

Adams County Criminal Justice Advisory Board
Friday, December 2023

On Friday, December 2023, the regularly scheduled CJAB meeting was held at noon in the Adams County Human Services Building Conference Rooms

In attendance:

Judge Campbell
Judge Wagner
Randy Piel
Jim Martin
Brian Sinnett
Samantha Hoffman
Tony Little
Don Fennimore
Phillip Walter

Kelly Carothers
Casey Darling-Horan
Christopher Murphy
Amelia Marsh
Brent Lawson
Chip Guise
Kristi Fields
Neil Burkholder

Welcome:

- Judge Campbell called the meeting to order. The Judge introduced Amelia Marsh, Business Analyst Lead & Service Desk Supervisor for Pennsylvania Justice Network (JNET). Amelia stated that JNET was attempting to attend more CJAB meetings in the future. JNET is here to support the County with concerns or issues and is willing to provide trainings to fulfill any needs. She stated that several projects are beginning to be rolled out. First is the National Data exchange (a National RMS system) or data sharing platform. This will allow county level entities to share their RMS data with Index. This will allow local departments obtain more information from around the county. This has started but will take a very long time to complete. Next, she reported that the JNET Bulletin will no longer be sent out by email. This is due to security purposes. Instead, in the future, this will be able to be viewed when logged into JNET. Finally, there has been some CJIS changes. The biggest change is that one-time passwords are going away. Instead, there will need to be a second layer of authentication. Phil Walter explained that Adams County has already installed a second layer of authentication, satisfying this change.

PCCD Announcements & Report:

- Christopher J. Murphy introduced himself as the new Central Region CCAP Criminal Justice Advisory Board Specialist. Chris reported that there are a few grants currently open, this includes the State Crisis Intervention Program. Soon, the Justice assistance grants (JAG) will be coming out in January or February. These are usually used to help fund County Strategic Plans. In addition, the mini grants will also be coming out soon. The PCCD conference will again be held in State College in April.

Commissioner's Report:

- No report

Old Business:

There was no old business to report.

Committee Reports:

No committee reports.

New Business:

- The purposed Strategic Plan for 2024-2025 was discussed.

Neil was asked to briefly explain this plan that had been sent out by email to all voting members.

There are five main goals that are part of this plan. The first goal is Central Booking. This is to review the policies and procedure of our Central Booking. Judge Wagner questioned as to the authority of CJAB to review Central Booking. He stated that Central Booking falls under the Prison Board for this. After a brief discussion, it was determined to keep this goal as part of the strategic plan but note that it is currently on hold pending a review of statutory authority of Central Booking.

The second goal of the Strategic Plan is Drug and Alcohol Focus. Neil explained that this goal will be part of the Behavior Health Committee that focuses on both Drug and Alcohol as well as Mental Health issues within our system. For the past several years, the committee seems to be working on more Mental Health issues and it has been asked if we can delve more into the Drug and Alcohol issues to create more of a balance. This will be accomplished by first reviewing the System Mapping exercise that was completed a few years ago. This review will occur through the Drug and Alcohol perspective to determine the gaps and issues from arrest to discharge.

The third goal is Transportation. Considering that topic of transportation continues to rise to the top with many departments. The goal will be to explore the transportation options that are currently available within the County and then make sure that all our staff are aware of these.

The fourth goal is CIT Review. This goal delves into current changes that are needed within the CIT program and expand the participation and program leadership.

The fifth goal is Leadership Development. This goal was recommended by the Court Administrator to determine if there is a Leadership void within our system and to enhance leadership interest within our staff.

In addition to these five main goals, there are five other topics that have been listed to consider throughout the time of this strategic plan.

Following a brief discussion, a motion was made and seconded to approve the Strategic Plan. After voting, the motion was approved.

- The current Employment and Housing Ad-hoc Committees were disbanded.
- New Ad-hoc Committees were formed to address the new goals of Central Booking, Transportation and Leadership Development. The Central Booking Committee will be put on hold until after the authority question has been answered. Don Fennimore volunteered to be the chairperson for the Leadership Development committee. Currently, there were no volunteers to be the chairperson for the Transportation committee. An email will be sent out to the board members (to include those not in attendance) requesting a volunteer to chair this committee. This can be either a voting member or a member of their staff who would be willing to fulfill this duty.

Other Business:

- Dates for 2024 CJAB Meetings
 - Wednesday, February 14, 2024
 - Wednesday, April 10, 2024
 - Wednesday, June 19, 2024
 - Wednesday, August 21, 2024
 - Wednesday, October 16, 2024
 - Wednesday, December 11, 2024

Our next meeting is scheduled for Wednesday, February 14, 2024, at noon.
A motion was made and approved for the adjournment.