

Proposed AGENDA, WEDNESDAY, JUNE 17, 2020:

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

Pledge of Allegiance

Minutes:

Approval of the Minutes of the May 20, 2020 Commissioners' Meeting and the June 3, 2020 Commissioners' Meeting as presented.

NOTE: The June 10, 2020 Commissioner's Meeting was cancelled.

NOTE: The next public Commissioner's meeting is scheduled for July 1, 2020

Public Comment:

Individuals may listen to the meeting or comment during the public comment portion of the agenda by calling 1-415-655-0003, 476-936-077#. Any comments related to the agenda or county business are limited to 5 minutes and the individual is to state their name and address prior to commenting.

Bid Opening – Rehabilitation of Bridge No. 5:

This is the date and time publicly advertised to open Bids received for the Rehabilitation of Bridge No. 5, T-329 (Shorb Mill Road) over Middle Creek, Adams County, Pennsylvania.

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve an amendment to the 2019-2020 Diakon Child Family & Community Ministries Purchase of Service Agreement, to permit juveniles to participate in Diakon's Weekend Alternative Program in a safe, virtual format at a lower rate of \$249.87 weekly (\$49.97 per diem).

Department of Building and Maintenance:

Recommendation by Director Larry Steinour and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the following:

- Quotation from Winter Engines and the COSTARS Participation Addendum (Costars Contract 008-196) for the supply of a back-up generator at the Emergency Services well complex. The total cost of the project is \$40,325.00.
- Guardian Service Agreement and Addendum to Service Agreement with Guardian CSC of York for a water management program for the cooling tower and closed loop systems including test reagents and chemicals required to maintain system integrity and energy efficiency. The term of the Agreement is two (2) years effective April 1, 2020, at a cost of \$8,400.00 over the 2-year term of the agreement, payable quarterly.

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Adams County Housing Authority:

Recommendation from Stephanie McIlwee, Executive Director, to approve the re-appointment of Mr. William Gilmartin to the Adams County Housing Authority Board of Directors, effective through August 16, 2025.

Human Resources:

Recommendation from Michele Miller, Director, and after review by Solicitor Molly R. Mudd, for the Commissioners to approve the Kantola Training Solutions License Agreement for digital harassment prevention training for County employees, for a term of 3 years, beginning June 12th, 2020. The license fee will be \$10 per user per year, for a total estimated budgeted cost of \$13,500.00. The County's Risk Management Grant will cover \$4,500.00 for this year and we will continue to apply for the Grant for the subsequent two (2) years.

Finance Department:

Recommendation from Melissa Devlin, Director and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the Lease Agreement with Quality IT Solutions of York, for the lease of (8) Kyocera printer/copier machines for use by the Human Resource Department at HSB, Sheriff's Department at HSB, Domestic Relations Department and the Conservation District. The term of the Agreement is (60) months and the cost to the County over the term of the lease is \$13,958.40.

Commissioners:

Recommendation from Solicitor Molly R. Mudd that the Board of Commissioners approve the PTO Donation Policy. This is a revision to existing policy, and once approved, will replace the existing policy governing PTO donation in the Adams County Employee Handbook.

Personnel Report:

Courts:

- Note the employment of Jill Kramer, General Clerk in Probation Services, effective June 29, 2020
- Amend the separation of employment for Gobielle Francis, Administrative Assistant, from July 10, 2020 to July 30, 2020

Adams County Adult Correctional Complex:

Recommendation from Katy Hileman, Warden, to approve employment of the following Corrections Officers:

- Rehire of Priscilla Spence, effective June 1, 2020

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Personnel Report cont'd:

Separation of Employment with permission to post:

- Voluntary separation for Patsy DeHaas, Floater in the Treasurer's Office, effective August 30, 2019
- Kevin Dehoff, Part Time as-needed Telecommunicator, effective June 29, 2020
- Christopher Ferry, Lieutenant, effective June 3, 2020
- Rescind offer of employment for Gary Arter, Corrections Officer, effective June 8, 2020
- Travis Dillman, Corrections Officer, effective June 8, 2020
- Michael Stanton, Corrections Officer, effective June 28, 2020

Expenditures:

Approve the following expenditures for the period June 1, 2020 through June 12, 2020:

General Fund Total	\$ 1,757,803.14
General Fund	\$ 809,201.82
Debt Service Payments	\$ 10,896.35
Payroll – Week #24	\$ 937,704.97
Children & Youth Services	\$ 140,746.72
Commissary Fund	\$ 1,503.87
Hotel Tax Fund	\$ 30,164.59
Act 13 Bridge Improvements	\$ 11,496.96
Parks, Recs & Green Space Program	\$ 47,000.00
Capital Projects - Reserve	\$ 143,142.08
911 Fund	\$ 9,615.47
Internal Service Fund	\$ 327,720.15

Other Business:

Solicitor Mudd
Commissioner Qually
Commissioner Martin
Commissioner Phiel

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment: