

WEDNESDAY, JULY 24, 2024:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. at the Adams County Courthouse, Historic Courtroom and via conference call with Chairman Randy L. Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Steve Nevada, County Administrator; Sean A. Mott, First Assistant Solicitor; Michele Miller, HR Director; Melissa Devlin, Budget & Purchasing Director; Phil Swope, Budget & Purchasing Assistant Director; Don Fennimore, Court Administrator; Candi Clark, Court HR Generalist; Warren Bladen, Department of Emergency Services Director; Sarah Finkey, CYS Administrator; Kristi Fields, Chief of Probation Services; Rob Thaeler, Senior Planner; Susan Miller, Chief Assessor; Lisa Smith, Human Services Coordinator; Casey Darling-Horan, MH-IDD Administrator; News Reporter Vanessa Pellechio Sanders, *Gettysburg Times* and Chief Clerk Paula Neiman.

Minutes:

Mr. Martin moved, seconded by Mr. Qually, to approve the Minutes of the July 10, 2024 Commissioner's Meeting as presented.

Motion carried.

Proclamation:

- Mr. Qually moved, seconded by Mr. Martin, to adopt and proclaim August 2024 as "**CHILD SUPPORT ENFORCEMENT AWARENESS MONTH**" in Adams County. This proclamation was presented to Kelly Carothers, Executive Director of Domestic Relations and staff.

Motion carried.

Public Comment:

No Public Comment was brought before the Board at this time.

Human Services Block Grant Plan Public Hearing:

Chairman Phiel announced this is the date and time advertised to hold a public hearing to accept public comment on the 2024-2025 Human Services Block Grant Plan. Chairman Phiel recognized Casey Darling-Horan, York/Adams MH-IDD, D&A Administrator. Ms. Darling-Horan presented a thorough overview of the plan to attendees highlighting the following:

- Services provided through the Plan includes Mental Health; Intellectual Disabilities/Autism; Drug & Alcohol; Homelessness. Example of these services include outpatient therapy; crisis services; case management, in-home support for individuals with intellectual disabilities/autism, and residential services, which is a critical part and the highest use of the Block Grant Funds.
- For services that are not covered we look toward commercial/private insurance and private pay.
- Collaboration and integrated care is the key in working with the justice system and child welfare agencies. There are regular/standing meetings and special case consultations.
- Priorities for FY 2024-2025:
 - Continue to grow and promote the Co-Responder Program;
 - Continue to stabilize mental health residential programming;
 - Dual Diagnostic Treatment Teams for re-occurring mental/health and intellectual disabilities/autism;
 - Life course implementation for intellectual disabilities/autism.

Chairman Phiel thanked Ms. Darling-Horan for her presentation and asked the Board members if they had any comments. Commissioner Martin thanked the York/Adams

MH/IDD agency for their support in the programs they provide. He noted we need to have more effective places that provide mental health services in lieu of prisons. The legislators need to work toward increasing funding for mental health needs. Promoting the Co-Responder program will help to provide mental health services. Commissioner Qually noted mental health is a serious problem and it continues to grow within our communities. We need to start with early intervention. Drug & Alcohol funding is needed and important so that early intervention can begin before the problem enters into the prisons. He is glad to hear the Co-Responder program is working and moving forward. Chairman Phiel wanted to make note that funding for mental health, or lack thereof, is a critical issue. We were given a slight increase; however, it is far short of what was requested by the counties. The counties will have to pick up and support the programs. He urges the legislators to increase mental health funding so that the counties can help support our residents in our community.

At this time Chairman Phiel asked if there was any public comment to be received. The record shall show that no public comment regarding the Human Services Plan was provided at this time. Chairman Phiel expressed appreciation for the work and efforts of the York/Adams MH-IDD Program and the York/Adams Drug and Alcohol Commission regarding the provision of human services to its citizens. Chairman Phiel adjourned the public hearing at 9:33 a.m. this date.

Court Administration:

With recommendation from Court Administrator Don Fennimore, and after review by Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners designate Chairman Randy L. Phiel to sign Quote #75635 from Sage Technology Solutions, LLC, of Mount Joy, PA, for the purchase and installation of a Tascam recorder. This new recorder will replace the Court's decommissioned Denon recorder. It is further recommended that the Commissioners sign the Addendum to Sage's General Terms and Conditions, which incorporates the County's standard terms and conditions into the Agreement. The Quote is effective July 24, 2024. Total cost to the County is \$3,371.76, which cost will be reimbursed by the Court out of budgeted funds.

Motion carried.

Probation Services:

With recommendation from Chief Kristi Fields, and after review by Solicitor Molly R. Mudd, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners approve the following:

- Amendment to the Statement of Work dated February 7, 2024, with Corrections Development, Inc. ("CDI") and BTM Software Solutions, LLC ("BTM"). This Amendment incorporates the County's standard IT off-premises terms & conditions into the existing Statement of Work, as CDI and BTM are transitioning their Adult Probation Application into a cloud-based solution. This Amendment is effective July 24, 2024.
- Licensed Training Provider Agreement with American National Red Cross. This Agreement allows Probation Services to offer Red Cross first aid courses to Probation Officers ranging from \$8-\$50 per course enrollee. This Agreement is effective July 24, 2024. The cost of the training services is a budgeted expense.

Motion carried.

Sheriff:

With recommendation from Sheriff James Muller, and after review by Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners designate Chairman Randy L. Phiel to sign the Order Form from Permitium, LLC, a North Carolina Company, for renewal of the Sheriff's Office's PermitDirector software. This software provides for submission of Weapons Permit applications online. The term of the

Agreement commences on October 1, 2024 and terminates on September 30, 2025. There is no additional cost to the County.

Motion carried.

Prothonotary:

With recommendation from Prothonotary Beverly Boyd, and after review by Solicitor Molly R. Mudd, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners designate Chairman Randy L. Phiel to sign the quote for renewal of the Prothonotary's ScanPro Advantage membership with e-Imagedata Corp, a Wisconsin company. It is further recommended that the Commissioners sign the Addendum to the ScanPro Software End User Software License Agreement, which incorporates that County's standard terms into the Agreement. The term of the Agreement is five (5) years, commencing on July 24, 2024 and terminating July 23, 2029. Total cost to the County is \$995.00 and will be paid using the Prothonotary Records Improvement Funds.

Motion carried.

Children & Youth Services:

With recommendation from Agency Administrator Sarah Finkey, and after review by Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners approve the following:

- Professional Services Agreement with Daniel D. Worley, Esquire to provide Guardian Ad Litem services for dependent children, as provided in the Juvenile Act, 42 Pa.C.S. § 6301, and as specifically denoted at 42 Pa. C.S. § 6311, and in regulations promulgated in the Pennsylvania Code, 55 Pa. Code § 3490.71 and at 237 Pa Code Rules 1151 and 1154. The term of the Agreement is two (2) years commencing July 10, 2024 and expiring July 9, 2026. Total cost to the County is \$58,800.00 per annum payable bi-weekly and contingent upon Court approved representation. Representation of children in all appeals to the appellate courts of Pennsylvania shall be compensated at \$70.00/hour.
- Fiscal Year 2024-2025 Contracts: Drug and Alcohol Rehabilitation Services; Families United Network; Merakey Pennsylvania; Valley Youth House Committee; Bruce Kelly; Pathways

Motion carried.

Tax Services:

With recommendation from Susan Miller, Assistant Director/Chief Assessor, Mr. Qually moved, seconded by Mr. Martin, to approve the Disabled Veterans Real Property Tax Exemption Certification for the following, beginning with the 2024-2025 School Taxes:

- Parcel #25-Ad0-0060 for a home on 1.03 acres located in Liberty Township
- Parcel #09-E13-0839 for a home on .33 acres located in Cumberland Township

Motion carried.

Planning & Development:

With recommendation from Sherri Clayton Williams, Director and after review by Solicitor Molly R. Mudd, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners approve the Adams County Natural Heritage Areas Agreement with the Appalachian Trail Conservancy. This Agreement provides that the County will award matching funds in the amount of \$16,750.00 along with York, Cumberland, and Franklin Counties for the purpose of updating the Natural Heritage Inventories in each of the Counties. This Agreement is effective July 17, 2024, and expires January 1, 2027.

Motion carried.

Department of Emergency Services:

With recommendation from Warren Bladen, Director and after review by Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners approve the following:

- Adopt Resolution No. 12 of 2024 which commits the County to the joint funding and operational support of the NICE Recording Systems expansion and modification for the South Central Inter-County Communications Network (SCICNET), of which Adams is a member County. Motorola Solutions, Inc., will serve as the vendor to provide the licenses and services for the project, pursuant to PA State Contract #4400027237 as follows:



Office of the Adams County Commissioners

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Commissioners: Randy L. Phiel, James E. Martin, Marty Karsteter Qually
Chief Clerk: Paula V. Neiman | County Manager: Steven A. Nevada
Solicitor: Molly R. Mudd, Esquire

RESOLUTION NO. 12 OF 2024

**RESOLUTION OF THE COUNTY OF ADAMS,
PENNSYLVANIA, COMMITTING THE COUNTY TO THE
JOINT FUNDING AND OPERATIONAL SUPPORT OF THE
NICE RECORDING SYSTEMS EXPANSION AND
MODIFICATION FOR THE SOUTH CENTRAL INTER-
COUNTY COMMUNICATIONS NETWORK (SCICNET)**

WHEREAS, the County of Adams, Pennsylvania (“County”), a fifth class county and municipal corporation, operating under the laws of the Commonwealth of Pennsylvania, has duties related to providing emergency services, such duties flowing from multiple statutes, including but not limited to the Public Safety Emergency Telephone Act, codified at 35 Pa. C.S. § 5301 – 5398; the Hazardous Material Emergency Planning and Response Act, codified at 35 P.S. § 6022.101 – 6022.307; the Counterterrorism Planning, Preparedness and Response Act, codified at 35 P.S. § 2140.101 – 2140.303; and the Emergency Management Services Code, codified at 35 Pa. C.S. § 7101 – 7904; and

WHEREAS, the Board of Commissioners believes that the ability to rapidly and securely communicate over large regions of southcentral Pennsylvania, including beyond the boundaries of a county when needed, to provide back-up communications systems to other counties, to comply with recognized standards for emergency and interoperable communications, to ensure infrastructure redundancy, all while operating more cost effectively, are desirable goals; and

WHEREAS, Adams, Dauphin, and Franklin Counties, through their respective Departments of Emergency Service, have developed a consolidated communication system, known as the South Central Inter-County Communications Network (hereafter “SCICNET”), which provides planned redundancies and back-ups for all three Counties; and

WHEREAS, in 2022, the SCICNET Counties and Cumberland County entered into an Intergovernmental Agreement to develop a consolidated emergency communication system, known as the South Central Inter-County Phone Network (hereafter “SCIPNET”), which includes a shared 911 Call Handling System, providing the member Counties with additional technical, operational, and economic benefits; and

WHEREAS, the SCICNET Counties now must upgrade and reconfigure their existing standalone Telephone Recording solutions to support the new Carbyne 911 phone system; and

WHEREAS, Motorola Solutions, Inc. (“Motorola”), in partnership with NICE, will serve as the vendor to provide the licenses and services to expand and modify the existing solution; and

WHEREAS, Dauphin County will serve as the sole contracting entity with Motorola on behalf of all three Counties; and

WHEREAS, the Intergovernmental Cooperation Act, Act 177 of 1996, P.L. 1158, codified at 53 Pa. C.S. § 2301 – 2317, allows local governments as that term is defined in the Act, which definition includes counties, to enter into agreements to provide for the sharing of responsibilities, costs, and fulfillment of statutory and related duties; and

WHEREAS, Dauphin County desires that Adams and Franklin Counties obligate themselves to the SCICNET project of the expansion and modification of the NICE Recording Systems, so as to ensure Dauphin County will have the fiscal and operational support of Adams and Franklin Counties for the duration of this project.

NOW THEREFORE, BE IT RESOLVED, and it is hereby **RESOLVED**, by the County of Adams, Pennsylvania, by its governing body, the duly elected and incumbent Board of County Commissioners, Randy L. Phiel, James E. Martin, and Marty Karsteter Qually, as follows:

1. The County of Adams does hereby commit to the following actions in furtherance of this project:
 - a. To fund a one-third share of the project, as contained in that document identified as the NICE Recording Systems Expansion and Modifications for SCICNET – Franklin, Adams, Dauphin, provided by Motorola, and dated February 26, 2024 (“Project”). To the extent any options are contained therein, it is understood that specific choices on all options contained within the Project will be agreed to among Adams, Dauphin, and Franklin Counties prior to the execution of the Project Agreement by Dauphin. A copy of the Project Agreement is attached hereto as Exhibit “A,” incorporated herein, and made an essential part hereof.
 - b. To provide adequate staff resources so as to support Dauphin and Franklin Counties in carrying out all necessary work in support of the Project.
2. Dauphin County, as fiscal agent for SCICNET, agrees not to enter into any additional agreements or obligations, or to undertake any actions on behalf of SCICNET that creates any change in SCICNET operational parameters, extends or reduces radio coverage of SCICNET, limits or broadens SCICNET interpretational radio system capabilities, or creates any additional fiscal or other obligations for either Adams or Franklin Counties, without having adequately briefed both Adams and Franklin Counties, in writing, of such proposed changes, allowed the matter to be discussed and evaluated through the SCICNET supervising body, and provided all three counties the opportunity to discuss such proposals fully within each County’s government, and not until approval is gained by the Board of Commissioners of each county.

INTENDING TO BE LEGALLY BOUND, this RESOLUTION No. 12 of 2024 is enacted this 24th day of July, 2024.

ATTEST

Witness: Paula V. Neiman
Paula V. Neiman, Chief Clerk

ADAMS COUNTY COMMISSIONERS

By: Randy L. Phiel
Randy L. Phiel, Chairman

By: James E. Martin
James E. Martin, Vice-Chairman

By: Marty Karsteter Qually
Marty Karsteter Qually, Commissioner

- Designate Chairman Randy L. Phiel to sign the Agreement with Asher Group Services, of Rochester, NY, for provision of the Hyper-Reach notification system. This system will allow the County to send notifications, including emergency communications and weather alerts, to any number of participating recipients, twenty-four hours per day, seven days per week. This Agreement is made pursuant to the General Services Administration Contract No. GS-35F-072CA. The term of the Agreement is one (1) year and shall commence upon the “go live” date. Total cost to the County is \$22,400.00.

Motion carried.

Elections & Voter Registration:

With recommendation from Angie Crouse, Director and after review by Solicitor Molly R. Mudd, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners ratify the Election Integrity Grant Program Post-Election Report submitted to the Pennsylvania Department of State on July 22, 2024, as required by the PA Election Code. This Report provides a summary of qualified election expenditures made by the County pursuant to the Election Integrity Grant Program (Act 88 of 2022). For the 2024 primary election, the County spent \$223,572.76 under the Program.

Motion carried.

Building and Maintenance:

With recommendation from Larry Steinour, Director and after review by Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners designate Chairman Randy L. Phiel to sign the Platinum Service Agreement with TK Elevator Corporation, a Georgia Company, for maintenance service of the elevators and chair lift at the Adams County Courthouse. It is further recommended that the Commissioners sign the Addendum to the Platinum Service Agreement, which incorporates that County’s standard terms and conditions into the Agreement. The term of the Agreement is five (5) years, commencing on July 24, 2024 and terminating on July 23, 2029. Total cost to the County is \$58,500.00, to be paid in quarterly installments of ~~\$3,900.00~~ as publicly announced to amend to \$2,925.00.

Motion carried.

Human Resources:

With recommendation from Michele Miller, Director and after review by Solicitor Molly R. Mudd, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners designate Chairman Randy L. Phiel to sign the Administrative Services Only (ASO) Group Contract Declaration Page with Capital BlueCross regarding the administration of employee health benefits in 2024 as follows:

- ASO Group Contract – An Agreement for Capital BlueCross to administer health benefits on behalf of the County as described in the Plan. The term of the ASO Agreement for Group Preferred Provider Benefits and Rx Card Plan Benefits is three (3) years, commencing on January 1, 2024 and terminating on December 31, 2026. The term of the ASO Agreement for Vision Benefits is two (2) years, commencing on January 1, 2024 and terminating on December 31, 2025; and
- Group Preferred Provider Benefits – General benefits, coverage, and administrative procedures under the PPO Plans for union and non-union employees; and
- Rx Card Plan – Prescription drug benefits and coverage for both union and non-union employees; and
- Vision Benefits – Vision benefits and coverage under the Plan.

All Plan benefits remain unchanged from 2023.

Motion carried.

Adams County Adult Correctional Complex:

With recommendation from Warden Katy Hileman, and after review by Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners designate Chairman Randy L. Phiel to sign the following:

- Standard Dishmachine Rental Agreement with Ecolab Inc., a Minnesota company. This Rental Agreement is for the dishwasher and booster heater in the kitchen at ACACC and covers both rental and maintenance of the units. It is further recommended that the Commissioners sign the Addendum to Standard Dishmachine Rental Agreement, which incorporates the County’s standard terms into the Agreement. The term of the Agreement is three (3) years, commencing on July 24, 2024 and terminating on July 23, 2027. Total cost to the County is \$11,338.20.
- Quote #76020 from Sage Technology Solutions, LLC, of Mount Joy, PA, for the renewal of the ExacqVision IP Camera Licenses for servers 3 through 6 at the jail. It is further recommended that the Commissioners sign the Terms and Conditions between Sage and the County. The term of the Agreement is one (1) year, commencing June 30, 2024 and terminating June 30, 2025. Total cost to the County is \$3,437.00.
- Appoint Chairman Randy L. Phiel to sign Quote No. 2018847 with KINT Corporation of Harrisburg, for the semi-annual fire alarm inspection and annual visual inspection of the fire suppressant system(s) at the ACACC. Total cost to the County is \$5,314.00, the expense is budgeted.

Motion carried.

Commissioners:

With recommendation from Solicitor Molly R. Mudd, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners approve the following:

- Amendment to the Lease Agreement with Air Methods, LLC, originally effective August 1, 2023. This Amendment renews the lease term for an additional one (1) year until July 31, 2025 and increases the rent to \$2,995.59 per month (\$35,974.07/year). This Amendment is effective July 24, 2024.

Motion carried.

Personnel Report:

Mr. Martin moved, seconded by Mr. Qually, to approve the Personnel Report as presented:

Court:

Domestic Relations

- Employment of Nya Green, Conference Officer Intern, up to 29.5 hours/week for course credit, effective August 26, 2024 through May 1, 2025.

Clerk of Courts:

- Promotion of Megan Shull, from Court Information Specialist to Court Specialist & Training and Development Coordinator, effective July 15, 2024.
- Promotion of Emily Ruffner, from Deputy Clerk 2/New Case Clerk to Court Information Specialist, effective July 29, 2024.

Sheriff:

- Employment of Gregory Blake, Deputy First Class, effective July 29, 2024. Mr. Blake is transferring from the Adams County Adult Correctional Complex.
- Employment of Dewayne Adamski, Deputy Sheriff, effective July 29, 2024.

Children & Youth Services:

- Promotion of Megan Perry-Costic, from After Hours Caseworker Supervisor to Administrative Officer, effective July 15, 2024.
- Merit promotion for Elizabeth Rhoads, from Caseworker 1 to Caseworker 2, effective July 29, 2024.
- Employment of Dylan Harris, Office Assistant/Fiscal Quality Assurance, effective July 22, 2024.

Planning Department:

- Employment of Aaron Ebner, Comprehensive Planner-Transportation, effective August 5, 2024.

IT Department:

- Employment of Tye Lehigh, IT Technician 1/Application Specialist, effective July 23, 2024.

Victim Witness:

- Direct Service Advocate 1 to Director Service Advocate 2 for Skylar Bosley, effective August 12, 2024.

Department of Emergency Services:

- Promotion of Krista Masterstefone, and Kimberly Hope from Telecommunicator to Assistant Supervisor, effective July 22, 2024.
- Promotion of Dusty Lumpkin, from Assistant Supervisor to Supervisor, effective July 15, 2024.

Adams County Adult Correctional Complex:

- Employment of Jamal Leath, Lieutenant, effective July 15, 2024

Commissioners:

- Transfer of Sherri DePasqua from Children & Youth Services to the Commissioner’s Department, effective July 22, 2024.

Separation of Employment with permission to post:

- Retirement of David Allison, Chief Deputy, effective August 30, 2024
- Bradley Kommeth, 911 GIS Technician, effective August 8, 2024
- Michael Roth, Caseworker 2-Intake, Children & Youth Services, effective July 31, 2024
- Deborah Scott, Custodian, effective July 24, 2024
- Rescind the employment offer to Dewayne Adamski, Deputy Sheriff, effective July 24, 2024
- Corrections Officers: Caitlyn Plank, effective July 18, 2024; Luis Ortiz-Alvarez, effective July 20, 2024; Emma Lady, effective July 28, 2024

Motion carried.

Expenditures:

Mr. Martin moved, seconded by Mr. Qually, to approve the following expenditures for the period July 8, 2024 through July 19, 2024:

General Fund – Operational	\$ 744,159.85
Payroll – Week #29	\$ <u>1,126,351.21</u>
Total General Fund	\$ 1,870,511.06
Children & Youth Services	\$ 211,441.89
HazMat Fund	\$ 221.93
Ag Land Funds	\$ 93,776.50
Commissary Fund	\$ 19,831.20
Records Management	\$ 3,155.00

Hotel Tax Fund	\$ 377,741.67
Human Services	\$ 18,850.25
Parks, Recs & Green Space Prgm	\$ 17,142.00
Capital Projects	\$ 57,620.00
911 Fund	\$ 59,632.99
Internal Service Fund	<u>\$ 747,810.48</u>
Total Special Funds	\$ 1,607,223.91
Total Expenditures	\$ 3,477,734.97

Motion carried.

Other Business:

Chairman Phiel announced and urged Adams County citizens to support the South Mountain Fair which is being held July 23 through July 27, 2024.

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment:

Mr. Qually moved, seconded by Mr. Martin, to adjourn the Commissioner's Meeting at 9:58 a.m. this date.

Motion carried.

Respectfully submitted,



Paula V. Neiman
Chief Clerk