

1 IN THE COURT OF COMMON PLEAS OF ADAMS COUNTY, PENNSYLVANIA

2 Administrative Order

3 Number 20 of 2023

4 In Re: COURT ACCOUNTS

5 **ORDER OF COURT**

6 AND NOW, this 16th day of August, 2023, in order to clearly identify and consolidate into a  
7 single document the extent and purpose of accounts under the authority of the Court, IT IS HEREBY  
8 ORDERED that the following accounts shall be created through the Adams County Treasurer's Office  
9 subject to auditing and accounting procedures recommended by the Adams County Controller's Office  
10 and, where applicable by law, subject to auditing by the Pennsylvania Office of the Auditor General,  
11 with the sole signatories to the accounts being the President Judge for the 51st Judicial District or the  
12 District Court Administrator for the 51st Judicial District and the Adams County Treasurer or designee:

13 I. County Supervision Fee Restricted Receipts Account:

14 The County Supervision Fee Restricted Receipts Account is established under the authority established  
15 by House Bill 2464 of 2021, which was signed into law by the Governor of Pennsylvania on July 11,  
16 2022. Previously, 18 P.S. § 11.1102(c) required that 50% of supervision fees collected be deposited in  
17 the State Offender Supervision Fund, to be sent to the Commonwealth. The newly signed legislation  
18 eliminates this requirement. Therefore, 100% of the supervision fees collected pursuant to this  
19 legislation shall be deposited into said account upon the effective date of this Order. As no other fees  
20 shall be deposited into this account, no additional control number is needed to be assigned to this  
21 account unless this is of benefit to the Treasurer. The funds in this account shall be used to supplement  
22 administrative and operational expenses of the Adams County Department of Probation Services.

23 II. Court Offender Supervision Fund:

24 The Court Offender Supervision Fund was previously established under the authority set forth in 18  
25 P.S. § 11.1102(c), along with other fees identified in this Order. The fund shall be designated C1-\_\_

1 by the Adams County Treasurer's Office and shall consist of the following control numbers:

- 2 A. C1-01 – This control number reflected the deposits representing one-half of the monthly  
3 offender supervision fee assessed as previously defined under 18 P.S. § 11.1102(c). With  
4 the signing into law of House Bill 2464 of 2021 and upon the effective date of this Order,  
5 this control number will only exist for historical reference and shall no longer be used to  
6 deposit supervision fees. Fees previously collected and deposited under this control number  
7 shall remain in this account and shall be used to supplement administrative and operational  
8 expenses of the Adams County Department of Probation Services.
- 9 B. C1-02 - The transfer fee imposed by paragraph II of Administrative Order No. 8 of 2022  
10 and DUI transfer fee imposed by paragraph 4(b) of Administrative Order No. 31 of 2013;
- 11 C. C1-03 - The Youthful Offenders Alcohol-Education Program fee (Administrative Order  
12 No. 33 of 2013);
- 13 D. C1-04 - Juvenile supervision fee (Administrative Order No. 36 of 2013); and
- 14 E. C1-05 - Funds paid by a juvenile offender after a summary offense has been certified to the  
15 Court pursuant to the provisions of 42 Pa. C.S.A. § 6304.1(b).

16 III. Court Offender Treatment Fund:

17 The Court Offender Treatment Fund is established for purposes of enhancing and providing  
18 supplemental funding for community service, treatment, and rehabilitative programs and to assist the  
19 indigent in obtaining treatment services. The fund shall be designated C2-\_\_\_ by the Adams County  
20 Treasurer's Office and shall consist of the following control numbers:

- 21 A. C2-01 - Receipts from offender treatment fees paid in lieu of public service pursuant to  
22 Administrative Order No. 32 of 2013; and
- 23 B. C2-02 – Offender treatment fees imposed for participation in the Addiction Diversionary  
24 Program established by Administrative Order No. 29 of 2013 and the DUI Education Program  
25 established by Administrative Order No. 31 of 2013.

1 IV. Juvenile Restitution Account:

2 The Juvenile Restitution Account shall be utilized for purposes of paying restitution to victims of  
3 juvenile crime and to support programming aimed at enhancing restitution payment and community  
4 service by juvenile offenders. The account shall be administered and distributed in accordance with  
5 written guidelines adopted by the President Judge, from time to time, and shall be designated C4-\_\_\_ by  
6 the Adams County Treasurer's Office and shall consist of the following control numbers:

- 7 A. C4-01 - Funds received from the Pennsylvania Department of Transportation pursuant to an  
8 agreement with PennDOT for offenders to provide litter collection services to PennDOT; and
- 9 B. C4-02 - A \$50 restitution fee (Administrative Order No. 36 of 2013).

10  
11 This Order shall become effective immediately. Administrative Order No. 10 of 2022 is hereby vacated.

12  
13 BY THE COURT,

14  
15 MICHAEL A. GEORGE  
16 President Judge

- 17 df
- 18 Board of Judges/Executive Assistants to the Board of Judges
- 19 Treasurer
- 20 Controller
- 21 Court Administration
- 22 Department of Operational Services
- 23 Adams County Commissioners
- 24 Clerk of Courts Office
- 25 Department of Probation Services

- 1 Office of the District Attorney
- 2 Office of the Public Defender
- 3 Law Library
- 4 Adams County Bar Association

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