



February 23, 2023

CJAB Employment Committee

Members: Kelly Carothers (Domestic Relations Section), Barbie Taylor (Adams County Adult Correctional Complex), Neil Burkholder (Department of Operational Services), Commissioner Jim Martin, Samantha Hoffman (Adams County Victim Witness), Elizabeth Hower (Prison Society)

In attendance: Kelly Carothers, Barbie Taylor, Samantha Hoffman, Elizabeth (Betsy) Hower

### **Agenda**

- I. Update on Pennsylvania CareerLink contract with the ACACC
- II. Current Statistics
- III. Hiring Events at Human Services Building 2023
- IV. Intervention

### **NOTES:**

- Welcome new member Elizabeth (Betsy Hower) from the Prison Society
- Barbie reported that a Memorandum of Understanding with CareerLink has finally been established. At the upcoming March meeting it will be determined what the process will look like as there are different operations.
- Samantha asked if CareerLink program funding was available to “victims” or spouses of the formerly incarcerated person. The funding available through CareerLink is to help support barriers clients may face when seeking employment.

- Kelly was not certain if victims qualify as an individual within the criminal justice system but will follow up with CareerLink.
- Samantha relayed that domestic violence cases have a difficult time and need support. Her agency often refers clients to Safe Home to try to get an attorney and sometimes Adams County Sexual Assault effort.
- Kelly shared that employment statistics are difficult to capture through various case management systems within the criminal justice system. She provided statistics for Domestic Relations as PACSES (Pennsylvania Child Support Enforcement System) can be produced.
  - STATS: Adams County DR cases with PA work Search Orders in past 12 months 125, 97 cases where new employment was added. There are currently 41 cases with PA work search order.
- Kelly reported the foot traffic for current Hiring Events held at HSB is minimal and primarily are Domestic Relations clients attending. We need to capture other clients within the criminal justice system to utilize the resources currently provided to help clients obtain employment. Encourage departments to provide a flyer and direct clients to employment recourses (MDJ, Probation Services, Child and Youth). Future scheduled Hiring Events at HSB will be determined in the next two weeks.
- Kelly met with Kelly Lawver, Clerk of Courts and working to incorporate CareerLink representatives to be on site during criminal contempt days. This has been confirmed to start on **March 21, 2023**, CareerLink will be on site, 4<sup>th</sup> floor of the Adams County Courthouse to assist those attending court who need employment. Kelly Lawver will place a flyer in the upcoming mailing for those Ordered to Appear.
- Samantha asked if CareerLink would be willing to work with her agency for onsite meetings with clients.
- Kelly Carothers will invite Jason Shultz, Site Administrator for PA CareerLink Adams County to attend the next employment committee meeting.