgers, and the County's general ledger.

Effect: The County is not in compliance with 45 CFR part 75 section 302 and the

Pennsylvania Department of Human Services Single Audit Supplement reporting requirements. In addition, the internal control over this requirement is not operating effectively. The finding was a repeat of Finding 2014-003 in the prior

year.

Questioned Costs: No known questioned costs.

Recommendation: The County should implement procedures to ensure all filed reports are

reconciled to the County's general ledger prior to submission.

Views of

Responsible Officials: The County will implement reconciliation procedures to ensure all reports filed

with granting agencies accurately reflect the program's revenues and

expenditures on the County's general ledger.

Section III- Federal and Pennsylvania Department of Human Service Awards Findings and Questioned Costs (Continued)

Finding 2015-003 Subrecipient Monitoring

CFDA # 93.658 Foster Care - Title IV-E

U.S. Department of Health and Human Services

Pass-through Pennsylvania Department of Human Services

Criteria: The County is required to include the elements found in 45 CFR part 75 section

352(a) for each subaward with its subrecipients. Also, the County is required to assess its subrecipients' risk of noncompliance with Federal statutes, regulations, and the terms and conditions of the subaward pursuant to 45 CFR part 75

section 352(b).

Condition: Of the 11 subrecipients (relating to contract year 2015-2016) selected for testing

in Foster Care Program ZA noted that none of the subrecipient contracts included all of the required elements found in 45 CFR part 75 section 352(a). ZA also noted that the County did not perform an evaluation of any subrecipient's

risk of noncompliance or further monitoring procedures.

Cause: The Programs do not have procedures in place to provide all required information

to subrecipients at the date of the subaward and to evaluate a subrecipient's risk

of noncompliance or further monitoring procedures.

Effect: Internal controls over these requirements were not designed effectively and the

programs are not in compliance with subrecipient monitoring requirements.

Questioned Costs: No known questioned costs.

Recommendation: The Programs should develop procedures to ensure all the required elements

found in 45 CFR part 75 section 352(a) are included in the subaward to the subrecipient. In addition, the programs should develop procedures to assess their subrecipients' risk of noncompliance with Federal regulations to determine appropriate subrecipient monitoring procedures as described in 45 CFR part 75

section 352(b).

Views of

Responsible Officials: The County will implement procedures to ensure that every subaward is clearly

identified to the subrecipient as a subaward including the elements found in 45 CFR part 75 section 352(a). The County will implement procedures to assess subrecipient risk of noncompliance with Federal regulations to determine

appropriate subrecipient monitoring procedures.

Section III- Federal and Pennsylvania Department of Human Service Awards Findings and Questioned Costs (Continued)

Finding 2015-004 Subrecipient Monitoring

CFDA # 93.658 Foster Care - Title IV-E

U.S. Department of Health and Human Services

Pass-through Pennsylvania Department of Human Services

Criteria: 2 CFR Part 180 Section 300 and Department of Human Services Single Audit

Supplement Common Requirements, the Program is required to perform monitoring activities over their subrecipients throughout the year to ensure accountability for the use of funds and compliance with applicable regulations.

Condition: As a result of our testing of Federal requirements over subrecipient monitoring,

we noted for 6 out of 11 subrecipients tested for the Foster Care Program that the Program either did not obtain an audit report or the programs did not perform any additional subrecipient monitoring procedures for the subrecipients that did

not have an audit performed.

Cause: The Program did not ensure an audit was obtained and reviewed or the program

did not perform other monitoring procedures for subrecipients that did not have

an audit performed.

Effect: The Program is not in compliance with subrecipient monitoring requirements. In

addition, the internal controls over subrecipient monitoring are not operating

effectively.

Questioned Costs: No known questioned costs.

Recommendation: The Program should follow its procedures to ensure that their subrecipients are

monitored to ensure accountability for the use of funds and compliance with

applicable requirements.

Views of

Responsible Officials: The Program will follow its procedures to ensure that its subrecipients are

monitored to ensure accountability for the use of funds and compliance with

applicable requirements.

#### COUNTY OF ADAMS, PENNSYLVANIA SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS (CONTINUED) FOR THE YEAR ENDED DECEMBER 31, 2015

The summary which follows indicates the current year status of findings identified in the prior year Single Audit Report.

| County Program   | Prior Year<br><u>Finding</u> | Brief Description of Finding                 | Current<br><u>Year Status</u>   |
|--|------------------------------|--|---|
| Various  | 2014-001                     | Accounting Records                           | See 2015-001  |
| Highway Planning and Construction Program  | 2014-002                     | Procurement,<br>Suspension, and<br>Debarment | Unresolved - The County is currently working to include a clause in their contracts with providers to ensure all providers receiving funds certify that they are not suspended or debarred. In addition, the County will have a contract with every provider of service.  |
| Foster Care – Title IV-E,<br>Child Welfare Services,<br>Adoption Assistance,<br>Children, Youth, and<br>Families- PA DHS | 2014-003                     | Reporting                                    | Unresolved - See 2015-002 for Foster Care – Title IV-E. For Child Welfare Services, Adoption Assistance, and Children, Youth, and Families – PA DHS, the County is currently working to implement reconciliation procedures to ensure all reports filed with granting agencies accurately reflect the program's revenues and expenditures on the County's general ledger. |
| Children, Youth, and Families – PA DHS   | 2014-004                     | Subrecipient<br>Monitoring                   | Unresolved - The County is currently working to follow its procedures to ensure subrecipients are monitored to ensure accountability for the use of funds and compliance with appl. requirements.   |
| Community<br>Development Block<br>Grant  | 2014-005                     | Cash Management                              | Unresolved - The County is currently working to follow its established procedures to ensure funds are disbursed timely.   |
| Children, Youth, and Families – PA DHS   | 2014-006                     | Reporting                                    | Unresolved - The County is currently working to implement reconciliation procedures to ensure all reports filed with granting agencies accurately reflect the program's revenues and expenditures on the County's general ledger.   |