

Adams County Criminal Justice Advisory Board
Tuesday, August 12, 2025

On Tuesday, August 12, 2025, the regularly scheduled CJAB meeting was held at noon in the Adams County Human Services Building Conference Rooms

In attendance:

Judge Simpson
Jim Martin
Phil Walters
Warren Bladen

Katy Hileman
Kelly Carothers
Christopher Murphy
Neil Burkholder

Welcome:

Judge Simpson called the meeting to order.

PCCD Announcements & Report:

Christopher Murphy reported that there will be a **Pathways for Victim Services Conference** – September 10-12, 2025, Pocono Manor. Also, the Statewide Crisis Intervention Team Conference will be held on October 28-29, 2025, at the Nittany Lion Inn, State College. They are currently finalizing the agenda for the CJAB conference in April 2026.

There are currently two grants open. The Byrne State Crisis Intervention Program (SCIP) Local Solicitation is due September 10, 2025. This grant is intended to equip Pennsylvania communities with training and resources to respond holistically to behavioral health crises. The other grant is the Byrne State Crisis Intervention Program (SCIP) Firearm Suicide Prevention, Intervention, and Postvention Initiative which is due September 9, 2026. Examples include Co-responder programs, Mobile Crisis programs, etc.

In addition, it is anticipated that the CJAB Technical assistance/mini grants will be announced later this summer. This is a simple process, and counties can be awarded up to \$2000 for items such as equipment, strategic planning, guest speakers, resources guides for drug & alcohol, mental health, probation, housing etc.

JNET Announcements & Report:

No Report

Commissioner's Report: Commissioner Martin reported that the excess of land at Oaklawn has been sold to a developer. On August 6, a public hearing was held for the Human Services Block grant. One of the items discussed was if the State monies do not come down timely, who will be funding in the interim. Previously York County funded upfront. Not sure if that will be the case this year.

Old Business: Neil reported that following the June meeting, an email vote was held on the motion of Don Fennimore to dissolve the CJAB leadership development committee. This motion was approved.

Committee Reports:

Behavioral Health Committee Report – *Warden Hileman*

The Warden reported that the next CIT class will be held at the end of October.

The Co-responder program (Wellspan) has hired a new person. His name is Abraham. He is currently still in training. He will be covering the entire county along with Kyle.

Regarding the Behavioral Health Summit that will be occurring on Oct 21st, AOPC (within the next few weeks) will be conducting a survey for Judges and Court Administration. This will specifically be asking questions about Torrance and the interaction/questions the Judicial Branch may have as to how the transition from the Jail to Torrance works.

Also, regarding the Summit, it will be broadcasted virtually. Director Taylor has volunteered to lead this part. However, a location is needed for this part. Neil was asked to contact Tammy (911 Center) to reserve a room for this.

Technology Committee Report –
No report

Transportation Committee – *Captain Darrell Smith/ Warden Hileman*

The Warden reported that Captain Smith attended a meeting yesterday. The main topic was that the group was focused into looking for a grant for the E-bike (rent a bike) program. It is still unclear if this group was really meeting the goals for our CJAB and our transportation goal.

New Business:

Our Strategic Planning meeting will be held on October 31st here at the Human Services Building. Chris will be assisting our CJAB with this planning session. In the next few weeks, two surveys will be sent out to the voting members. These are intended to review the Mission Statement/Vision Statement and a CJAB checkup as what we are doing well or what can do better. In additions, we will be gathering ideas that could turn into projects or goals for our strategic plan.

Other Business:

None

Meeting adjourned.

CJAB Updates – Summer 2025

➤ **Events for CJAB Member Consideration –**

- **2025 Pathways for Victim Services Conference** – September 10-12, 2025, Kalahari Resort & Convention Center, Pocono Manor, PA [Pathways Conference Registration](#)
- **2025 Statewide Crisis Intervention Team Conference** – October 28-29, 2025, Nittany Lion Inn, State College, PA – SAVE THE DATES; Registration and agenda available soon.
- **JNET Conference** – December 2 and 3, 2025 Penn Stater, State College
- **2026 CJAB Conference** – April 21 and 22, 2026, Penn Stater, State College

➤ **PCCD Funding Opportunities for CJAB Member Consideration**

- **FY 2024 Byrne State Crisis Intervention Program (SCIP) Local Solicitation.** [FY 2024 Byrne SCIP Local Solicitation](#) . Eligible programs are those directly addressing the priority areas outlined in PCCD's approved [FY 2024 Byrne SCIP Funding Plan](#). These priority areas include:
 - Equip Pennsylvania communities with training and resources to respond holistically to behavioral health crises.
 - Reduce firearm suicides in Pennsylvania
 - Advance local strategies to reduce the number of intimate partner homicides and empower survivors across Pennsylvania.
 - PCCD expects to fund approximately 20 grants with budgets not to exceed \$200,000 over a 21-month project period. **Due Date: September 10, 2025**
- **FY 2024 Byrne State Crisis Intervention Program (SCIP) Firearm Suicide Prevention, Intervention, and Postvention Initiative.** PCCD has dedicated a portion of its FY 2024 SCIP State Share funds to support statewide, regional, and local strategies to reduce the risk of firearm suicide and mitigate its impact in Pennsylvania communities. This solicitation requests applications implement projects and programs that directly address the objectives and proposed approaches under Priority Area 2 in PCCD's approved FY 2024 Byrne SCIP Funding Plan.

A total of \$1 million in federal Byrne SCIP State Share funds is being announced to support this initiative. PCCD expects to fund a total of four (4) to six (6) grants over a 21-month project period under two competitive application tracks:

- Regional/Statewide Projects: Up to \$500,000 for initiatives spanning three or more counties or having a statewide impact.
- Local Projects: Up to \$150,000 for localized efforts.

DUE DATE: September 9, 2025

Detailed information can be found on the PCCD Website, [SCIP Firearm Suicide Pre/Inter/Postvention](#)

➤ **Other prospective funding opportunities**

- CJAB Technical assistance \$2,000 mini-grants are anticipated in the Summer.
- *Please note that the funding information included in this document is a summary and subject to change. For a [complete list of funding opportunities](#), [open funding announcement Q&A](#), official dates, documentation, [applicant resources](#), and [guides](#) on how to register to receive notification of new funding announcements or review other PCCD funding streams, please visit [PCCD's website](#).*

➤ **Information Items:**

- PCCD is launching a new statewide Crisis Intervention Team (CIT) Technical Assistance Center that will offer personalized support to counties with existing or developing CIT programs.

Behavioral Health Regional Councils – Plans are underway to host regional summits in the Fall. The summit will cover Crisis Infrastructure and regional crisis resources. It will also highlight successful County programs from the region. Adams County is in District 3. Summit date is October 21, 2025. Details to follow.

Criminal Justice Advisory Board (CJAB) Strategic Planning for 2026-2027

I. Introduction to the Strategic Planning Process

- a. Purpose
- b. Process

II. Mission and Vision Statement Review

- a. Are they accurate?
- b. Any suggestion or revisions?

III. CJAB Check Up –

PCCD notes the importance of paying attention to process in collaborative groups like the CJAB. “The Board should regularly evaluate its mission, structure, membership, team performance, and other success factors. CJABs are collaborative and coordinating organizations.” As such, their effectiveness is dependent on the willingness of the members to attend, participate, identify joint priorities and goals, and work together to accomplish them. To assist CJABs with such an assessment, PCCD has developed a survey for use by the CJABs. The survey consists of ten items, which are ranked by the respondents by choosing among five ratings that range from strongly agree to strongly disagree.

- IV. **SWOT Analysis** - The SWOT Analysis is commonly used in the private and public sector in the strategic planning process. The Strengths, Weakness, Opportunities and Threats are factors to consider in strategic planning. They include internal and external influences, positive and negative forces. The process encourages participants to consider questions such as: What do we bring to the table? What is happening in the environment in which we operate? By analyzing internal and external factors, SWOT enables informed decision-making and proactive strategy development.

The Four Categories of SWOT

- a. **Strengths** – Capabilities and resources that enable the justice system to perform well. Tangible and intangible. Core Competencies – things that the justice system does well.
- b. **Weaknesses**: Disadvantages, something we lack, something we do poorly. Tangible and intangible. Often the flip side of strengths, but not necessarily.
- c. **Opportunities**: Trends, changes, forces, events. Broad trends – demographics. Narrow trends – agency staffing
- d. **Threats**: Events or forces outside our control. Broad or narrow. Negative potential for operations, effectiveness, workload.

A SWOT Analysis Survey will be distributed to members of the CJAB. The responses will be reviewed, analyzed and categorized based on commonalities and frequency of mention. Based on that process, broad categories of strategic priorities will emerge and presented to the CJAB for review.

V. **CJAB Retreat** –

- e. Review responses to the survey
- f. Attendees will be divided into groups and asked to review and discuss the list of priorities that emerged from the SWOT Analysis responses.
- g. Small group instructions:
 - Select 2-3 priorities to work on,
 - Discuss each selected priority in terms of:
 - Importance to criminal justice system
 - How feasible and attainable is the priority, and
 - What is the time frame – short or long term?
 - Identify one Action Item for each of your priorities.

 - Each group will work on the task and report to the full group. Following the presentations, the attendees will rank the strategic priorities in order of importance.

VI. **CJAB Follow UP**

The top strategic priorities will be presented to the CJAB for a vote. Committees, SMART goals and plans to move forward will be developed based upon priorities approved.

Examples of CJAB Committees in Pennsylvania –

- **Executive Committee** – Responsible for providing leadership, engaging more members, coordination board activities and monitoring the progress of the CJAB
- **Grant Committee** – A number of grant opportunities arrive and CJABs scramble to put proposals together. This committee is pro-active as it prepares CJAB proposals ahead of time and seeks grants for funding
- **Drug/Alcohol Behavioral Health** – Improving outcomes for individuals returning to their home communities that are experiencing substance use disorders, mental health challenges or co-occurring conditions to prevent recidivism and ensure that resources and services are available. Educating the community and law enforcement to better understand alternatives to incarceration. Support Opioid settlement fund spending plan
- **Bylaws/Training/Membership** – Review bylaws at least biannually and make recommendations. Assess training needs for CJAB members and seek out SME. Reach out to potential members and recruit for CJAB.
- **Data** - The ability to share data across agencies has never been greater and increases continuously. The CJAB recognizes the power of data and our dependency on the collection and analysis of quality information. Collective data can be used for various grant applications, program planning, identifying emerging issues, and developing cost savings for reinvestment, and providing valuable input for care coordination across systems.
- **Evidence Base Practices** - The CJAB recognizes that policies and programming that gain the support of the Board should be rooted in evidence-based practices (EBP). Implementation of EBPs, holds the promise to reduce recidivism, create fewer victims of crime, and improve the lives of those under Court supervision and the communities in which they live. For EBP to be truly successful, implementation must occur across stakeholders and be implemented with fidelity and an eye to continuous quality improvement.
- **Pretrial/First Contact** - Pretrial Services will continue to review the utilization of a best practices pretrial risk assessment to assist the courts make the most informed decisions. Along with pretrial risk assessments, bail conditions are also of concern as the state continues to develop bail reform in order to improve pretrial decision-making. This priority will also develop an understanding of relevant and appropriate bail conditions that will inform a pretrial evidence-based framework. This priority will also focus on the diversion of defendants at the pre-trial stage with the goal of assessing people as soon as possible and getting them to a bail hearing quickly, which will limit the time spent in jail waiting for procedural wheels to turn.
- **Community Outreach/Education** – Support Mental Health training for CJAB members, Mental Health First Aid/QPR, Suicide prevention, Behavioral Health Summit
- **Youth Risk Reduction** - Support Mental Health First Aid – youth and teen modules in school districts • Explore Mental Health and Substance Abuse Prevention Efforts • Youth/School Outreach – Collaborate with Youth Development Task Force • Youth Enrichment for Success (YES) Oversight and Update • Act as Liaison Between Youth Commission and CJAB • CareerLink Updates • Explore Gun Violence • Explore Gang Activity • Manage Local Detention Crisis

- **Victim Impact** – Using the sequential intercept model, examine current practices at each intercept, compare to evidence-based practices and implement suggested policies and procedures
- **Stepping Up/ Mental Health** - The CJAB recognizes the need for behavioral health services. A number of local police departments began working with co-responders in order to provide additional support to law enforcement officers and the individuals with unmet behavioral health needs they may respond to.
- **Reentry** - Revitalize Re-Entry Coalition / Update Strategic Plan • Expand Housing Re-Entry Coalition Subcommittee • Expand Employment Re-Entry Subcommittee • Prison Re-Entry Program Reporting • Host 10 Year Open House • Establish GEO Program Alumni Support Program • County Recidivism Study

Examples of Strategic Priorities in Pennsylvania –

- Provide and expand CIT training for law enforcement, mental health providers, correctional staff and other key community stakeholders
- Improve reentry outcomes and reduce recidivism through programs that are offered by community agencies
- Provide education and training for all team members in mental health law enforcement, drug and alcohol, aging services and other community stakeholders
- Engage more key players in CJAB Membership
- Law Enforcement Support (New Priority) Provide resources to law enforcement agencies within the county to support efforts to maintain safety within the community through training and policing best practices.
- Develop, implement and evaluate youth-focused prevention programs This includes prevention strategies for youth, families of incarcerated individuals, and collaboration with services outside the criminal justice system such as housing, employment and education.
- Develop, implement and evaluate early interventions; crime prevention programs. This entails intervening early with youth at-risk for delinquent or criminal behavior, including changing behavior, changing mindsets and improving resiliency of the youth.
- Provide effective recidivism prevention and reentry services 03 This priority entails bringing together criminal justice, human services and community partners to assure a system of supervision which assures a safe and successful transition from jail to life in the community.
- Continue the balance of treatment and punishment approaches throughout our work This includes strengthening the partnerships with Mental Health and Drug and Alcohol Programs to bring more resources to those in the criminal justice system – before, during, and after incarceration.
- Provide services and support to victims. This entails a commitment to assuring restoration, restitution, and support available to victims.
- Implement effective recidivism prevention This priority entails bringing together criminal justice, human services and community partners to assure a system of care which assures for a safe and successful transition from criminal court to the community.
- Enhance Social Services support (New Priority) Social Services are designed to help people improve their well-being by addressing social determinants of health, which are the nonmedical factors in a person’s social, economic, and physical environment that influence a person’s health outcomes. These factors may cause barriers to social determinants of health necessities that interfere with daily functioning. Necessities include social determinants of health access, including, but not limited to food, shelter, medical, dental, mental and behavioral health, clothing, transportation, utilities, education, employment, and other daily survival activities.

Enhanced social services support entails individual departments or programs providing education, guidance, advocacy, accompaniment, case management, person-centered counseling, options and referrals, and advocating for new and expanded services not currently offered.

- Support resources for timely adjudication This entails supporting resources for the timely processing of criminal cases, including the resources for the courts, prosecutors, defense counsel and probation and parole offices so that those convicted of crime are not delayed in receiving essential incarceration, supervision and efforts to reduce future recidivism.
- Enhance pretrial services This requires the careful scrutiny of evaluative tools that provide information regarding risk factors to make crucial bail and diversion decisions, within the framework of the rules and statutes that govern bail making by issuing authorities and the judiciary.
- Strengthen data-driven decision making This priority refers to the collection, synthesis and analysis of data regarding those arrested the convicted and those on supervision. The data will be analyzed with an effort to identify trends and ways to achieve the goals and priorities of the CJAB board. Key indicators and other measures will be identified and collection systems will be established with a goal of providing key stakeholders in the criminal justice system with valid and reliable data to inform decisions regarding the disposition and supervision of criminal offenders.
- Research and respond to drug and alcohol issues. Given the continued high rate of DUI arrests and convictions, this priority requires analysis of the causes and the development of appropriate prevention and treatment options. Government and non-government offices and agencies will work to find possible solutions to reduce the number of DUI offenders and target recidivism to create a safer community.
- Technology integration and effects within CJAB. Recognizing that this priority best aligns with the relevant work and discussions occurring within the Case Flow Committee ~ Addressing concerns involving technology integration and effects within CJAB will include inviting representatives to Case Flow as topics necessitates discussion. A cross collaboration approach with stakeholders will provide a platform to address issues with the goal of identifying and incorporating solutions that involve technology.
- Evidence-Based Practices. This includes the application of current social science and criminal justice research that is founded on the best empirical data available to guide policy and inform programming and practices at all criminal justice intercepts as pertains to that intercept. EBPs are definable, measurable, and are effective at reducing recidivism. Examples include trauma informed care, harm reduction, risk assessment, cognitive behavioral interventions (Moral Reconciliation Therapy, Moving Forward, Trauma Affected Regulation: Guide and Education Therapy), treatment courts and other alternative courts, and other diversion programs. We aim to apply the most current EBPs and expand upon established EBPs, with a particular current focus on Systematic Trauma Informed Care along all intercepts. In addition to EBP implementation, criminal justice stakeholders should also focus on quality assurance for implementation as it is essential to ensure interventions are delivered effectively and consistently, maximizing their intended outcomes.
- Research and develop strategies for diverse populations in the criminal justice system This includes looking at the unique needs of various populations within the criminal justice system and developing services to address them while being mindful that all individuals are assured equal protection under the law.