

**WEDNESDAY, JUNE 12, 2019**

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. in the Ceremonial Courtroom with Vice Chairman James E. Martin presiding. Others in attendance: Commissioner Marty Karsteter Qally; Sean Mott, Assistant Solicitor; Beth Cissel, Deputy Controller; Ryan Holt, 2<sup>nd</sup> Deputy Controller; Michele Miller, HR Director; Sherri Clayton-Williams, Planning Director; Bicky Redman, Senior Planner; Cindy Sanderson, Information Coordinator; Melissa Devlin, Finance Director; Phil Swope, Staff Accountant; News Reporter Vanessa Pellechio, *Gettysburg Times* and Chief Clerk Paula V. Neiman.

**Pledge of Allegiance**

**Minutes:**

Mr. Qally moved, seconded by Mr. Martin to approve the Minutes of the June 5, 2019 Commissioners' Meeting as presented.

Motion carried.

**Executive Session:**

Vice Chairman Martin noted an Executive Session will be called at the discretion of the Board of Commissioners to discuss attorney client/personnel issues.

**Public Comment:**

There was no Public Comment addressed to the Board at this time.

**Commissioners:**

With recommendation from William Cameron, PE, Bridge Engineer, and upon review by Solicitor Molly R. Mudd, Mr. Qally moved, seconded by Mr. Martin, to accept the offer of \$4,699.47 from Viking Insurance Company of Wisconsin, PO Box 8042, Stevens Point, WI for the collision damage repair to the approach guide cable at County Bridge No. 55 located on Fleshman Mill Road. This damage to the bridge was due to an accident which occurred on July 14, 2018.

Motion carried.

**Planning Department:**

Vice Chairman Martin announced the public notification for a 30-day public comment period will begin to accept written comments concerning the June 2109 Adams County Municipal Solid Waste Management Plan Update. This Plan Update is considered a non-substantial revision to Adams County's 2005 Plan and contains information on the new agreements for disposal/processing of Adams County's Municipal Solid Waste for the next 10-year planning period. Ms. Bicky Redman gave an overview of the plan.

Written comments will be accepted for the period beginning June 12, 2019 and ending on July 12, 2019. Please direct comments to Bicky Redman, Adams County Office of Planning and Development, 670 Old Harrisburg Road, Gettysburg PA 17325. For more information, please call the Office of Planning and Development at (717) 337-9827.

**Personnel Report:**

Mr. Qally moved, seconded by Mr. Martin, to approve the Personnel Report as presented:

Courts:

- Note the employment of Hitomi Shimose, General Clerk, in Court Administration, effective June 10, 2019.

IT Department:

- Approve the employment of Megan M. Smith and Brandon A. Nace, Paid Interns, effective June 10, 2019 for a period of six (6) months @ 22.5 hours/week
- Note the end of the Internship for Jessica Rowland, Paid IT Intern, effective June 21, 2019

Children & Youth Services:

- Approve the promotion of Caroline Brehm from Caseworker 1 to Caseworker 2, effective retro to February 18, 2019.

Separation of Employment with permission to post:

- William Bell, Corrections Officer, effective June 11, 2019

Motion carried.

**Other Business:**

Commissioner Martin:

- Black Fly Suppression Program spraying will begin today throughout Adams County.
- The next Adams County Commissioner's Meeting to be held on Wednesday, June 19, 2019 will begin at 8:30 a.m. instead of 9:00 a.m.

**Executive Session:**

Vice Chairman Martin called for an Executive Session at 9:14 a.m. this date to discuss attorney/client and personnel issues.

**Meeting Reconvened:**

Vice Chairman Martin reconvened the Commissioner's Meeting at 10:15 a.m. this date with the following in attendance: Commissioner Marty Karsteter Qually and Chief Clerk Paula Neiman.

**Adjournment:**

Mr. Qually moved, seconded by Mr. Martin, to adjourn the Commissioner's Meeting at 10:18 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman  
Chief Clerk