Approved May 23, 2017

Adams County Association of Township Officials

Stephanie Egger, President **Harry McKean, Vice President**
Marcia Weaver, Treasurer **Beverly Shriver, Secretary**

EXECUTIVE COMMITTEE MEETING
March 21, 2017

The Adams County Association of Township Officials (ACATO) Executive Committee met at Hamilton Township, Abbottstown, PA on Tuesday, March 21st at 1:00pm Stephanie Egger, President, Supervisor of Hamilton Township presided. Those attending were: Beverly Shriver, Association Secretary, Oxford Township; Diane Groft, Conference & Programs Planning Committee Chair, Mt. Pleasant Township; Bob Gordon, Legislative Committee, Hamiltonban Township; Debby Brogan, Resolutions Committee Chair; Hamilton Township.

Minutes
Debby Brogan motioned to approve the December 6, 2016 Executive Committee Minutes with a change (Under ACATO 99th Fall Convention; three less vendors should be six less vendors) second by Bob Gordon. Motion Carried.

Old Business:
Computer Training Session: Ms. Egger will contact Paul Bart to ask if he is interested in scheduling a training session the end of May.

Secretaries Luncheon- Wednesday, July 26, 2017
President Egger confirmed Melissa Morgan and Judy Chambers will be at the luncheon.
Reserve Room: Classroom #1 is reserved.
Menu: The same as last year
Gift: There is time to discuss this

New Business
Treasurer Report, Marcia Weaver: No report in Ms. Weaver's absence. Ms. Weaver is retiring from Reading Township as Office Administrator and is currently training a new employee for her position. Diane Groft second by Beverly Shriver motioned for Ms. Weaver to finish out the year as Treasurer; if she is willing. Unanimous Vote

Newsletter: Currently there is no news for a newsletter to be sent out; hopefully one will go out in May.

Nominations Committee, Carol Merryman, 1 member needed: No report.

Resolutions Committee, Debby Brogan, 1 member needed: No report.

Public Relations Committee, Chair vacancy: No report.

Legislative Committee, Bob Gordon: Currently there is nothing new to report; Bob Gordon will keep Bev Shriver informed of issues for May's newsletter.

Audit Committee, Craig Rockey, 1 member needed: Bob Gordon volunteered to be on the audit committee to keep things legal; if he is needed.

Programs Committee, Diane Groft: No one contacted Ms. Groft, Ms. Shriver or Ms. Egger for Flagger Certifications or any other training topics; no trainings were held in March.

ACATO 100th Fall Convention, November 8, 2017:
Location: The date is saved at SAVES; all they need is a $400 check to make it official. Diane Groft will fill in the blanks on the Contract; the Chairman signed the Contract. In December there was discussion on changing the program format; possibly a meeting late in the afternoon instead of after the dinner. If there is no feedback the Executive Board will make the decision.

Menu: Same meal as last year (stuffed chicken breast, ham, green beans , mashed potatoes, bread stuffing, dinner rolls, plus 100th Year cake and ice cream).

Theme: Bill Chantelau is helping by doing historical research.

Keynote Speaker: Ms. Egger is working on a speaker that is connected with the struggles of local government.

ACATO Voting Delegate: Stephanie Egger is not attending the PSATS Convention; Debby Brogan will be attending. Bob Gordon second by Bev Shriver motioned to approve Debby Brogan as ACATO Voting Delegate along with Bob Gordon. Unanimous vote

Next Executive Meeting: May 23, 2017 at 1:00pm at Hamilton Township Building.

Adjournment:
Bev Shriver second by Diane Groft motioned to adjourn the meeting. Meeting adjourned at 1:30pm.

Beverly A. Shriver, Association Secretary