

**PROPOSED****AGENDA, WEDNESDAY, MARCH 24, 2021:**

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

**Pledge of Allegiance****Minutes:**

Approve the Minutes of the March 10, 2021 Commissioners' Meeting as presented.

**Public Comment:**

*Individuals may listen to the meeting or comment during the public comment portion of the agenda by calling **1-415-655-0001, 132-798-3497#**. Any comments related to the agenda or county business are limited to 5 minutes and the individual is to state their name and address prior to commenting.*

**District Attorney:**

Recommendation from District Attorney Brian Sinnett, and after review by Solicitor Molly Mudd, that the Board of Commissioners approve the SAVIN Maintenance and Service Agreement Between the Pennsylvania District Attorneys Institute (PDAI) and Adams County. The SAVIN system provides criminal justice notification information for victims and residents of the County, and this Agreement establishes PDAI as an intermediary with the SAVIN vendor, APPRISS, for purposes of maintenance and service. The County will pay 0% of the maintenance fee. This Agreement is effective January 1, 2021 and terminates December 31, 2021.

**Tax Services:**

Recommendation from Daryl Crum, Director and after review by Solicitor Molly Mudd, that the Board of Commissioners approve the following:

- Execute the Adams County Title Search Agreement with Adams Abstract Associates, Inc. of Gettysburg. The Agreement will apply to all requests for title search services with Adams County Abstract, Inc. The term of the agreement is for one (1) year. The cost of services under the Agreement is \$75.00 per individual required to be searched by the Abstractor for each title search requested, cost to be paid from professional services.
- Approve in selecting purchasers and purchase prices of five (5) properties found on the Adams County Tax Claim Bureau's Repository of Unsold Properties list. Once officially sold, these properties' assessments will be adjusted to be the purchase price multiplied by Adams County's Common Level Ratio in affect at the time of the recording of the deed.
- Deny Personal Tax Exemption Request filed by Elizabeth Saraceno, Gettysburg Borough, due to the income being over the acceptable limits.

**Tax Services cont'd:**

- Personal Tax Exemption Request filed for the following who have met the guidelines of County Policy: David Plank, Helen Sentz, Margaret Hippensteel and Martha Boyer, Cumberland Township; Robert Meeder and Shirley Sealover, Straban Township; John Costley, Ito E. Hoak, Dorothy Eisenhart and Myrtle Jennette Hamilton, Oxford Township
- Disabled Veterans Real Property Tax Exemption Certification for the following:
  - James E. Jordon, 14 Centennial Street, Fairfield, PA, Parcel #11006-0057, located in Fairfield Borough, for his home, outbuildings on .14 acres, beginning with the 2021 County/Municipal taxes
  - Thomas L. Wisotzkey, 70 Park Avenue, Gettysburg, PA, Parcel #09E13-0101, located in Cumberland Township, for his home on .32 acres, beginning with the 2021-2022 School taxes

**Children & Youth Services:**

Recommendation from Sarah Finkey, Administrator and after review by Solicitor Molly Mudd, that the Board of Commissioners approve the Transportation Procedures Agreement Memorandum of Understanding between Adams County Children & Youth and Gettysburg Montessori Charter School.

**Ag Land Preservation:**

Recommendation from Ellen Dayhoff, Rural Resource Manager, to approve the offer letter for the Diane and Ronald Resh Farm XIII-33 located in Huntington Township, total of 130.36 acres to be preserved, \$2,322.00/acre and approval for Chairman Randy L. Phiel to sign the Agreement of Sale on behalf of the Board of Commissioners.

**Department of Emergency Services:**

Recommendation from Warren Bladen, Director and after review by Solicitor Molly Mudd, that the Board of Commissioners approve the following:

- Execute the Priority Dispatch System Implementation Agreement with Medical Priority Consultants, Inc., dba Priority Dispatch Corp of Salt Lake City, Utah and the associated Adams County Cybersecurity Addendum Appendix X. The term of the Agreement is for five (5) years. These documents will allow the Department to begin upgrades necessary for Pennsylvania's NG911 initiative by leveraging a suite of software that helps dispatchers accurately route calls to the proper emergency responders. The cost for the first year is \$236,576.00. The price for renewal and maintenance in the subsequent four (4) years is \$25,200.00. All costs to be paid from the 911 budget.

**Adams County Correctional Complex:**

Recommendation from Warden Katy L. Hileman, and after review by Solicitor Molly Mudd, that the Board of Commissioners approve the Agreement with William Hoak, Radiation Safety Consultant of Boalsburg, PA for an annual radiation safety evaluation of the Tek84 body scanner, annual radiation safety training of the Radiation Safety Officers and Operators, as well as an audit of the County's safety records. The term of the Agreement is thirty (30) days at a cost of \$950.00.

**Information Technology:**

Recommendation from Phillip Walter, CIO and after review by Solicitor Molly Mudd, that the Board of Commissioners sign and execute the following Agreements in regards to the County's Courthouse Cell Phone Booster Project:

- Master Agreement with Tri-County Electrical Contractors, LLC ("Tri-County") of Orrtanna, has a term of one (1) year, and governs the legal terms for any work that the County chooses to engage Tri-County to perform; and
- Cell Phone Booster Scope of Work with Tri-County leverages the Master Agreement to provide the labor necessary to boost cell phone reception in the lower floors of the Courthouse, the term of the contract ends upon completion of the task, and the cost to the County is \$2,225.40; and
- Quote with SureCall Green Air Tech Solutions is for the purchase of equipment necessary for the cell phone boosting labor being performed by Tri-County, at a cost to the County of \$4,141.80; and
- All costs are to be budgeted from the Courthouse Renovations Project budget.

**Commissioner's Office:**

Recommendation from Solicitor Molly R. Mudd that the Board of Commissioners approve the following:

- Execute a Memorandum of Understanding with the Thaddeus Stevens Society for the installation of a Thaddeus Stevens statue and wayside on County property in early 2022, said location to be determined at the sole discretion of the Board. The cost of installation and maintenance of the statue and wayside is to be borne by the Society. The statue will honor the memory of Thaddeus Stevens, who was a successful lawyer in Gettysburg in the early 19<sup>th</sup> century, fought against the disenfranchisement of African Americans and became active in the Underground Railroad, and who emerged as an outspoken abolitionist. Stevens, later elected to the U.S. House of Representatives, played a significant role in influencing President Lincoln's embrace of the anti-slavery movement and the subsequent adoption of the 13<sup>th</sup> and 14<sup>th</sup> Amendments to the U.S. Constitution.
- Authorize the advertisement for the Adams County Water Tower Exterior Repainting Project located at 120 Major Bell Lane, Gettysburg, PA for bids to be received by 8:00 a.m., prevailing time on May 19, 2021.

Commissioner's Office cont'd:

- Ratify the Community Vaccination Center Agreement with WellSpan Health that was executed on or about March 15th, 2021, setting forth the terms by which the County and WellSpan have agreed to develop and implement a mass vaccination center at the County's Emergency Services site in Straban Township in order to protect Adams County residents from illness and disability caused by the spread of the Coronavirus and arising out of the COVID-19 world-wide pandemic.
- Execute the Agreement for Administration of Emergency Rental Assistance Program (ERAP) Funds with the South Central Community Action Programs, Inc. (SCCAP), whereby the Commonwealth of Pennsylvania, Department of Human Services has allocated to the County SIX MILLION SEVEN HUNDRED AND SEVENTY-FOUR THOUSAND NINE HUNDRED AND THIRTY-THREE DOLLARS AND TWENTY CENTS (\$6,774,933.20) to provide rental assistance and housing stability services to individuals and families experiencing or at risk of homelessness due to the novel Coronavirus pandemic (COVID-19), such that the County has partnered with SCCAP for the administration and allocation of these funds to recipients for eligible expenses, pursuant to Act 1 of 2021 and in accordance with federal law.
- Amend Policy Number 2021-1 "Adams County COVID-19 Paid Leave Policy" such that the COVID-19 paid leave benefits payable to employees in accordance with the policy are extended from March 31, 2021 through June 30, 2021. The Policy remains unchanged in all other respects.

**Personnel Report:**Court:

Recommendation from Don Fennimore, Court Administrator, to note the following:

- Employment of Terry Lowrey, General Clerk in the Probation Department, effective March 15, 2021
- Separation of employment for Kyran C. Bickhart, Tipstaff, effective March 19, 2021 with the intent to fill the position

Tax Services:

Recommendation from Daryl Crum, Director, to approve the employment of Scott O'Brien, Field Data Property Evaluator-Commercial and Jessica Golden, Assessment Value Analyst, effective April 5, 2021.

Building & Maintenance:

Recommendation from Larry Steinour, Director, to approve the employment of Deborah Scott, Custodian, effective March 15, 2021 and Kenny Meyers, Custodian, effective April 5, 2021.

Personnel Report cont'd:

Public Defender:

Recommendation from Public Defender Kristin Rice to approve and amend the date of hire for Mark Mass, Public Defender Investigator from April 5, 2021 to April 6, 2021.

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, to approve and amend the transfer date of Wendy Forsythe, Office Assistant-Legal, from March 8, 2021 to March 15, 2021.

Separation of Employment with permission to post:

- Amend the date for Todd Gardner, Veteran Service Officer, from March 26, 2021 to March 16, 2021
- Paul Royer, Assistant Public Defender, effective April 16, 2021
- Shauna Corsiglia, Fulltime 911 Telecommunicator Trainee, effective March 15, 2021
- Gustavo Castrillo, Corrections Officer, effective March 26, 2021
- Destiny Barreto, Corrections Officer, effective March 11, 2021
- Erin Culp, Corrections Officer, effective March 24, 2021
- Brett Warfle, Corrections Officer, effective March 10, 2021
- Richard Jacobs, Corrections Officer, effective April 5, 2021

**Expenditures:**

Approve the following expenditures for the period March 8, 2021 through March 19, 2021:

General Fund Total	\$ 1,544,701.42
General Fund	\$ 384,185.30
Debt Service Payment	\$ 224,628.13
Payroll – Week #11	\$ 935,887.99
Children & Youth Services	\$ 279,416.20
Liquid Fuels	\$ 7,217.11
HazMat Fund	\$ 772.03
Ag Land Funds	\$ 130,294.33
Commissary Fund	\$ 755.62
Records Management	\$ 11,530.00
Act 13 Bridge Improvements	\$ 8,984.67
Capital Projects - Reserve	\$ 6,097.85
911 Fund	\$ 16,696.06
Internal Service Fund	\$ 249,950.68
Unclaimed Money	\$ 33.83

**Other Business:**

Solicitor Mudd  
Commissioner Qually  
Commissioner Martin  
Commissioner Phiel

**Salary Board Meeting:**

The Salary Board Meeting will be held following the Commissioners Meeting.

**Adjournment:**