

WEDNESDAY, MAY 4, 2022:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. at the Adams County Courthouse, Historic Courtroom and via conference call with Chairman Randy Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Steve Nevada, County Manager; Solicitor Molly R. Mudd; John Phillips, Controller; Michele Miller, HR Director; Laura Rowland, Deputy Court Administrator; Warren Bladen, Department of Emergency Services Director; Lindsey Ringquest, Assistant Solicitor; Phil Walter, CIO; Daryl Crum, Tax Services Director; Mary Welsh, Tax Claim Specialist; Warden Katy Hileman; Deputy Warden Larry Snyder; Candi Clark, Court HR Generalist; Harlan Lawson, Economic Development Specialist; Participating via phone - Melissa Devlin, Budget & Purchasing Director; Sherri Clayton-Williams, Planning Director; Chuck Stangor, Gettysburg Connections and Judy DeHaas; News Reporter Vanessa Pellechio Sanders, *Gettysburg Times* and Chief Clerk Paula V. Neiman.

Minutes:

Mr. Martin moved, seconded by Mr. Qually, to approve the Minutes of the April 20, 2022 Commissioner's Meeting as presented.

Motion carried.

Proclamation:

- Mr. Martin moved, seconded by Mr. Qually, to adopt and proclaim May 1 – May 7, 2022 as **"CORRECTIONS EMPLOYEE WEEK"** in Adams County. This proclamation was presented to Warden Hileman and several staff from the Correctional Facility.

Motion carried.

- Mr. Qually moved, seconded by Mr. Martin, to adopt and proclaim May 2022 as **"MOTORCYCLE SAFETY AWARENESS MONTH"** in Adams County. This proclamation was presented to Sonya Mauck, ABATE.

Motion carried.

Public Comment:

No Public Comments were addressed to the Board at this time.

Courts:

With recommendation from Laura Rowland, Deputy Court Administrator, and after review by Solicitor Molly Mudd, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners designate Chairman Randy L. Phiel to sign the Billing Authorization Sheet with ASL Services of York, PA for sign language interpreting services. It is further recommended that the Board sign the Addendum to ASL's Policy and Rate Summary, which incorporates the County's standard terms and conditions into the Agreement. The Billing Authorization Sheet is effective April 1, 2022. The County will be charged at an hourly rate of \$85.00.

Motion carried.

Information Technology:

With recommendation from Phil Walter, CIO, in coordination with Court Administrator Don Fennimore and Security Director Mark Masemer, and after review by Solicitor Molly Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners designate Chairman Randy L. Phiel to sign the following Quotes from Link Computer Corporation, of Bellwood, PA. All three Quotes are made pursuant to Co-stars Contract #003-040 and are for one-year terms, commencing on July 31, 2022 and terminating on July 30, 2023. Total cost to the County is \$16,108.00:

- Quote #1016338 for nine (9) Meraki MR Enterprise Cloud Controller Licenses, which enables the County to operate its Internal Wireless Access Points, and 600 Meraki Systems Manager Enterprise Device Licenses;
- Quote #1016335 for one (1) Meraki MR Enterprise Cloud Controller License, which will enable the Court to operate its Internal Wireless Access Point in the Jury Assembly Room; and
- Quote #1016365 for two (2) Meraki Enterprise Licenses and Support, which enables monitoring of Sach’s Covered Bridge with security cameras.
- Quote # 1016021 with Link Computer Corporation, an authorized reseller of Cisco, Inc. products. The Quote renews three (3) licenses for the Webex video conferencing software including the Commissioners’ Office, Adult Correctional Complex, and the Register & Recorder’s Office. Total cost of the 3 licenses is \$924.00 (\$308 per license). Pricing is made pursuant to Costars Contract #003-040. The licenses shall be effective June 23, 2022 for a one (1) year term. It is additionally recommended that the Board approve Cisco’s End User License Agreement, effective concurrently with the licenses.

Motion carried.

Tax Services

With recommendation from Daryl Crum, Director, Mr. Martin moved, seconded by Mr. Qually, to approve the 2022 Tax Claim Bureau Repository for Unsold Properties purchaser and price recommendations as provided to the Board of Commissioners on March 24, 2022. Upon approval of these seven properties, the Tax Claim Bureau will seek approvals from the other associated taxing bodies prior to their actual transfers. The agreed upon purchase prices will then be multiplied by the current Common Level Ratio to arrive at a new assessed value for each.

2022 REPOSITORY SALES - FINAL WINNING OFFER RECOMMENDATIONS										
Parcel ID	PROPERTY LOCATION	SECTION	LOT	upset sale no	judicial sale no	DLQT OWNER	PURCHASER NAME	ADDRESS LINE 1	ADDRESS LINE 2	OFFER
09E16-0075---000	2664 EMMITSBURG RD			2010- A-101	11-S-575	CM METALS GETTYSBURG	ADAMS COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY	1300 PROLINE PLACE	GETTYSBURG, PA 17325	\$10,000.00
12C10-0008C---000	CHAMBERSBURG RD, TRACT 2			2020-84	21-S-457	SHULTZ, JERRY E	SHULTZ, RICKY	3106 N MARINA PKWY	NORTH WALES, FL 33898	\$890.75
29E05-0033---000	74 TWIN OAK DR			2019-210	20-S-470	KEES, JAMI M	TOCCO, JOSEPH M	1074 BENDERSVILLE-WENKSVILLE RD	ASPERS, PA 17304	\$8,222.29
43005-0065---000	3 WILLOW TRL	J	17	2019-333	20-S-464	SAILORS, DEREK STEPHEN	WILLOW TRAIL LLC	817 OLD CUTTER MILL RD	GREAT NECK, NY 11021	\$857.65
43030-0111---000	17 RAVEN TRL	B	296	2020-349	21-S-448	GORMAN, SANDRA S	SHORT, DOUGLAS & BEVERLY	24 DOVE TRL	FAIRFIELD, PA 17320	\$747.27
43039-0021---000	4 RAVENWOOD TRL	M	17	2020-374	21-S-443	MILLER, NATHAN M SR	STITH, JAMES EDWARD	45 STEELMAN MARKER RD	FAIRFIELD, PA 17320	\$761.23
43044-0071---000	70 TOMS CREEK TRL	RC	12	2018-414	19-S-533	JONES, GAIL N	HILLMAN, JOHN K JR	68 TOMS CREEK TRL	FAIRFIELD, PA 17320	\$6,100.00
* TWO SUBJECT LAND OWNERS OFFERED SAME; CHOSE LAND OWNER WHO'S OWNED THERE THE LONGEST										

Motion carried.

Planning Department:

Recommendation from Sherri Clayton-Williams, Director, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the following:

- Mr. Qually moved, seconded by Mr. Martin to approve and sign Letter Amendment to the Open-End Agreement #521155 (eff. July 1, 2016) with the Commonwealth of

Pennsylvania, through the PA Department of Transportation. This Amendment extends the termination date of the Agreement from June 30, 2022 to December 31, 2022. All other terms and conditions remain the same. The Amendment is effective on the date last signed by the parties.

Motion carried.

- Mr. Martin moved, seconded by Mr. Qually, to approve Resolution No. 5 of 2022 verifying that the Board has authority to execute the Amendment and any Work Orders submitted under the Open-End Agreement as follows:

RESOLUTION No. 5 of 2022
RESOLUTION OF THE COUNTY OF ADAMS, PENNSYLVANIA
TO AMEND THE EFFECTIVE TERM OF THE OPEN-END BASE AGREEMENT WITH THE
COMMONWEALTH OF PENNSYLVANIA

WHEREAS, the County of Adams, Pennsylvania (the “County”), a fifth-class county, operating under the laws of the Commonwealth of Pennsylvania, is a Metropolitan Planning Organization as defined in Title 23 of the United States Code; and

WHEREAS, the County desires to amend its Open-End Base Agreement, Number 521155, to extend the termination date from June 30th, 2022 to December 31, 2022 with the Commonwealth of Pennsylvania, acting through the Department of Transportation (“Department”); and

WHEREAS, the County also desires to enter into subsequent Work Orders under the amended Open-End Base Agreement during the effective period with the Commonwealth of Pennsylvania, acting through the Department; and

WHEREAS, the work will be performed by the Adams County Office of Planning and Development in accordance with the Unified Planning Work Program (“Work Order”); and

NOW THEREFORE, BE IT RESOLVED, and it is hereby **RESOLVED**, by the County of Adams, Pennsylvania, by its governing body, the duly elected and incumbent Board of County Commissioners, Randy L. Phiel, James E. Martin, and Marty Karsteter Qually as follows;

That Commissioners Randy L. Phiel, James E. Martin, and Marty Karsteter Qually, and Chief Clerk Paula V. Neiman, are hereby authorized to amend the Open-End Base Agreement, Number 521155 as well as subsequent Work Orders for the period of July 1, 2016 through December 31, 2022.

IN WITNESS WHEREOF, the present Resolution has been duly adopted this 4th day of May 2022 in a duly advertised and convened public session.

ATTEST:

ADAMS COUNTY COMMISSIONERS

_____/s/
Paula V. Neiman, Chief Clerk

_____/s/
Randy L. Phiel, Chairman

_____/s/
James E. Martin, Vice Chairman

_____/s/
Marty Karsteter Qually, Commissioner

Motion carried.

- Mr. Qually moved, seconded by Mr. Martin to approve and sign the Electronic Access Agreement For Pennsylvania Crash Information Tool with the Commonwealth of Pennsylvania, through the PA Department of Transportation (“PennDOT”). The Agreement provides the County access to PennDOT’s data on accident frequency histories and site/route-specific accident information in its PA Crash Information Tool (“PCIT”) database, allowing the County to analyze historical safety trends on roadways within the County. This Agreement is effective on the date authorized by

PennDOT and shall terminate upon notice by either party. No additional cost to the County.

Motion carried.

- 2020 Emergency Solutions Grant – CV – With recommendation from Harlan Lawson, Economic Development Specialist, and after review by Solicitor Molly R. Mudd, Mr. Martin moved, seconded by Mr. Qually, to approve the requested budget modification for the 2020 ESG-CV Grant, Contract #C000074136 to re-allocate a total of \$64,202.00 - \$31,000.00 from Rapid Rehousing Financial Assistance Services and \$33,202.00 from Homelessness Prevention Services to Emergency Shelter Operations & Essential Services. The total ESC-CV grant budget of \$340,732.00 will remain unchanged.

Motion carried.

- Mr. Qually moved, seconded by Mr. Martin, to adopt Resolution No. 6 of 2022, authorizing the filing of an amended proposal for Emergency Solutions Grant Funds with the Pennsylvania Department of Community & Economic Development as follows:

**COUNTY OF ADAMS, PENNSYLVANIA
RESOLUTION NO. 6 OF 2022**

**A RESOLUTION OF THE BOARD OF COMMISSIONERS, OF THE COUNTY OF
ADAMS, PENNSYLVANIA, AUTHORIZING THE FILING OF AN AMENDED
PROPOSAL FOR EMERGENCY SOLUTIONS GRANT FUNDS WITH THE
PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC
DEVELOPMENT**

WHEREAS, the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH) enacted into law on May 20, 2009, authorized the Emergency Solutions Grant (ESG) Program; and

WHEREAS, the Coronavirus Aid, Relief, and Economic Security Act of 2020 (CARES Act) provided for a supplemental appropriation of Homeless Assistance Grants under the Emergency Solutions Grant (ESG) Program; and

WHEREAS, the Commonwealth of Pennsylvania through the Department of Community and Economic Development (DCED) has received ESG program funds and is making these funds available to units of local governments for eligible homeless services; and

WHEREAS, the COUNTY OF ADAMS entered into a fully executed agreement with DCED for \$340,732 in ESG Program funds.

WHEREAS, the COUNTY OF ADAMS desires to submit an amendment to the approved application to DCED for ESG Program funds to provide homeless services or on behalf of other entities to provide homeless services.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the County of Adams, Pennsylvania, that:

1.The proposed Emergency Shelter, Rapid Rehousing, Homelessness Prevention, and related administrative activities that are to be funded by a grant from the Pennsylvania ESG Program meet the ESG interim rule requirements at §24 CFR 576 and are eligible and approved.

2.The Adams County Office of Planning & Development is authorized and directed to execute an amended ESG Program application in the original amount of \$340,732 to the PA Department of Community and Economic Development, noting the following changes to grant funding allocation:

(1). Re-allocation by DCED of THIRTY-ONE THOUSAND DOLLARS (\$31,000.00) from Rapid Rehousing to Emergency Shelter Costs; and

- (2). Re-allocation by DCED of THIRTY-THREE THOUSAND AND TWO-HUNDRED AND TWO DOLLARS (\$33,202.00) from Homelessness Prevention to Emergency Shelter Costs.
- 3.The County of Adams will assume the responsibility for securing the required matching amount of project funds or request a waiver of match funds to DCED.
- 4.The County of Adams will reimburse the Commonwealth for any expenditure found to be ineligible.
- 5.The Adams County Office of Planning & Development is authorized to provide such assurances, certificates, and supplemental data or revised data that DCED may request in connection with the application.

Adopted this 4th day of May, 2022, in a duly advertised and convened public session.

(ATTEST)	ADAMS COUNTY COMMISSIONERS
<u>/s/</u>	<u>/s/</u>
Paula V. Neiman, Chief Clerk	Randy L. Phiel, Chairman
	<u>/s/</u>
	James E. Martin, Vice-Chairman
	<u>/s/</u>
	Marty Karsteter Qually, Commissioner

Motion carried.

Department of Emergency Services:

With recommendation from Warren Bladen, Director and after review by Solicitor Molly Mudd, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners approve the Commonwealth of Pennsylvania State Fiscal Year 2022-2023 Radiation Emergency Response Fund Grant Agreement C950003096 between the Pennsylvania Emergency Management Agency (PEMA) and Adams County. This Agreement provides for a grant award of \$16,948.00, to be used for equipment and supplies, planning, and miscellaneous items necessary for the development of improved emergency response capabilities in the event of radiological accidents or incidents at Pennsylvania’s nuclear power plants. The term of this Agreement is July 1, 2022 through June 30, 2023. No County match is required.

Motion carried.

Adams County Adult Correctional Complex:

With recommendation from Warden Katy Hileman, and after review by Solicitor Molly Mudd, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners approve the following:

- Ratify 2022 Billable Labor Rates and Confirmation of Acceptance with Cornerstone Detention Products of Garner, North Carolina for emergency repair of security doors at the Prison. Hourly rates range from \$195.00/hour for a Service Technician to \$560.00/hour for an Applications Engineer. Cost to the County to be determined by the amount of repair hours needed to bring the doors back online.
- Designate Chairman Randy L. Phiel to sign the Terms of Agreement with Professional Systems Engineering, LLC, of Lansdale, PA, for performance of an assessment of the Prison’s internal and external security systems and preparation of a Recommendations Report. The Terms of Agreement go into effect on May 4, 2022. Total cost to the County is \$17,300.00.

Motion carried.

Commissioner's Office:

With recommendation from Solicitor Molly R. Mudd, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners approve the following:

- Ordinance No. 2 of 2022 – An Ordinance providing for Tax Exemption for certain improvements to designated deteriorated areas pursuant to Pennsylvania Acts No. 42 of 1977 and Act 76 of 1977, defining certain exempt property, providing for an exemption period and establishing a schedule of percentage exemption for that time period. This Ordinance, which applies to the Berlin Junction project, was fully advertised in *The Gettysburg Times* on Friday, April 22, 2022 and is consistent with Oxford Township and Conewago Valley School District approvals as follows:

COUNTY OF ADAMS, PENNSYLVANIA

ORDINANCE NO. 2 of 2022

AN ORDINANCE PROVIDING FOR TAX EXEMPTION FOR CERTAIN IMPROVEMENTS TO DESIGNATED DETERIORATED AREAS PURSUANT TO PENNSYLVANIA ACTS NO. 42 OF 1977 AND 76 OF 1977, DEFINING CERTAIN EXEMPT PROPERTY, PROVIDING FOR AN EXEMPTION PERIOD, AND ESTABLISHING A SCHEDULE OF PERCENTAGE EXEMPTION FOR THAT TIME PERIOD

WHEREAS, the County of Adams (the “County”), Pennsylvania, is a local taxing authority authorized by the Local Economic Revitalization Tax Act (72 P.S. §4722 et seq.) (hereinafter, the “LERTA Act”) to provide tax exemption relief for the assessed valuation of improvements to certain deteriorated properties; and

WHEREAS, the Board of Supervisors of Oxford Township and the Board of School Directors of the Conewago Valley School District, Adams County (the “Township” and “School District”, respectively), in accordance with the LERTA Act, held a duly advertised public hearing on March 2nd, 2022 to determine the boundaries of a deteriorated area, comprised of certain deteriorated areas, to be eligible for tax exemption relief; and

WHEREAS, at said public hearing, the local taxing authorities considered the recommendations of Oxford Township Planning Commission concerning the location of the boundaries of the deteriorated area and their advocacy for the implementation of a LERTA program; and

WHEREAS, at said public hearing, the local taxing authorities provided an opportunity to receive public comments relative to the determination of the boundaries of the deteriorated area; and

WHEREAS, consistent with the recommendations and comments, the Township unanimously passed Resolution No. 2022-16 on March 2nd, 2022, which determined that the real property parcels identified herein meet the criteria of a deteriorated area as set forth in the LERTA Act and constitute an area within Oxford Township that would benefit from a financial incentive in the form of real property tax exemption relief aimed at incentivizing investment and encouraging economic development within said deteriorated area; and

WHEREAS, consistent with the recommendations and comments, the School District unanimously passed Resolution No. 122 on April 11th, 2022, which determined that the real property parcels identified herein meet the criteria of a deteriorated area as set forth in the LERTA Act and constitute an area within the school district that would benefit from a financial incentive in the form of real property tax exemption relief aimed at incentivizing investment and encouraging economic development within said deteriorated area; and

WHEREAS, consistent with the recommendations and comments, Adams County has determined that the real property parcels identified herein meet the criteria of a deteriorated area as set forth in the LERTA Act and constitute an area within the county that would benefit from a financial incentive in the form of real property tax exemption relief aimed at incentivizing investment and encouraging economic development within said deteriorated area; and

WHEREAS, the deteriorated area eligible for the LERTA Program, as defined by the tax exemption schedules provided herein, include the property identified as follows: Adams County Tax Parcel ID No. 35K11-0143-0000 (combined with 35K11-0137-000 and 35K11-0143A-000) 299 Brickyard Road, which property is intended to be subdivided into 2 or more lots and identified with Adams County Tax Parcel ID numbers at the time of the recording of the subdivision plans.

NOW THEREFORE, the County hereby ordains as follows:

Section 1. Definitions

As used in this ordinance, the following words and phrases shall have the meaning set forth below:

- (a) “Deteriorated Property ” means any industrial, commercial or other business property owned by an individual, association or corporation, and located in a deteriorated area, as determined by the Board, or any such property which has been the subject of an order by Oxford Township requiring the unit to be vacated, condemned or demolished by reason of noncompliance with laws, ordinances or regulations.
- (b) “Improvement” means repair, construction or reconstruction, including alterations and additions, having the effect of rehabilitating a deteriorated property so that it becomes habitable or attains higher standards of safety, health, economic use or amenity; or is brought into compliance with laws, ordinances or regulations governing such standards. Ordinary upkeep and maintenance shall not be deemed an Improvement.
- (c) “Local taxing authority” means Oxford Township, the Conewago Valley School District, the County of Adams or any other governmental entity having the authority to levy real property taxes within the Oxford Township.

Section 2. Exemption

The County hereby exempts from real property taxation the assessed valuation of improvements to deteriorated properties in the deteriorated area in the amounts and in accordance with the provisions and limitations hereinafter set forth.

Section 3. Exempted Area

The Township and School District, by Resolution Nos. 2022-16 and 122 respectively, designated the following real property as the deteriorated area: Adams County Tax Parcel ID No. 35K11-0143-0000 (combined with 35K11-0137-000 and 35K11-0143A-000) 299 Brickyard Road, which property is intended to be subdivided into 2 or more lots and identified with Adams County Tax Parcel ID numbers at the time of the recording of the subdivision plans.

Section 4. Exemption Amount

- (a) The amount to be exempted shall be limited to the additional assessment attributable to the actual cost of improvements.
- (b) The exemption shall be limited to that improvement for which an exemption has been requested in the manner set forth below, and for which a separate assessment has been made by the Assessment Office of Adams County.

Section 5. Exemption Schedule

- (a) The percentage of real property taxes to be exempted for improvements to deteriorated properties in the deteriorated area is as follows:

Year	Percent of Real Property Tax Exempted
1	100%
2	90%
3	80%
4	70%

5	60%
6	50%
7	40%
8	30%
9	20%
10	10%

- (b) The exemption from taxes granted under this Ordinance shall be upon the property and shall not terminate upon the sale or exchange of the property.
- (c) If an eligible property is granted tax exemption pursuant to this Ordinance, the improvement shall not, during the exemption period, be considered as a factor in assessing other properties.
- (d) Without exception, the eligible tax exemption shall not exceed a total of ten (10) years.

Section 6. Notice to Taxpayers

There shall be on the application form for building, zoning and alterations permits, the following notice:

“Notice to Taxpayer.

Under the provisions of Ordinance No. 2 of 2022, you may be entitled to a property tax exemption on your contemplated alteration or new construction. An application for exemption may be secured from a Code Enforcement Officer and must be filed with Oxford Township at the time the building or alteration permit is secured.”

Section 7. Procedure for Obtaining Exemption

A. Request for Exemption. A person desiring tax exemption pursuant to ordinances or resolutions of the local taxing authorities shall, at the time a building or alteration permit is secured for the construction of an improvement for which an exemption is requested, notify each local taxing authority granting such exemption in writing on a form provided by it containing the following information:

- i. The name and address of the property owner;
- ii. The Adams County Tax Parcel Identification Number of the property;
- iii. The initial assessed valuation of the property;
- iv. The current year real estate taxes on the property;
- v. The date the building permit was issued for said new construction or improvement;
- vi. The type of new construction or improvement;
- vii. A summary of the plan of the new construction or improvement;
- viii. The anticipated date of completion;
- ix. The cost of the new construction or improvement; and
- x. Any or all such additional information that the Township and County may require.

If no building or alteration permit has been obtained or such permit is not required, the taxpayer seeking exemption shall apply in the same manner outlined in this subsection at the time he or she commences construction.

- ## **Section 8. Revocation of Exemption**

Section 9. Amendments

Section 10. Termination

Section 11. Severability

Section 12. Effective Date

Enacted and ordained this 4th day of May, 2022.

COUNTY OF ADAMS, PENNSYLVANIA

By: /s/
James E. Martin, Vice Chairman

By: /s/
Marty Karsteter Qually, Commissioner

ATTEST:

 /s/
Paula V. Neiman, Chief Clerk

Motion carried.

Personnel Report:

Mr. Qually moved, seconded by Mr. Martin, to approve the Court Personnel Report as presented:

Court:

- Magistrate Harvey’s Office – Employment of Daphne Reid, General Clerk, effective May 2, 2022
- Magistrate Beauchat’s Office – Separation of employment of Tamara Gail Boyd, General Clerk, effective May 5, 2022

Motion carried.

Mr. Martin moved, seconded by Mr. Qually, to approve the Personnel Report as presented:

Clerk of Courts:

- Employment of Skyler Stremmel, Deputy Clerk 3-Collections Clerk, effective May 2, 2022, pending successful completion of all pre-employment screenings

Department of Emergency Services:

- Employment of Noah Green, Telecommunicator, effective April 25, 2022

Unpaid Internship:

- Children & Youth Services – Madison Kohler, effective May 10, 2022 through May 2023
- Public Defender – Charlie Mirsky, effective May 30, 2022 through August 1, 2022

Separation of Employment with permission to post:

- Clerk of Courts – Sadrac Ramirez Esquivel, Court Information Specialist, is transferring to the Victim Witness Department, effective May 9, 2022; and Heather Wetzel is being promoted from Deputy Clerk 3-Juvenile/New Case Clerk to Court Information Specialist, effective May 9, 2022
- Tekoa Capps, Caseworker 2, Children & Youth Services, effective May 31, 2022
- Alex Staub, Corrections Officer Trainee, effective May 6, 2022
- Kenya Hardy, Corrections Officer Trainee, effective May 13, 2022

Motion carried.

Expenditures:

Mr. Qually moved, seconded by Mr. Martin, to approve the following expenditures for the period April 18, 2022 through April 29, 2022:

General Fund Total	\$ 1,682,511.63
General Fund	\$ 595,590.59
Pcard Payment	\$ 13,185.25
Payroll – Week #17	\$ 1,073,735.79
Children & Youth Services	\$ 225,423.98

HazMat Fund	\$ 108.89
Commissary Fund	\$ 329.56
Records Management	\$ 3,155.00
Hotel Tax Fund	\$ 72,329.75
Human Services	\$ 1,632.00
Capital Project-Reserve	\$ 15,740.00
Capital Projects	\$ 371,503.80
911 Fund	\$ 113,571.16
Internal Service Fund	\$ 300,920.25

Motion carried.

Other Business:

Commissioner Phiel announced a Job Fair will be held at the Adams County Adult Correctional Complex on Saturday, May 14th.

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment:

Mr. Martin moved, seconded by Mr. Qually, to adjourn the Commissioner’s Meeting at 9:55 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk