

WEDNESDAY, AUGUST 21, 2024:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. at the Adams County Courthouse, Historic Courtroom and via conference call with Chairman Randy L. Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Steve Nevada, County Administrator; Lindsey Ringquist, Assistant Solicitor; Tammy Myers, Controller; Beth Cissel, Deputy Controller; Sheriff James Muller; Dave Allison, Chief Deputy Sheriff; Michele Miller, HR Director; Danette Laughman, HR Deputy Director; Melissa Devlin, Budget & Purchasing Director; Don Fennimore, Court Administrator; Candi Clark, Court HR Generalist; Sarah Finkey, CYS Administrator; Lisa Smith, Human Services Coordinator; Deana Duvall, Grants Coordinator; Drew Bucher and Staff from the Probation Department; News Reporter Vanessa Sanders, *Gettysburg Times* and Chief Clerk Paula V. Neiman.

Minutes:

Mr. Martin moved, seconded by Mr. Qually, to approve the Minutes of the August 14, 2024 Commissioner's Meeting as presented.

Motion carried.

Public Comment:

- James J. Waldron, III, 313 White Church Road, York Springs – Mr. Waldron attended today's meeting to express his concern regarding Hillendale Farms. His home is located close to one of Hillendale Farms and now his property is having problems with gas poisoning. The gases from the storage of manure are so strong it has poisoned his wife, who he found on the floor of his home. He thought first it was his neighbor, the mushroom farm, so he confronted him, but it turned out not to be from his farm. Again, his house was consumed with gas poisoning, he called his neighbor to check and they decided to contact the fire department. The manure is being dumped and the gas from this manure is making his house uninhabited. He is asking for direction on who in the State watches over this and who he can contact. He had two other items he wanted to mention – why not put solar panels in the median on Route 15 and how can Gettysburg and Littlestown be out of water when the County sits on water.

Presentation:

- Chief Probation Officer Kristi Fields and Judge Thomas Campbell recognized John "Drew" Bucher, Probation Officer, for his 31 years of dedicated service to the County of Adams.
- Sherriff James Muller recognized Dave Allison, Chief Deputy in the Adams County Sheriff's Office, for his years of service to the County of Adams and for his many years he served in law enforcement.

Proclamation:

- Mr. Qually moved, seconded by Mr. Martin, to adopt and proclaim August 31, 2024 as "**International Overdose Awareness Day**" in Adams County. This proclamation was presented to Lyric Gallagher of Collaborating for Youth.

Motion carried.

2025-2026 Adams County Children & Youth Needs Based Budget Public Hearing:

Chairman Phiel announced this is the date and time advertised to present the 2025-2026 Adams County Children & Youth Needs Based Budget for public comment and opened the public hearing at 9:34 a.m. He introduced and turned the public hearing over to Sarah Finkey, Children & Youth Services Administrator. Ms. Finkey highlighted the following:

- State Reimbursements range between 60% to 100% for various services – Adoption Service; Emergency Shelter; Community Residential and Group Home; Foster Family; Supervised Independent Living; Life Skills Education and Youth Development Center to name a few.
- State reimbursement for special grant initiatives range between 85% to 95%.
- Revenues in a 3-year period have slightly increased.
- Act 148 helps pay for In-Home Services, Community Based Placement, Institutional Placement and Administrative Costs.
- Organizations throughout the community that receive funding – Children’s Advocacy Center; TrueNorth Wellness Services; Family First-Nurse Family Partnership; Collaborating for Youth and the RASE Project to name a few.
- Number of calls received has increased over the COVID 19 period through fiscal year 2023-2024.
- Top 5 Intake Allegations for fiscal year 2023-2024 – Conduct by parent/caregiver; substance use by parent/caregiver; inappropriate discipline; other and inadequate basic needs.
- 2023-2024 Needs Based Budget Implementation – practice improvement; in-home services; support for families so that permanency can be achieved; more time with families; staff retention and professional development; child well-being; MDIT improvements; technology and mobility; enhanced data management system; improving contracts and championing child welfare.

Chairman Phiel noted the big picture is that the community needs to understand the scope and importance of the services that our Children & Youth Agency provides to our community. Commissioner Martin thanked the Agency for the number of people whose lives our staff touches for our services. At this time Chairman Phiel asked if there was any public comment to be received. The record shall show there was no public comment received.

Chairman Phiel closed the public hearing at 9:48 a.m. this date.

Children & Youth Services:

With recommendation from Sarah Finkey, Administrator, Mr. Martin moved, seconded by Mr. Qually, to approve for submission to the Pennsylvania Department of Human Services the 2025-2026 Adams County Children & Youth Needs Based Budget.

Motion carried.

Planning & Development:

With recommendation by Director Sherri Clayton-Williams, and after review by Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board approve and adopt the following plans, as required by the PA Department of Community and Economic Development (DCED) to continue to receive the Community Development Block Grant, HOME Investment Partnership Grant, and Emergency Solutions Grant:

- Section 3 Action Plan – This Plan ensures compliance with Section 3 of the federal HUD Act of 1968, which is intended to provide employment and other economic opportunities to low-income persons through federally-funded programs. The Plan has been updated in coordination with DCED and is effective August 21, 2024.
- Minority and Women Business Enterprise Action Plan – This Plan ensures the promotion of participation by minority and women’s business enterprises (MBEs and WBEs) in all housing and community development programs receiving funds from DCED. The Plan has been updated in coordination with DCED and is effective August 21, 2024.

Motion carried.

Elections & Voter Registration:

With recommendation by Director Angie Crouse, and after review by Solicitor Molly R. Mudd, Mr. Martin moved, seconded by Mr. Qually, that the Board ratify the approval of the Election Integrity Grant Program Contract (No. C000089914) with the Commonwealth of Pennsylvania. This Contract provides the County with \$374,410.95 in election integrity grant funding pursuant to Act 88 of 2022 to be used for eligible expenditures between July 1, 2024 and June 30, 2025. This Agreement is effective as of the date last approved by the Commonwealth and expires June 30, 2025.

Motion carried.

Tax Services:

With recommendation from Chief Assessor Susan Miller, Mr. Qually moved, seconded by Mr. Martin, to amend the approval of August 14, 2024, to include the Note stated below for the following Disabled Veterans Real Property Tax Exemption Certification:

- Parcel #16010-0065 for a home on .19 acres located in Gettysburg Borough, effective with the 2024-2025 School Taxes. *Note that the second dwelling along with a one-car garage is rented to a third party and does not qualify for exemption, and therefore will be taxed.*

Motion carried.

Commissioners:

Recommendation by Solicitor Molly R. Mudd, Mr. Martin moved, seconded by Mr. Qually, that the Board approve the Subrecipient Agreement for the Adams County Opioid Settlement Funds Program with Collaborating For Youth Program, a nonprofit organization. This Agreement awards \$16,000 in opioid settlement funds to be used towards two evidence-based substance abuse prevention programs for children in kindergarten through 6th grade. This Agreement is effective August 21, 2024 through August 21, 2027.

Motion carried.

Personnel Report:

Mr. Qually moved, seconded by Mr. Martin, to approve the Personnel Report as presented:

District Attorney:

- Change of title from County Detective, effective August 26, 2024 for Eric Beyer, County Detective, Drug Task Force/ICAC, and Wade Lauer, Lead County Detective.

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, to approve the following:

Pending successful completion of all pre-employment requirements:

- Employment of – Alejandra Martinez, Legal Office Assistant, effective August 12, 2024; Annette Chretien-Breighner, Caseworker 1-Intake, effective August 26, 2024; Taylor Prentice, Caseworker 1-Intake, effective September 3, 2024
- Transfer of Tara Marquis, from Supervisor to Caseworker 3, effective August 12, 2024.
- Promotion of Tracy Gonzalez, from After-Hours Weekend Caseworker 3 to After Hours Caseworker Supervisor, effective August 26, 2024.
- Transfer the following, effective August 19, 2024:
 - Jessica Coy to the Assistant Administrator position
 - Ashley Garcia to the Program Director position
 - Donald Roth to the Intake Caseworker Supervisor position

Building & Maintenance:

- Employment of Katherine Naugle, Custodian, effective August 26, 2024.

Security:

- Employment of Steven Laskiewicz, Part Time Regular Security Officer, effective August 26, 2024.

Adams County Adult Correctional Complex:

- Employment of the following Corrections Officers, pending successful completion of all required pre-employment screenings: Wayne Prenter, Cristal Perez Gomez, Teresa Wisner, Rayton Walker, effective September 9, 2024; Evan Welsford, effective October 7, 2024
- Amended date of hire for Wayne Prenter, Corrections Officer, from September 9 to October 7, 2024.

Separation of Employment:

- Retirement of John Drew Bucher, Probation Officer, effective September 3, 2024.
- Colleen McGrath, Law Clerk for Judge Wagner, effective September 5, 2024

Motion carried.

Expenditures:

Approve the following expenditures for the period ~~July 22, 2024~~ **August 5, 2024** through ~~August 2, 2024~~ **August 16, 2024:**

General Fund – Operational	\$ 374,698.29
Payroll – Week #33	<u>\$ 1,074,989.79</u>
Total General Fund	\$ 1,449,688.08
Children & Youth Services	\$ 118,981.42
HazMat Fund	\$ 110.50
Commissary Fund	\$ 10,106.44
Records Management	\$ 157.15
Hotel Tax Fund	\$ 325,394.19
Coroner VISA	\$ 3,279.30
Human Services	\$ 2,597.73
Capital Projects	\$ 31,405.00
911 Fund	\$ 11,215.34
Internal Service Fund	<u>\$ 379,478.68</u>
Total Special Funds	\$ 882,725.75
Total Expenditures	\$ 2,332,413.83

Motion carried.

Other Business:

No Other Business was brought before the Board at this time.

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment:

Mr. Qually moved, seconded by Mr. Martin, to adjourn the Commissioner’s Meeting at 9:57 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman

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Chief Clerk