

WEDNESDAY, SEPTEMBER 4, 2024:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. at the Adams County Courthouse, Historic Courtroom and via conference call with Chairman Randy L. Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Steve Nevada, County Administrator; Molly R. Mudd, Solicitor; Beth Cissel, Deputy Controller; Michele Miller, HR Director; Don Fennimore, Court Administrator; Candi Clark, Court HR Generalist; Ellen Dayhoff, Rural Resources Manager; Sarah Finkey, CYS Administrator; Phil Walter, CIO (Phone); Jonathan Cox, Esq – Counsel for Brethren Home; Scott Sowers, CEO – Brethren Home; News Reporter Vanessa Sanders, *Gettysburg Times* and Chief Clerk Paula V. Neiman.

Minutes:

Mr. Martin moved, seconded by Mr. Qually, to approve the Minutes of the August 21, 2024 Commissioner’s Meeting as presented.

Motion carried.

Public Comment:

No Public Comment was brought to the Board at this time.

Proclamation:

- Mr. Martin moved, seconded by Mr. Qually, to adopt and proclaim September 15, 2024 as **“ADAMS COUNTY HERITAGE FESTIVAL DAY”** in Adams County. This proclamation was presented to William Collinge of the festival committee.

Motion carried.

- Mr. Qually moved, seconded by Mr. Martin, to adopt and proclaim September 15th to October 15th, 2024 **“HISPANIC HERITAGE MONTH”** in Adams County. This proclamation was presented to Yeimi Bautista, Latino Health Services Task Force, Healthy Adams County.

Motion carried.

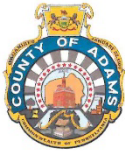
Adams County General Authority:

At this time Chairman Phiel turned the meeting over to Solicitor Mudd who introduced Jonathon Cox, Esq, legal counsel for The Brethren Home Community. Attorney Cox provided a brief overview of the project: The Brethren Home Community doing business as Cross Keys Village is planning the acquisition, construction and furnishing of 59 independent living units, a personal care facility with 100 units and the refinancing of several series of Revenue Notes issued on behalf of Cross Keys Village. The project is located in Oxford Township, Adams County and is being done in the interest of health, safety, and welfare of community residents. This tax-exempt financing does not obligate the County and is solely for the purpose of Section 147(f) of the Internal Revenue Code of 1986, as amended. Attorney Cox noted and apologized for his mistake whereas he did not notify the County on the increase in the tax-exempt financing amount from \$110,000,000.00 to \$120,000,000.00. The additional amount allows for \$80,000,000.00 of new monies to provide flexibility. The rest of the financing will be used for existing debt.

Attorney Cox introduced Scott Sowers, CFO for The Brethren Home. Mr. Sowers noted there is growth in the community for personal care. There was some difficulty dealing with the Army Corps of Engineers which held up the project. However, they worked things out and final approval was received recently by the Army Corps of Engineers. The question was asked by Commissioner Martin if they will be replacing the current building. Mr. Sowers responded at this time they are not sure if they will be renovating and using the building for another purpose or if it will be taken down.

Chairman Phiel asked if there were any other questions or concerns from the Board. Hearing none he asked Solicitor Mudd for the motion.

With recommendation from Solicitor Molly R. Mudd, Mr. Martin moved, seconded by Mr. Qually to approve and adopt Resolution No. 14 of 2024 approving the use of tax-exempt financing in the maximum amount of ~~\$110,000,000.00~~ **\$120,000,000.00** for the Project for The Brethren Home Community doing business as Cross Keys Village (hereinafter, "The Corporation"), for the acquisition, construction, and furnishing of 59 independent living units and a personal care facility with 100 units, in Oxford Township, Adams County, and for the refinancing of several series of Revenue Notes, each issued for the benefit of the Corporation. The Approval granted hereby shall not, in any way, pledge or obligate the credit or taxing power of the County, nor shall the County be liable for the payment of, or interest on the bonds. This Resolution is effective September 4, 2024.



Office of the Adams County Commissioners

117 Baltimore St., Room 201, Gettysburg, PA 17325-2391

PHONE (717) 337-9820 · FAX (717) 334-2091

Commissioners: Randy L. Phiel, James E. Martin, Marty Karsteter Qually
Chief Clerk: Paula V. Neiman | County Administrator: Steven A. Nevada
Solicitor: Molly R. Mudd, Esquire

COUNTY OF ADAMS
Commonwealth of Pennsylvania

RESOLUTION No. 14 of 2024

WHEREAS, The Brethren Home Community (the "Corporation"), doing business as Cross Keys Village – The Brethren Home Community, is a corporation not-for-profit organized and existing under laws of the Commonwealth of Pennsylvania (the "Commonwealth"), and owns and operates health center facilities in the Township of Oxford, in this County, located at the southwest corner of the intersection of Pennsylvania Routes 30 and 94 (the "Facilities"); and

WHEREAS, Adams County General Authority (the "Authority"), a municipality authority organized and existing under the Municipality Authorities Act, as amended (the "Act"), of the Commonwealth, proposes to act as a conduit issuer and to issue tax-exempt bonds in the maximum principal amount of \$120,000,000 (the "Bonds"), the proceeds of which will be used toward: (i) the acquisition, construction, and furnishing of 59 independent living units and a personal care facility with 100 units, all of which are or will be located at the Facilities; (ii) the refunding of (a) the Adams County Industrial Development Authority's Revenue Note, Series A of 2015, (b) the Adams County Industrial Development Authority's Revenue Note, Series B of 2015 and (c) the Authority's Revenue Note, Series of 2016, each issued for the benefit of the Corporation; and (iii) the payment of the costs and expenses of the financing and related costs and expenses including capitalized interest during construction (collectively referred to as the "Project"); and

WHEREAS, the Project will constitute the financing by the Authority of a "health center" for a "nonprofit corporation health center," all within the meaning of the Act; and

WHEREAS, under the Act, the Authority may undertake to finance a health center to be leased to or financed with a loan or loans to a nonprofit corporation health center serving the public only if this County, as the municipality that organized the Authority, declares by resolution or ordinance that it is desirable for the health, safety and welfare of the people in the area served by such health center facilities to have those facilities provided by or financed through the Authority; and

WHEREAS, the Authority has asked this County to declare the financing or refinancing of the Facilities by the Authority to be desirable for the health, safety and welfare of the people in the area served by the Facilities for purposes of the Act.

WHEREAS, Section 147(f) of the Internal Revenue Code of 1986, as amended (the "Code"), provides that tax-exempt obligations may not be issued for the benefit of persons other than

state and local governments unless the issue is approved by the "applicable elected representative" of a governmental unit having jurisdiction over the issuer and the geographic location of the site of the facility to be financed, following a public hearing of which reasonable public notice is given; and

WHEREAS, the facilities to be financed as part of the Project are located within the jurisdiction of this County; and

WHEREAS, notice of a public hearing with respect to the Project and the proposed issuance of the Bonds by the Authority as tax-exempt obligations has been published in *The Gettysburg Times*, Gettysburg, Pennsylvania, a newspaper of general circulation in the area to be served by the Project; and

WHEREAS, the Authority has asked this County to approve the use of tax-exempt financing for the Project, and has conducted a public hearing in satisfaction of Section 147(f) of the Code; and

WHEREAS, upon review of the summary of said public hearing, the Board of County Commissioners of the County desires to approve the use of tax-exempt financing for the Project.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THIS COUNTY AS FOLLOWS:

1. The Board of County Commissioners of this County does hereby find and declare that it is desirable for the health, safety and welfare of the people in the area served by the facilities to be financed or refinanced as part of the Project to have such facilities provided by or financed through the Authority.
2. The advertisement and conduct of a public hearing on behalf of this County regarding the Project and the issuance of the Bonds as tax-exempt obligations, as required by Section 147(f) of the Code, is hereby authorized, approved and ratified.
3. The Board of County Commissioners of this County hereby authorizes and directs its Chairman or Vice Chairman to execute and deliver on behalf of the Board of County Commissioners of this County a Certificate of Approval with respect to the Bonds, such Certificate of Approval to be substantially in the form attached hereto as Exhibit A, with appropriate insertions.
4. The approval granted hereby shall not, in any way, pledge or obligate the credit or taxing power of this County, nor shall this County be liable for the payment of the principal of, or interest on the Bonds.
5. Nothing in this Resolution is intended to be, nor shall it be construed as, an approval of the Project or the Bonds by this County for any purpose other than the public approval requirement of Section 147(f) of the Code and Section 5607(b)(2)(iv) of the Act.
6. All prior actions of this County and of the Authority taken in conformity with the intent and purposes of this Resolution are ratified, confirmed and approved.

7. All prior resolutions or parts of resolutions, insofar as such shall be inconsistent herewith, shall be and the same expressly are repealed.

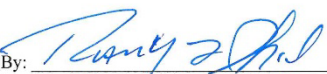
8. This Resolution shall become effective immediately upon its adoption.


DULY ADOPTED this 4th day of September, 2024, by the Board of County Commissioners of the County of Adams, Pennsylvania, in lawful session duly assembled.

ATTEST:

COUNTY OF ADAMS
Commonwealth of Pennsylvania


Paula V. Neiman, Chief Clerk
(SEAL)

By: 
Randy L. Phiel, Chairman of the Board of
County Commissioners

By: 
James E. Martin, Vice Chairman of the Board of
County Commissioners

By: 
Marty Karsteter Qually, Commissioner

EXHIBIT A

**COUNTY OF ADAMS
Pennsylvania**

CERTIFICATE OF APPROVAL

The undersigned, being the applicable elected representative of the County of Adams, Pennsylvania (the "County"), a political subdivision (a county) of the Commonwealth of Pennsylvania, does hereby approve the use of tax-exempt financing in the maximum amount set forth below for a project of The Brethren Home Community doing business as Cross Keys Village – The Brethren Home Community, as described below. Such financing shall be evidenced by tax-exempt bonds to be issued by the Adams County General Authority (the "Authority"). This Approval is being given after due consideration of the minutes of a public hearing on the matter held on the date and at the time and place set forth below following reasonable public notice:

Applicant: The Brethren Home Community doing business as Cross Keys Village
– The Brethren Home Community

Operator or Manager of Facility: The Brethren Home Community doing business
as Cross Keys Village – The Brethren Home Community

**Maximum Aggregate Principal Amount of Tax-Exempt Bonds to be Issued
With Respect to the Facility:** \$120,000,000.

Functional Description of the Type and Use of Facilities Being Financed: (i) The acquisition, construction, and furnishing of 59 independent living units and a personal care facility with 100 units, (ii) the refunding of (a) the Adams County Industrial Development Authority's Revenue Note, Series A of 2015, (b) the Adams County Industrial Development Authority's Revenue Note, Series B of 2015 and (c) the Authority's Revenue Note, Series of 2016, each issued for the benefit of the Corporation, and (iii) the payment of the costs and expenses of the financing and related costs and expenses including capitalized interest during construction

Location of Facilities being Financed: Township of Oxford, Adams County, Pennsylvania, located at the southwest corner of the intersection of Pennsylvania Routes 30 and 94

Time, Date and Place of Public Hearing: Monday, August 26, 2024, beginning at 8:00 a.m., at the offices of the Adams Economic Alliance, 1300 Proline Place, Gettysburg, Pennsylvania.

Notice of Public Hearing: Notice of Hearing published August __, 2024, in *The Gettysburg Times*, Gettysburg, Pennsylvania.

Exhibit A Page 1

Synopsis of Hearing: A Synopsis of the Hearing is on file with the Chief Clerk of the Board of County Commissioners of the County.

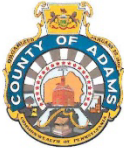
This Approval is given by the County as a governmental unit with elected representatives having jurisdiction over the Authority and the geographic location of the facilities to be financed, and solely for the purposes of Section 147(f) of the Internal Revenue Code of 1986, as amended. The obligation(s) to be issued by the Authority shall not constitute a debt or obligation of the County, and the County hereby assumes no obligation whatsoever with respect to payment of the same. This Certificate of Approval is not intended to be, nor shall it be construed as, an approval of the obligation(s) to be issued by the Authority or of the Project for any purpose other than the public approval requirement of Section 147(f) of the Code.

IN WITNESS WHEREOF, the undersigned, being duly authorized to act on behalf of the Board of County Commissioners of the County, has executed this Approval this 4th day of September, 2024.



Randy L. Phiel, Chairman
Board of County Commissioners of the County of
Adams, Pennsylvania

Exhibit A Page 2



Office of the Adams County Commissioners

117 Baltimore St., Room 201, Gettysburg, PA 17325-2391

PHONE (717) 337-9820 · FAX (717) 334-2091

Commissioners: Randy L. Phiel, James E. Martin, Marty Karsteter Qually

Chief Clerk: Paula V. Neiman | County Administrator: Steven A. Nevada

Solicitor: Molly R. Mudd, Esquire

CERTIFICATE

I, the undersigned Chief Clerk of the Board of County Commissioners (the "Board") of the COUNTY OF ADAMS, PENNSYLVANIA (the "County"), certify: that the foregoing is a true and correct copy of a Resolution that duly was adopted by affirmative vote of a majority of all members of the Board at a meeting duly convened and held according to law on September 4, 2024, at which meeting a quorum was present; that said Resolution duly has been recorded in the minutes of the Board; and that said Resolution is in full force and effect, without amendment, alteration or repeal, as of the date of this Certificate.

I further certify that the Board of Commissioners of the County met the advance notice requirements of the Sunshine Act, 65 Pa.C.S. Ch. 7, by advertising the time and place of said meeting, by posting prominently a notice of said meeting at the principal office of the County or at the public building in which said meeting was held, and by providing a reasonable opportunity for public comment at said meeting.

IN WITNESS WHEREOF, I set my hand and affix the official seal of the County, this 4th day of September, 2024.

Handwritten signature of Paula V. Neiman in blue ink.

Paula V. Neiman
Chief Clerk of the County

(SEAL)

Motion carried.

Public Hearing – Hanover Shoe Farm:

Chairman Phiel opened the Public Hearing at 9:27 a.m. this date and turned the Public Hearing over to Solicitor Molly R. Mudd. Solicitor Mudd announced this is the date and time advertised for a public hearing to accept comments on the purchase of an Ag Easement on a 274.62 acre farm located in Union & Conewago Township, owned by the Hanover Shoe Farm.

Solicitor Mudd invited Ellen Dayhoff to the podium and announced she is the Rural Resource Manager of the County's Ag Conservation program and staff liaison to the Ag Conservation Board, to which I am Board Solicitor. In preparation for today's hearing, was an advertisement placed in a newspaper of general circulation. Ms. Dayhoff replied yes, in the *Gettysburg Times*, on August 13, 2024. And were the adjacent landowners personally provided notice and how was the notice provided. Each of the four (4) adjacent landowners were sent a certified letter and three (3) of the four signed the receipt. The landowner who did not acknowledge receipt of the certified letter was sent another letter via U.S. Mail and a phone call was made to them as a follow-up. There were no comments/concerns received from any of the adjacent landowners.

Solicitor Mudd now invited any adjacent landowner or Adams County resident to come forward to offer comment on the recommendation by the Ag Preservation Board to the Board of Commissioners to purchase the easement discussed above.

Seeing and hearing no person coming forward, we have concluded our business this morning. I now turn the hearing back over to Chairman Phiel to close out the public hearing.

Chairman Phiel noted with no other public comment to be received this hearing is now closed at 9:31 a.m. this date.

Ag Land Preservation:

Recommendation from Ellen Dayhoff, Rural Resource Manager, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the following:

- Mr. Qually moved, seconded by Mr. Martin, to approve and sign the Agreement for The Sale And Purchase Of An Agricultural Conservation Easement with Hanover Shoe Farms, Inc. This Agreement provides for the purchase of an agricultural conservation easement of 274.62 acres of certain property owned by Hanover Shoe Farms located in Conewago and Union Townships, Adams County. Total purchase price of the conservation easement is \$823,860.00. The County will also cover the costs incident to the purchase of the easement in the amount of \$15,954.27, which is eligible for reimbursement by the State Board. This Agreement is effective September 4, 2024.

Motion carried.

- Mr. Martin moved, seconded by Mr. Qually, to approve and authorize Chairman Randy L. Phiel to sign the Agreement for The Sale And Purchase Of An Agricultural Conservation Easement with Barbara A. Martin, Union Township, and the Commonwealth of Pennsylvania. This Agreement provides for the purchase of an agricultural conservation easement of 131.14 acres of certain property owned by Barbara Martin located in Union Township, Adams County. Total purchase price of the easement is \$478,661.00, of which the County will pay \$23,933.05, with the remainder to be paid for by the Commonwealth and the Township. This Agreement is effective September 4, 2024.

Motion carried.

Court Administration:

With recommendation from Court Administrator Don Fennimore, and after review by Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners approve the following:

- Amendment #1 to the August 14, 2022, Memorandum of Understanding (MOU) For Parking Services For Citizens Called to Jury Duty with the Borough of Gettysburg. This Amendment reflects operational changes to the parking pass validation process for jurors. All other terms of the original MOU remain unchanged.
- Designate Chairman Randy L. Phiel to sign the Addendum to the Master Services Agreement with Syntrio, Inc., an Illinois company, for One Hundred Eighty (180) single course user licenses for their online Workplace Harassment General Manager training. Court Employees will utilize this program to obtain non-discrimination training. This training will comply with the requirements of the Pennsylvania Supreme Court. The term of the Agreement is September 1, 2024 to August 31, 2027. Total cost to the County is \$13,184.83, which will be paid for out of the Court's General Fund.
- Pye Barker Proposal 159272-4-0 – This Agreement provides for upgrades to the security transmission system in Magisterial District Justice Snyder's offices in Gettysburg. The upgrades will replace an older analogue data transmission system with a new digital data transmission system and monitoring services. Total cost of the hardware upgrades is \$2,270.14, which will be reimbursed to the County by AOPC. Recurring annual service costs (monitoring, maintenance, and cellular) are \$780, to be paid for from the Court's budget.
- Pye Barker Proposal 159273-4-0 – This Agreement provides for upgrades to the security transmission system in Magisterial District Justice Little's offices in East Berlin. The upgrades will replace an older analogue data transmission system with a new digital data transmission system and monitoring services. Total cost of the hardware upgrades is \$2,270.14, which will be reimbursed to the County by

AOPC. Recurring annual service costs (monitoring, maintenance, and cellular) are \$780, to be paid for from the Court's budget.

Motion carried.

Controller:

With recommendation from Beth Cissel, Deputy Controller, and after review of the terms and conditions by Solicitor Molly R. Mudd, Mr. Martin moved, seconded by Mr. Qually, to approve the Thomason Reuters Amendment to contract for West PROFLEX on line subscription by changing the billing method into one centralized invoice per month, (in lieu of 12/month) for the County to process.

Motion carried.

Sheriff:

With recommendation from Sheriff James Muller, and after review by Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners designate Chairman Randy L. Phiel to approve the Maintenance Agreement from Dataworks Plus, a South Carolina company. This Agreement covers yearly maintenance for the Sheriff's fingerprint system. It is further recommended that the Board sign the Terms and Conditions between the County and Dataworks. The term of the Agreement is one (1) year, commencing on August 1, 2024 and terminating July 31, 2025. Total cost to the County is \$781.00.

Motion carried.

Clerk of Courts:

With recommendation from Clerk of Courts Kelly Lawver, and after review by Solicitor Molly R. Mudd, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners designate Chairman Randy L. Phiel to sign the invoice from OCV, LLC, an Alabama company, for renewal of the annual support and maintenance of the Clerk of Court's Mobile Application. It is further recommended that the Board sign the Addendum to the original Agreement with OCV, dated November 6, 2019. This Addendum incorporates the County's standard terms and conditions into the Agreement. The term of the Agreement is one (1) year, commencing August 1, 2024 and terminating July 31, 2025. Total cost to the County is \$5,995.00.

Motion carried.

IT Department:

With recommendation from Phil Walter, CIO and after review by Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners approve and designate Chairman Phiel to sign the following:

- Proposal from Link Computer Corporation, of Bellwood, PA, for migration of three (3) Integrated Services Digital Network Primary Rate Interfaces (ISDN PRIs) from a legacy Public Switched Telephone Network (PRTN) provider to Coeo ISDN PRIs. This Agreement is effective September 4, 2024. Total cost to the County is \$3,500.00.
- Quote from CDW-G, LLC, an Illinois company, for renewal of the County's Splunk Enterprise License. The Splunk Enterprise product simplifies the logging, searching, and reporting of data from various parts of the County network into a central software package for analysis. This Quote is made pursuant to Keystone Purchasing Network contract #KPN-A-202112-04. The term of the license is one (1) year, commencing on December 12, 2024 and terminating on December 11, 2025. Total cost to the County is \$9,900.00.

- Master Service Agreement with Coeo Solutions, LLC, an Illinois company, for provision of the County's new VoIP telephone services. This Agreement is made pursuant to Costars Contract #003-E24-689. It is further recommended that the Commissioners sign the Addendum to the Service Agreement, which incorporates the County's standard terms into the Agreement. The term of the Agreement is thirty-six (36) months and shall commence upon acceptance of the service. Total cost to the County is \$47,507.40, to be paid in monthly installments of \$1,319.65.

Motion carried.

Children & Youth Services:

With recommendation from Administrator Sarah Finkey, Mr. Martin moved, seconded by Mr. Qually, to approve the following:

- Fiscal Year 2024-2025 Purchase of Service Agreements – BCL Partners, LLC; Adelphoi Village; National Mentor Healthcare LLC; The IMPACT Project
- After review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the Child Welfare Information System (CWIS) Data Sharing Agreement with the Pennsylvania Department of Human Services. This Agreement outlines the terms and conditions under which CWIS will disclose and exchange certain electronic data to CYS for the purpose of delivering child protective services required by law. This Agreement is effective October 1, 2024, and expires September 30, 2025.

Motion carried.

Victim Witness:

With recommendation from Samantha Hoffman, Director and after review by Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners approve the Awareness, Notification, and Restitution Grant (#44544) Application made through the PA Commission on Crime and Delinquency (PCCD) for \$83,347.00 in State funds. These funds will be used to support victim services, by providing necessary staff salaries and supplies. The Application is effective September 4, 2024. No County match is required.

Motion carried.

Department of Emergency Services (DES):

With recommendation from Warren Bladen, Director and after review by Solicitor Molly R. Mudd, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners designate Chairman Randy L. Phiel to sign the Full Service Maintenance Agreement with Gruber Power Services, an Arizona company. This Agreement provides for maintenance of DES's Uninterruptible Power Supply equipment. The term of the Agreement is one (1) year, commencing on December 1, 2024 and terminating on November 30, 2025. Total cost to the County is \$6,980.00.

Motion carried.

Budget and Purchasing:

With recommendation from Melissa Devlin, Director and after review by Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners designate Chairman Randy L. Phiel to sign the Equipment Lease Agreement with Kyocera Document Solutions Mid Atlantic Inc., of York, PA, for twenty-three (23) new copiers and/or printers for various County Departments to replace those which are being decommissioned. It is further recommended that Commissioner Phiel sign the Amendment to Equipment Lease Agreement, which incorporates the County's standard terms and conditions into the Agreement. Finally, it is recommended that Commissioner Phiel sign both the Maintenance Agreement with Quality, a Kyocera Group Company, also of York, PA,

for maintenance of the copiers and also the Letter of Execution. The term of the Agreements is sixty (60) months and shall commence upon delivery of the equipment. Total cost to the County is \$97,809.60 over the term of the lease, to be paid in monthly installments of 1630.16, plus printing fees as outlined in the Maintenance Agreement.

Motion carried.

Elections & Voter Registration:

With recommendation from Angie Crouse, Director and after review by Solicitor Molly R. Mudd, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners approve the Sales Order Agreement with Election Systems & Software (ES&S). This Agreement is for the purchase of a DS950 High-Speed Scanner/Tabulator (to replace an older model), accessories, and a 5-year extended warranty at a total cost of \$129,230.00, which will be paid for from Act 88 Election Integrity Grant funds. This Agreement is effective September 4, 2024.

Motion carried.

Commissioners:

With recommendation by Solicitor Molly R. Mudd, that the Board of Commissioners approve the following:

- Mr. Qually moved, seconded by Mr. Martin, to approve and ratify the Subrecipient Agreement for the Adams County Opioid Settlement Funds Program with Adams Rescue Mission. This Agreement allocates \$225,469.00 from County opioid settlement funds for the replacement of a baler in furtherance the Rescue Mission's recycling program that supports individuals suffering from opioid addiction and opioid use syndrome. This Agreement is effective August 29th, 2024.

Motion carried.

- Mr. Martin moved, seconded by Mr. Qually, to appoint Chairman Randy L. Phiel to execute, on behalf of the Board, the Adams County/Litigating Subdivision Opioid Settlement Funds Certification reflecting a 4th distribution of funds on or about December 15, 2024 estimated to total **\$283,586.80**, broken out as follows and to be used in a manner consistent with the abatement uses described in Exhibit E of the Settlement document and all other terms of the Settlements:
 - Base County Abatement Payment: \$179,137.48
 - Mallinckrodt Bankruptcy: \$19,763.50
 - Litigating Subdivision Accounts:
 - Distributors: \$39,145.85
 - J&J: \$35,712.71
 - Mallinckrodt: \$9,827.26

Motion carried.

- Mr. Qually moved, seconded by Mr. Martin, to approve and sign the Interconnection and Power Purchase Agreement for Alternative Energy Generation with Adams Electric Cooperative, Inc. ("AEC") and Allegheny Electric Cooperative, Inc. ("Allegheny"). This Agreement outlines the terms by which AEC will interconnect with the County's proposed solar array to be installed on the roof of the Human Services Building, as is required of AEC by the federal Public Utility Regulatory Policies Act of 1978 ("PURPA") and provides that Allegheny will purchase the excess energy generated from the solar array. This Agreement is effective September 4, 2024.

Motion carried.

- With recommendation from Michele Miller, HR Director, Mr. Martin moved, seconded by Mr. Qually, to approve the updated Military Leave Policy, effective September 4, 2024.

Motion carried.

Personnel Report:

Mr. Qually moved, seconded by Mr. Martin, to approve the Personnel Report as presented:

Court:

- Separation of employment for Cameron Bishop and David James IV, Unpaid Interns, effective August 10, 2024.

District Attorney:

- Promotion of Deanna Pasciak from Legal Assistant to Office Manager, effective August 22, 2024, with permission to post the vacated Legal Assistant position.

Public Defender:

- Note the Unpaid Internship of Noah Jamison, effective September 16, 2024 through December 15, 2024.

Children & Youth Services:

- Note the promotion of Dustin Bumbaugh, from Caseworker 3 to Caseworker Supervisor, effective September 9, 2024.

Separation of Employment:

- Clifford Molloy, Part Time as Needed Security Officer, effective September 5, 2024
- Ashley Williams, Part Time as Needed Telecommunicator, effective August 22, 2024
- Stephen Garrison, Paid Intern, District Attorney’s Office, effective August 8, 2024
- Corrections Officers: Seamus Waggoner, effective August 13, 2024; Janny Donfack, effective August 26, 2024; Brennan Moodie, effective September 6, 2024

Motion carried.

Expenditures:

Mr. Martin moved, seconded by Mr. Qually, to approve the following expenditures for the period August 19, 2024 through August 30, 2024:

General Fund – Operational	\$ 1,026,432.58
Payroll – Week #35	<u>\$ 1,076,294.52</u>
Total General Fund	\$ 2,102,727.10
Children & Youth Services	\$ 347,115.33
Liquid Fuels	\$ 22,299.44
HazMat Fund	\$ 8,324.28
Law Enforcement	\$ 400.00
Commissary Fund	\$ 4,208.03
Records Management	\$ 273.23
Hotel Tax Fund	\$ 19.30
911 Fund	\$ 72,171.34
Internal Service Fund	<u>\$ 259,325.25</u>
Total Special Funds	\$ 714,136.20
Total Expenditures	\$ 2,816,863.30

Motion carried.

Other Business:

No Other Business was brought before the Board at this time.

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment:

Mr. Qually moved, seconded by Mr. Martin, to adjourn the Commissioner's Meeting at 10:06 a.m. this date.

Motion carried.

Respectfully submitted,

Handwritten signature of Paula V. Neiman in blue ink.

Paula V. Neiman
Chief Clerk