

**PROPOSED****AGENDA, WEDNESDAY, DECEMBER 20, 2017:**

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

**Pledge of Allegiance****Minutes:**

Approval of the Minutes of the December 6, 2017 Commissioners' Meeting as presented.

**Public Comment:**

*During the 30-minute Public Comment the individual wishing to speak will come forward to the podium to address the Board, state their name and address and will have 5-minutes to give his/her comments related to county business. Any public comment on an agenda item should be addressed at this time.*

**Children & Youth Services:**

Recommendation from Sarah Finkey, Administrator, to approve the 2017-2018 Purchase of Service Agreement with the following:

- Diakon Child, Family & Community Ministries
- Family Care Services

**Finance/Purchasing:**

Recommendation from Phil Swope, Staff Accountant, to approve and authorize Chairman Randy L. Phiel to sign the following:

- HvacPlus Comprehensive Maintenance Solutions Proposal No. 20171482 dated November 1, 2017 between the County of Adams and McClure Company, 4101 North Sixth Street, Harrisburg, PA in the amount of \$4,892.00 annually for HVAC maintenance at the Adams County Courthouse, effective January 1, 2018 through December 31, 2018.
- NRG Maintenance Services Agreement, Proposal #ADCPR-NRG-1, between the County of Adams, Adams County Adult Correctional Complex for Building Automation System and Automatic Temperature Controls in the amount of \$3,270.00 effective January 1, 2018 through June 30, 2018.

**Commissioners:**

Recommendation from Albert Penksa, County Manager, to approve and sign the Agreement between District Council 89, American Federation of State, County and Municipal Employees (AFSCME) and the County of Adams, Adams County Adult Correctional Complex for the period January 1, 2018 through December 31, 2021.

**Department of Emergency Services:**

- Recommendation from Director of Emergency Services Warren Bladen, and after review by Solicitor John Hartzell, that the Board of Commissioners approve, pending final Solicitor review, entering into two agreements with Teleosoft, Inc., of York, PA, for software services related to a project streamlining the provision of warrant information to emergency responders. The first is a Software License Agreement, at a one-time cost of \$61,620, to complete the software customization, testing, product delivery and installation, and training. The second agreement is a Software Maintenance Agreement, which calls for an annual cost of \$10,000 for software maintenance, troubleshooting, upgrades, and support for the new system. The Software License Agreement is being funded through the County Records Improvement Fund.
- At the request of Warren Bladen, Director of Emergency Services, and John Hartzell, County Solicitor, that the Board of Commissioners approve Resolution 15 of 2017, entitled “Resolution of the County of Adams, Pennsylvania, committing the County to the joint funding and operational support of a regional radio system to be known as the South Central Inter-County Communications Network,” with the resolution serving to commit the County to the development of an Inter-governmental agreement for the development, operation, and support of the system, and committing to a common radio system management protocol and governing document, all to be done jointly with Dauphin and Franklin Counties. This network will provide greater redundancies and back-up for Adams County, thereby improving operational flexibility and capabilities for the County’s emergency radio system.

**Personnel Report:**

Courts:

Separation of Employment:

- Terry Lower, Tipstaff, effective December 29, 2017
- Alexander Geier, Probation Officer I, effective December 1, 2017
- Amber Chase, Law Clerk for Judge Campbell, effective December 13, 2017
- Karen Brindisi, Law Clerk for Judge Wagner, effective January 5, 2018

**Expenditures:**

Approve the following expenditures for the period December 4, 2017 through December 15, 2017:

General Fund Total	\$ 1,252,827.71
General Fund	\$ 391,795.10
Payroll	\$ 861,032.61
Children & Youth Services	\$ 301,921.59
HazMat Fund	\$ 67.91

Ag Land Funds	\$	15,424.97
Commissary Fund	\$	6,651.67
Act 137 (Affordable Housing)	\$	5,278.00
Hotel Tax Fund	\$	318,243.07
Capital Projects-Reserve	\$	8,251.02
Human Services Building	\$	132,551.05
911 Fund	\$	4,301.25
Internal Service Fund	\$	361,366.28

**Salary Board Meeting:**

The Salary Board Meeting will be held following the Commissioners Meeting.

**Other Business:**

Solicitor Hartzell  
County Manager Penksa  
Commissioner Qually  
Commissioner Martin  
Commissioner Phiel

**Adjournment:**