

Adams County Domestic Relations Section



525 Boyds School Rd., Ste. 600
Gettysburg, PA 17325

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COLLECTION OF UNREIMBURSED MEDICAL EXPENSES

1. It is the plaintiff's responsibility for the first \$250.00 of unreimbursed medical bills per child and/or spouse subject to the support order per year, unless otherwise stated in the current support order.
2. It is the responsibility of the party who incurs the medical expense to pay co-pays, fees, etc in full or have an established payment plan in effect.
3. When a determination is made that the other party may owe a portion of the unreimbursed bill or bills, a copy of the bill and the corresponding Explanation of Benefits must be submitted to the other party. Please allow a minimum of 30 days for them to pay you directly.
4. If any disputes arise concerning the unreimbursed medical bills, the disputing party must contact Domestic Relations (DRS) in writing. A conference may be scheduled to address the concerns.
5. Prior to any conference, DRS may send a form for clarification of the unreimbursed medical bills that are in dispute.

THE MEDICAL EXPENSES INCLUDE INSURANCE CO-PAYMENTS AND DEDUCTIBLES AND ALL EXPENSES INCURRED FOR REASONABLY NECESSARY MEDICAL SERVICES AND SUPPLIES, INCLUDING BUT NOT LIMITED TO SURGICAL, DENTAL AND OPTICAL SERVICES, AND ORTHODONTIA. MEDICAL EXPENSES DO NOT INCLUDE COSMETIC, CHIROPRACTIC, PSYCHIATRIC OR PSYCHOLOGICAL SERVICES UNLESS SPECIFICALLY DIRECTED IN THE ORDER OF COURT. IN ADDITION, ONLY UNREIMBURSED MEDICAL EXPENSES IN EXCESS OF \$250.00 PER PERSON, PER YEAR, ARE SUBJECT TO PROPORTIONAL ALLOCATION. THE PLAINTIFF IS RESPONSIBLE FOR THE FIRST \$250.00 PER PERSON, PER YEAR, AS THIS AMOUNT IS ALREADY BUILT INTO THE BASIC SUPPORT AMOUNT.

SHOULD THE PLAINTIFF'S UNREIMBURSED MEDICAL EXPENSES EXCEED \$250.00 PER PERSON, PER YEAR, AND BE SUBJECT TO ALLOCATION BETWEEN THE PARTIES, THE PLAINTIFF WILL BE REQUIRED TO PROVIDE VERIFICATION THAT THE \$250.00 PER PERSON, PER YEAR, MINIMUM HAS BEEN MET AND COPIES OF THE MEDICAL BILLS IN QUESTION ALONG WITH THE CORRESPONDING EXPLANATION OF BENEFITS, ARE ALSO REQUIRED UPON SUBMISSION TO THE DRS.

THE PARTY SEEKING ALLOCATION OF AN UNREIMBURSED MEDICAL EXPENSE SHALL PROVIDE THE OTHER PARTY THE EXPENSES DOCUMENT, SUCH AS A RECEIPT OR AN INVOICE NO LATER THAN MARCH 31ST OF THE YEAR FOLLOWING THE CALENDAR YEAR IN WHICH THE FINAL MEDICAL BILL WAS RECEIVED BY THE PARTY SEEKING ALLOCATION.