

PROPOSED

AGENDA, WEDNESDAY, JULY 15, 2020:

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

Pledge of Allegiance

Minutes:

Approval of the Minutes of the July 1, 2020 Commissioners' Meeting as presented.

NOTE: The July 8, 2020 Commissioner's Meeting was cancelled.

NOTE: The next public Commissioner's meeting is scheduled for July 29, 2020

Proclamation:

- **“Pretrial, Probation, and Parole Supervision Week”** – July 20 – 24, 2020

Public Comment:

Individuals may listen to the meeting or comment during the public comment portion of the agenda by calling 1-415-655-0003, 476-936-077#. Any comments related to the agenda or county business are limited to 5 minutes and the individual is to state their name and address prior to commenting.

2020-2021 Human Services Plan Hearing:

Date and time advertised to present and accept public comment on the 2020-2021 Human Services Plan. Sharon Harlacher, County Administrator, York/Adams MH-IDD, to present.

2019 Community Development Block Grant (CDBG):

Recommendation from Rebecca Moreland, Grants Coordinator, to approve and authorize Randy L. Phiel and James E. Martin to sign the 2019 CDBG Contract #C000073933 in the award amount of \$536,818.00 for the following activities: PICPI Homebuyer Assistance - \$23,660.00; PICPI Security Deposit Assistance - \$23,660.00; Possum Valley Municipal Authority Prospect Street Waterline Replacement - \$86,368.00; Biglerville Third & Fourth Street Sewer Line Replacement - \$125,000; Planning – \$6,785.00; Administration - \$50,000.00; Entitlement Funds of \$126,709.00 for South Street Streetscape work in Gettysburg Borough; and \$94,636.00 for curb cuts in Littlestown Borough.

Meeting Recessed:

At this time recess the Commissioner's meeting to convene the 2020 CDBG-CARES Public Hearing.

2020 CDBG-CARES Public Hearing:

Date and time advertised to hold a public hearing to solicit public comment on the proposed budget for Adams County's 2020 CDBG-CV Program. The activities proposed for inclusion in the CDBG-CV application are: PICPI County-wide Rent/Mortgage/Utilities Assistance - \$121,132; Keystone Health COVID-19 Farmworker Health Services - \$15,113.00; and Administration - \$29,907.00.

2020 CDBG-CARES Grant Application:

Recommendation from Rebecca Moreland, Grants Coordinator to approve and authorize Chairman Randy L. Phiel to sign the 2020 CDBG-CV Application, Budget and Resolution No. 11 of 2020 for submission to the PA Department of Community & Economic Development.

2020 CDBG Language Access Plan:

Recommendation from Rebecca Moreland, Grants Coordinator, to approve and authorize Chairman Randy L. Phiel to sign the Language Access Plan for the 2020 Community Development Block Grant, Emergency Solutions Grant and HOME Programs, both Entitlement and CARES Funding.

Information Technology Department:

Recommendation from Phil Walter, CIO and after review by Solicitor Molly Mudd, that the Board of Commissioners approve the following:

- Adopt the revisions to three (3) County IT policies, including, Computer System Access Policy (IT Policy No. 121.01), Network Usage Policy (IT Policy No. 121.02), and Network Security Policy (IT Policy No. 121.03), effective immediately.
- Appoint Chairman Randy L. Phiel to sign, on behalf of the Board, the Sylint Agreement 2020 Commitment Form, whereby the County receives Sylint's Tier 2 cyber-security services through the CCAP Enterprise Agreement with Sylint. The cost of the agreement is \$4,200.00 annually. The term of the Agreement is one (1) year commencing August 1, 2020.

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the following 2020-2021 Purchase of Service Agreements: Edison Court; Folium, Inc. dba Laurel Life Services; Perseus House Inc.; and Bethany Children's Home.

Finance Department:

Recommendation by Phillip Swope, Staff Accountant, and after review by Solicitor Molly Mudd, that the Board of Commissioners appoint Chairman Randy L. Phiel to sign on behalf of the Board the Equity Lease Rate Quote Agreement with Enterprise Fleet Management, Inc., a corporation domiciled in Missouri, for the lease of a 2020 Dodge Charger SXT Four Door All Wheel Drive Sedan. The monthly rental charge is \$597.32, contract miles total 50,000, estimated service length is 60 months. This lease leverages the Master Agreement executed between the County and Enterprise Fleet Management.

Tax Services:

- Recommendation from Daryl Crum, Director, to approve the following:
 - Appointment of the 2020 pool of temporary auxiliary appeal board members to assist the Adams County Board of Assessment Appeals in hearing 2020 property tax appeals: Barbara Underwood, Cumberland Township; Barbara Walter, Butler Township; William Arrington, Cumberland Township; and Lisa Moreno-Woodward, Mt. Joy Township.
 - Special 2020 Repository Sale – Accept the Bid price of \$500.00 from Ginger Brownawell, 1760 Shriver’s Corner Road, Lot #163, for a mobile home located on Parcel #38H10-0017---163, Straban Township.
- Recommendation from Chief Assessor Susan Miller that the Disabled Veterans Real Property Exemption be removed for the property located at 2170 Hunterstown-Hampton Road, New Oxford, Straban Township, Parcel #38032-0008---000 owned by Stanley & Alinda D. Brenner and be placed back on the taxable rolls effective with the 2020-2021 school taxes. We were notified by the PA Department of Veteran’s Affairs that the veteran no longer qualifies for the veteran’s exemption.

Commissioners:

Recommendation from Solicitor Molly R. Mudd that the Board of Commissioners approve the following:

- The July 1st, 2020 Bridge Management Agreement with York County, whereby the counties have set to writing the management responsibilities for two (2) jointly owned bridges that transverse both counties. Pursuant to the Agreement, Adams County assumes management responsibility for Adams Bridge #43 Jacobs Mill Road and York County assumes management responsibility for Adams Bridge #42 Beaver Creek Road.

Commissioner's cont'd:

NOTE THE FOLLOWING:

- Moody's Investors Service maintains its Aa2 ratings on Adams County's outstanding general obligation debt. The outlook is stable. RATINGS RATIONALE: The Aa2 rating reflects the County's large, stable tax base, average resident wealth, and strong financial position with ample reserves. Additionally, the rating reflects the County's slightly elevated debt burden and manageable pension liabilities. RATING OUTLOOK: The stable outlook reflects the County's strong financial position, which we expect to be maintained over the medium term given management's conservative budgeting practices.
- Announce that the Department of Community & Economic Development has approved a grant in the amount of \$340,732 for Adams County. These funds are provided through the Department's Emergency Solutions Grant CARES Act to address local needs resulting from the coronavirus pandemic impacting Pennsylvania.

Personnel Report:Court:

Recommendation from Don Fennimore, Court Administrator, to note employment of the following:

- Court Administration -Andrew Redshaw, Administrative Assistant, effective July 6, 2020
- Domestic Relations – Branden Beasley, General Clerk, effective July 13, 2020
- Probation Department – Separation of employment for Shawn Miller, Director, effective July 10, 2020

Treasurer:

Recommendation from Treasurer Christine Redding, to approve the employment of Jennifer Rowell and Colleen Umbenhouer, Part time as Needed General Clerk Floaters, effective July 13, 2020.

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, to approve the employment of Tekoa Capps, Caseworker 1, Independent Living, effective July 13, 2020.

Building & Maintenance:

Recommendation from Larry Steinour, Director, to approve Kwaku Bayeh and Nicolas Guilen-Hernandez as Part Time as Needed Custodians for Courtroom sanitizing and other custodial duties, effective June 29, 2020 through August 31, 2020.

Personnel Report cont'd:

Separation of Employment with permission to post:

- Meagen Hartzell, Children & Youth Caseworker 2, effective July 15, 2020
- Jason Lohuis, Children & Youth Caseworker 1-Intake, effective July 8, 2020
- Nicole Martz, Telecommunicator, effective July 10, 2020
- Juan Pena, Lieutenant, Adams County Adult Correctional Complex, effective July 17, 2020
- Rescind employment offer for Brian Howard, Corrections Officer, effective July 13, 2020
- Rescind employment offer for Lilly Singleton, Corrections Officer, effective July 13, 2020

Expenditures:

Approve the following expenditures for the period June 29, 2020 through July 10, 2020:

General Fund Total	\$ 1,519,875.85
General Fund	\$ 553,336.78
PCard Payment	\$ 3,764.53
Debt Service Payments	\$ 10,896.35
Payroll – Week #28	\$ 951,878.19
Children & Youth Services	\$ 147,369.48
Liquid Fuels	\$ 3,272.25
HazMAT Fund	\$ 519.55
Commissary Fund	\$ 639.23
Capital Projects - Reserve	\$ 49,293.53
911 Fund	\$ 19,819.10
Internal Service Fund	\$ 570,776.35

Other Business:

- Solicitor Mudd
- Commissioner Qually
- Commissioner Martin
- Commissioner Phiel

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment: