

## Notes on Landlord Appeals

Hand out the Tenant's Affidavit, Supplemental Instructions, and Income Limits.

### Income below Limits

*Complete Tenant's Affidavit*

*They pick option (A, B, C) that best described their situation.*

(A) NOTE: Tenant has not paid rent for month in which notice of appeal is filed

- a. File In Forma Pauperism Petition to waive filing fee.
- b. Pay 1/3 of monthly rent to Prothonotary
- c. Pay 2/3 of rent into Prothonotary within 20 days of the date the notice of appeal was filed
- d. Pay monthly rent 30 days intervals from the date of the notice of appeal was filed

(B) NOTE: Tenant has paid rent for month to landlord in which notice of appeal was filed. Tenant does not pay rent at time of filing notice of appeal

- a. File In Forma Pauperis Petition to waive filing fee.
- b. Pay monthly rent in 30 days intervals from the date the notice of appeal was filed.

(C) NOTE: Tenant no rent was found to be due landlord

- a. File In Forma Pauperis Petition to waive filing fee.
- b. Pay monthly rent in 30 days intervals from the date of filing the notice of appeal

D. Income is higher than income limits

- a. Pay filing fee
- b. Pay lesser of 3 months rent or amount of rent awarded to landlord.
- c. Pay monthly rent into escrow account 30 days intervals from the date the notice of appeal was filed.