

WEDNESDAY, MARCH 15, 2017:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:03 a.m. in the Ceremonial Courtroom with Chairman Randy Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Steve Renner, Controller; Albert Penksa, County Manager; John Hartzell, Solicitor; Don Fennimore, Court Administrator; Melissa Devlin, Finance Director; Phil Swope, Staff Accountant; Sara Brensinger, Purchasing Coordinator; Michele Miller, HR Director; Daryl Crum, Director, Tax Services; Barbara Walter, Chief Assessor; Phil Walter, IT Director; News Reporters Vanessa Pellichio, *Gettysburg Times* and Chief Clerk Paula V. Neiman.

Pledge of Allegiance

Minutes:

Mr. Martin moved, seconded by Mr. Qually, to approve the Minutes of the March 1, 2017 Commissioners' Meeting as presented.

Motion carried.

Announcement:

Commissioner Qually announced the State of the County forum will be held on Monday, March 20th from 6:30-8:00 p.m. in the Historic Courtroom.

Presentation:

Presentation to the County of the final loan payback in the amount of \$39,876.38 for a total of \$444,876.78 from Robin Fitzpatrick, President of the Adams County Economic Development Corporation for site work on the remaining lots located at the Commerce Center.

Board of Elections:

Sitting as the Adams County Board of Elections, Chairman Phiel announced the Casting of Lots Ballot Position will be held this morning at 10:00 a.m. for the Primary Election of May 16, 2017.

Proclamation:

Mr. Qually moved, seconded by Mr. Martin, to adopt and proclaim **"KICK BUTTS DAY"** – March 15, 2017.

Motion carried.

Public Comment:

No Public Comments were addressed to the Board at this time.

Children & Youth Services:

With recommendation from Sarah Finkey, Administrator, Mr. Qually moved, seconded by Mr. Martin, to approve and sign an Adoption Subsidy Agreement with B.L & C.L. for F.A.W. in the amount of \$850/month.

Motion carried.

IT Department:

With recommendation from Phil Walter, Director, and pending Solicitor review, Mr. Martin moved, seconded by Mr. Qually, to approve and authorize Chairman Randy L. Phiel to sign a Master Services Agreement between the

County of Adams and Treysta Technology Management for the secure preparation and migration of the County's network equipment from the Courthouse to the Human Services Building, at a charge of \$125.00/hour and a one-time fee of \$535.00.

Motion carried.

Tax Services:

With recommendation from Chief Assessor Barbara Walter, Mr. Qually moved, seconded by Mr. Martin, to approve the following:

Personal Tax Exemption Requests:

- Denial – Victoria Pease due to her income being over the acceptable limits.
- Approval – The following have met the guidelines of County policy: 1) Cumberland Township – Agnes Altland; Phyllis Hershey; Dolores James and Doris Morgret 2) Franklin Township – Lulu Brady 3) Oxford Township – Catherine Berkheimer; Ruth A. Black; Helen Dubs; Marl P. Gebhart; Phyllis Hull; Patricia Kitzmiller and Maryanne Lippy 4) Straban Township – Patricia Hinkle; Virginia Lohuis; Gary Redding and Barbara Stallsmith

Motion carried.

With recommendation from Chief Assessor Barbara Walter, Mr. Martin moved, seconded by Mr. Qually, to approve the following:

Disabled Veterans Real Property Tax Exemption Certification:

- Grant K. Johnson, 9 Snow Trail, Fairfield, PA, Carroll Valley Borough, Parcel #43007-0004---000 which includes .51 acre, one story home and storage shed, effective for 2017-2018 School Taxes.
- Earl D. Marcus, 5 East Locust Street, New Oxford, PA, Oxford Township, Parcel #35009-0025---000 which includes .19 acre, one story home and detached garage, effective for 2017-2018 School Taxes.
- Jose L. Plasenciarojas, a/k/a Jose L. Plasencia, 45 Fifth Street, Biglerville, PA, Biglerville Borough, Parcel #05004-0102---000 which includes .36 acre, bi-level home and storage shed, effective for 2017-2018 School Taxes.

Motion carried.

Planning – 2013 Community Development Block Grant:

With recommendation from Anne Thomas, Grants Coordinator, Mr. Qually moved, seconded by Mr. Martin, to approve a 3-Year Project Activity Completion Extension Request for submission to the Department of Community & Economic Development for Survivors, Inc. in the amount of \$15,507.00 for an electrical upgrade to the Claudia House. The funds will need to be expended by April 6, 2018.

Motion carried.

Personnel Report:

Mr. Martin moved, seconded by Mr. Qually, to approve the following personnel actions:

Courts:

Note the separation of employment for Ashley Vogelsong, Probation Officer I, effective March 16, 2017.

Security:

Recommendation from Michael Baltzley, Director, to approve the employment of Mark Kosh, PT Security Officer, effective March 6, 2017.

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, to approve the employment of Jennifer Brown, Caseworker 2, effective March 13, 2017.

Separation of Employment and Authorization to Post Positions:

- Dennis Pennese, PT Security Officer, effective February 13, 2017
- John Booth, Lieutenant, Adams County Adult Correctional Complex, effective March 15, 2017

Motion carried.

Expenditures:

Mr. Qually moved, seconded by Mr. Martin, to approve the following expenditures for the period February 27, 2017 through March 10, 2017:

General Fund	\$ 1,627,976.16
911 Fund	\$ 7,059.65
Children & Youth Services	\$ 246,565.76
HazMat Fund	\$ 671.49
Law Enforcement	\$ 465.14
HOME Grant	\$ 83,479.50
Human Services Building	\$ 66,791.29
Hotel Tax Fund	\$ 56,437.01
Coroner VISA	\$ 200.00
Capital Project	\$ 17,156.60
Commissary Fund	\$ 2,188.12

Motion carried.

Other Business:

No other business was brought to the Board at this time.

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment:

Mr. Martin moved, seconded by Mr. Qually, to adjourn the Commissioners' Meeting at 9:31 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk