

## **AGENDA, WEDNESDAY, MAY 4, 2022:**

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

### **Pledge of Allegiance**

### **Minutes:**

Approve the Minutes of the April 20, 2022 Commissioners' Meeting as presented.

### **Proclamation:**

- **"CORRECTIONS EMPLOYEE WEEK"** – May 1 – May 7, 2022
- **"MOTORCYCLE SAFETY AWARENESS MONTH"** – May 2022

### **Public Comment:**

*Individuals may listen to the meeting or comment during the public comment portion of the agenda by calling **1-415-655-0001, 132-798-3497#**. Any comments related to the agenda or county business are limited to 5 minutes and the individual is to state their name and address prior to commenting.*

### **Courts:**

Recommendation from Laura Rowland, Deputy Court Administrator, and after review by Solicitor Molly Mudd, that the Board of Commissioners designate Chairman Randy L. Phiel to sign the Billing Authorization Sheet with ASL Services of York, PA for sign language interpreting services. It is further recommended that the Board sign the Addendum to ASL's Policy and Rate Summary, which incorporates the County's standard terms and conditions into the Agreement. The Billing Authorization Sheet is effective April 1, 2022. The County will be charged at an hourly rate of \$85.00.

### **Information Technology:**

Recommendation from Phil Walter, CIO, in coordination with Court Administrator Don Fennimore and Security Director Mark Masemer, and after review by Solicitor Molly Mudd, that the Board of Commissioners designate Chairman Randy L. Phiel to sign the following Quotes from Link Computer Corporation, of Bellwood, PA. All three Quotes are made pursuant to Co-stars Contract #003-040 and are for one-year terms, commencing on July 31, 2022 and terminating on July 30, 2023. Total cost to the County is \$16,108.00:

- Quote #1016338 for nine (9) Meraki MR Enterprise Cloud Controller Licenses, which enables the County to operate its Internal Wireless Access Points, and 600 Meraki Systems Manager Enterprise Device Licenses;
- Quote #1016335 for one (1) Meraki MR Enterprise Cloud Controller License, which will enable the Court to operate its Internal Wireless Access Point in the Jury Assembly Room; and

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### Information Technology cont'd:

- Quote #1016365 for two (2) Meraki Enterprise Licenses and Support, which enables monitoring of Sach's Covered Bridge with security cameras.
- Quote # 1016021 with Link Computer Corporation, an authorized reseller of Cisco, Inc. products. The Quote renews three (3) licenses for the Webex video conferencing software including the Commissioners' Office, Adult Correctional Complex, and the Register & Recorder's Office. Total cost of the 3 licenses is \$924.00 (\$308 per license). Pricing is made pursuant to Costars Contract #003-040. The licenses shall be effective June 23, 2022 for a one (1) year term. It is additionally recommended that the Board approve Cisco's End User License Agreement, effective concurrently with the licenses.

### **Tax Services**

Recommendation from Daryl Crum, Director, to approve the 2022 Tax Claim Bureau Repository for Unsold Properties purchaser and price recommendations as provided to the Board of Commissioners on March 24, 2022. Upon approval of these seven properties, the Tax Claim Bureau will seek approvals from the other associated taxing bodies prior to their actual transfers. The agreed upon purchase prices will then be multiplied by the current Common Level Ratio to arrive at a new assessed value for each.

### **Planning Department:**

Recommendation from Sherri Clayton-Williams, Director, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the following:

- Letter Amendment to the Open-End Agreement #521155 (eff. July 1, 2016) with the Commonwealth of Pennsylvania, through the PA Department of Transportation. This Amendment extends the termination date of the Agreement from June 30, 2022 to December 31, 2022. All other terms and conditions remain the same. The Amendment is effective on the date last signed by the parties. It is additionally recommended that the Board approve Resolution No. 5 of 2022 verifying that the Board has authority to execute the Amendment and any Work Orders submitted under the Open-End Agreement.
- Electronic Access Agreement For Pennsylvania Crash Information Tool with the Commonwealth of Pennsylvania, through the PA Department of Transportation ("PennDOT"). The Agreement provides the County access to PennDOT's data on accident frequency histories and site/route-specific accident information in its PA Crash Information Tool ("PCIT") database, allowing the County to analyze historical safety trends on roadways within the County. This Agreement is effective on the

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Planning Department cont'd:

date authorized by PennDOT and shall terminate upon notice by either party. No additional cost to the County.

- 2020 Emergency Solutions Grant – CV – Recommendation from Harlan Lawson, Economic Development Specialist, and after review by Solicitor Molly R. Mudd, to approve the requested budget modification for the 2020 ESG-CV Grant, Contract #C000074136 to re-allocate a total of \$64,202.00 - \$31,000.00 from Rapid Rehousing Financial Assistance Services and \$33,202.00 from Homelessness Prevention Services to Emergency Shelter Operations & Essential Services. The total ESC-CV grant budget of \$340,732.00 will remain unchanged. And for the Board of Commissioners to further adopt Resolution No. 6 of 2022, authorizing the filing of an amended proposal for Emergency Solutions Grant Funds with the Pennsylvania Department of Community & Economic Development

#### **Department of Emergency Services:**

Recommendation from Warren Bladen, Director and after review by Solicitor Molly Mudd, that the Board of Commissioners approve the Commonwealth of Pennsylvania State Fiscal Year 2022-2023 Radiation Emergency Response Fund Grant Agreement C950003096 between the Pennsylvania Emergency Management Agency (PEMA) and Adams County. This Agreement provides for a grant award of \$16,948.00, to be used for equipment and supplies, planning, and miscellaneous items necessary for the development of improved emergency response capabilities in the event of radiological accidents or incidents at Pennsylvania's nuclear power plants. The term of this Agreement is July 1, 2022 through June 30, 2023. No County match is required.

#### **Adams County Adult Correctional Complex:**

Recommendation from Warden Katy Hileman, and after review by Solicitor Molly Mudd, that the Board of Commissioners approve the following:

- Ratify 2022 Billable Labor Rates and Confirmation of Acceptance with Cornerstone Detention Products of Garner, North Carolina for emergency repair of security doors at the Prison. Hourly rates range from \$195.00/hour for a Service Technician to \$560.00/hour for an Applications Engineer. Cost to the County to be determined by the amount of repair hours needed to bring the doors back online.
- Designate Chairman Randy L. Phiel to sign the Terms of Agreement with Professional Systems Engineering, LLC, of Lansdale, PA, for performance of an assessment of the Prison's internal and external security systems and preparation of a Recommendations Report. The Terms of Agreement go into effect on May 4, 2022. Total cost to the County is \$17,300.00.

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#### **Commissioner's Office:**

Recommendation from Solicitor Molly R. Mudd, that the Board of Commissioners approve the following:

- Ordinance No. 2 of 2022 – An Ordinance providing for Tax Exemption for certain improvements to designated deteriorated areas pursuant to Pennsylvania Acts No. 42 of 1977 and 76 of 1977, defining certain exempt property, providing for an exemption period and establishing a schedule of percentage exemption for that time period. This Ordinance, which applies to the Berlin Junction project, was fully advertised in *The Gettysburg Times* on Friday, April 22, 2022 and is consistent with Oxford Township and Conewago Valley School District approvals.

### **Personnel Report:**

#### Court:

- Magistrate Harvey's Office – Employment of Daphne Reid, General Clerk, effective May 2, 2022
- Magistrate Beauchat's Office – Separation of employment of Tamara Gail Boyd, General Clerk, effective May 5, 2022

#### Clerk of Courts:

- Employment of Skyler Stremmel, Deputy Clerk 3-Collections Clerk, effective May 2, 2022, pending successful completion of all pre-employment screenings

#### Department of Emergency Services:

- Employment of Noah Green, Telecommunicator, effective April 25, 2022

#### Unpaid Internship:

- Children & Youth Services – Madison Kohler, effective May 10, 2022 through May 2023
- Public Defender – Charlie Mirsky, effective May 30, 2022 through August 1, 2022

#### Separation of Employment with permission to post:

- Clerk of Courts – Sadrac Ramirez Esquivel, Court Information Specialist, is transferring to the Victim Witness Department, effective May 9, 2022; and Heather Wetzel is being promoted from Deputy Clerk 3-Juvenile/New Case Clerk to Court Information Specialist, effective May 9, 2022
- Tekoa Capps, Casework 2, Children & Youth Services, effective May 31, 2022
- Alex Staub, Corrections Officer Trainee, effective May 6, 2022
- Kenya Hardy, Corrections Officer Trainee, effective May 13, 2022

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### **Expenditures:**

Approve the following expenditures for the period April 18, 2022 through April 29, 2022:

General Fund Total	\$ 1,682,511.63
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General Fund	\$ 595,590.59
Pcard Payment	\$ 13,185.25
Payroll – Week #17	\$ 1,073,735.79

Children & Youth Services	\$ 225,423.98
HazMat Fund	\$ 108.89
Commissary Fund	\$ 329.56
Records Management	\$ 3,155.00
Hotel Tax Fund	\$ 72,329.75
Human Services	\$ 1,632.00
Capital Project-Reserve	\$ 15,740.00
Capital Projects	\$ 371,503.80
911 Fund	\$ 113,571.16
Internal Service Fund	\$ 300,920.25

**Other Business:**

Solicitor Mudd  
Commissioner Qually  
Commissioner Martin  
Commissioner Phiel

**Salary Board Meeting:**

The Salary Board Meeting will be held following the Commissioners Meeting.

**Adjournment:**