

PROPOSED AGENDA, WEDNESDAY, MAY 8, 2019:

9:00 A.M. Convening of the Adams County Board of Commissioners’ Meeting.

Pledge of Allegiance

Minutes:

Approval of the Minutes of the May 1, 2019 Commissioners’ Meeting as presented.

Proclamation:

- **“Corrections Employee Week”** – May 5–11, 2019
- **“Children’s Mental Health Awareness Day”** – May 9, 2019

Presentation:

Recognition of Susan Gantz, Financial Operations Officer for Domestic Relations For 45 years of service to the County.

Public Comment:

During the 30-minute Public Comment the individual wishing to speak will come forward to the podium to address the Board, state their name and address and will have 5-minutes to give his/her comments related to county business. Any public comment on an agenda item should be addressed at this time.

Courts:

Approve in concurrence with the Courts the following 2020 Holidays:

New Year’s Day	Wednesday, January 1, 2020
Martin Luther King Jr. Holiday	Monday, January 20, 2020
Presidents’ Day	Monday, February 17, 2020
Good Friday	Friday, April 10, 2020
Memorial Day Holiday	Monday, May 25, 2020
Independence Day	Friday, July 3, 2020
Labor Day	Monday, September 7, 2020
Columbus Day	Monday, October 12, 2020
Veterans’ Day	Wednesday, November 11, 2020
Thanksgiving Day	Thursday, November 26, 2020
Thanksgiving Holiday	Friday, November 27, 2020
Christmas Holiday	Thursday, December 24, 2020
Christmas Day	Friday, December 25, 2020

Adams County Housing Authority:

Recommendation to appoint William Gilmartin to fill the vacant position on the Adams County Housing Authority Board of Directors effective May 8, 2019 through August 16, 2020.

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Children & Youth Services:

Recommendation from Director Sarah Finkey to approve the following:

- After review by Solicitor Molly Mudd, that the Board of Commissioners approve and sign the Affiliation Agreement between Shippensburg University Master of Social Work Program and

Adams County, wherein the County agrees and authorizes its facilities as a Field Practicum Site for Master of Social Work Students enrolled in the Shippensburg University of Pennsylvania Master of Social Work Program, so that Adams County Children & Youth Services will nominate a field instructor to assign appropriate work to the student, mentor her/his professional development, and evaluate the performance of the student during a (1) semester period of time while the student is completing the practicum and adhering to the MSW Field Practicum Manual. The cost to the County is limited to professional mentoring and instructional hours.

- Agreement with York County Youth Development Center, a community residential shelter facility, effective July 1, 2019 through June 30, 2020.
- Accept the resignation of Tammy Barbour from the Adams County Children & Youth Services Advisory Board effective May 8, 2019.

Controller:

Recommendation from Beth Cissel, Deputy Controller, to approve and sign the Addendum to the Engagement Letter for the 2018 Audit submitted by Zelenkofski Axelrod in regards to the Child Protective Services Law Monitoring of In-Home Purchased Service Providers.

Planning:

Recommendation from Rebecca Moreland, Grants Coordinator, and after review by Solicitor Molly Mudd, to approve and sign the 2018 Sub-recipient Agreement with South Central Community Action Programs, Inc. for \$64,193.00 to support the Adams County Homeless Shelter & Rapid Rehousing Program.

Commissioners:

Recommendation from Solicitor Molly Mudd that the Board of Commissioners, approve the following:

- Authorize Chairman Randy L. Phiel to sign and execute on behalf of the Board the Administrative Services Only Group Contract between the County of Adams and Capital BlueCross and Capital Advantage Assurance Company wherein Capital BlueCross agrees to administer the health benefits of the County's health benefits group plan, as revised and ratified by the parties on or about January 11, 2019.

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Commissioners' cont'd:

- Ratify the Stipulated Escrow Agreement Regarding Escrowed Funds from the Oak Lawn Memorial Gardens Care Fund Trust between the Ramesh S. Rao and Gitana Bradauskaite Revocable Agreement Trust dated April 7, 2016 ("The Rao Trust"), Cumberland Township (the "Township"), Adams County (the "County") and ACNB Bank wherein ACNB has agreed to serve as Escrow Agent with regard to the Escrowed Funds for the care, maintenance and upkeep of Oak Lawn Cemetery including lawn care and weed control, snow and ice removal, trash and debris removal and disposal as required by the Township's Codes.
- Authorize Chairman Randy L. Phiel to sign the Amended and Restated Right-Of-Way and Easement Agreement between the County of Adams ("Grantor") and Columbia Gas of Pennsylvania, Inc. of Canonsburg, Pennsylvania ("Grantee"), whereby the Parties have amended the existing exclusive easement and right-of way situate in Straban Township to include a non-exclusive easement and right-

of-way to construct, operate and upgrade the pipelines and equipment appurtenant thereto. Also authorize the signing of the Supplemental Agreement whereby Grantee pays to Grantor consideration of \$9,225.00 for the right-of-way.

- Recommendation from William Cameron, Bridge Engineer, to issue the Letter of Intent to Award the Bid for the Maintenance Repairs of Forty County Bridges to JVI Group, Inc., 8210 Carlisle Pike, York Springs, PA in the total bid price of \$678,888.53.
- Authorize the advertisement of an Invitation for Bid for the Construction of a Rear Entry Vestibule.

Personnel Report:

Separation of Employment:

- Matthew Myers, Paid Internship in the District Attorney’s Office, effective May 3, 2019
- Rescind employment offer to Edgardon Centeno, Corrections Officer, effective May 6, 2019

Expenditures:

Approve the following expenditures for the period April 22, 2019 through May 3, 2019:

General Fund Total	\$ 4,301,110.03
General Fund	\$ 554,091.68
PCard Payment	\$ 11,499.08
Debt Service Payments	\$ 2,749,727.23
Payroll Week #18	\$ 985,792.04
Children & Youth Services	\$ 240,945.48
Liquid Fuels	\$ 7,625.79

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Expenditures cont’d:

HazMat	\$ 400.00
CDBG	\$ 2,170.00
Ag Land Funds	\$ 22,653.79
Commissary Fund	\$ 1,920.66
Act 137 Affordable Housing	\$ 3,603.00
Coroner Visa	\$ 242.51
Human Services	\$ 4,300.00
Act 13 Bridge Improvements	\$ 5,079.40
Human Services Building	\$ 5,240.06
Capital Projects – Courthouse Renovation Project-099	\$ 1,155.31
911 Fund	\$ 348,947.10
Internal Service Fund	\$ 321,833.81

Other Business:

Solicitor Mudd
Commissioner Qually
Commissioner Martin
Commissioner Phiel

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment: