

WEDNESDAY, NOVEMBER 27, 2019

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. in the Ceremonial Courtroom with Chairman Randy Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qally; Molly R. Mudd, Solicitor; Beth Cissel, Deputy Controller; Michele Miller, HR Director; Josh Eisenhart, Controller's Office; John Phillips, Controller Elect; Alex Hayes, *Gettysburg Times* and Chief Clerk Paula V. Neiman.

Pledge of Allegiance

Minutes:

Mr. Martin moved, seconded by Mr. Qally to approve the Minutes of the November 20, 2019 Commissioners' Meeting as presented.

Motion carried.

Executive Session:

Chairman Phiel noted an Executive Session will be called at the discretion of the Board of Commissioners to discuss attorney client/personnel issues and we anticipate no further public business to be conducted.

Public Comment:

There was no Public Comment addressed to the Board at this time.

Controller:

With recommendation from Beth Cissel, Deputy Controller, Mr. Qally moved, seconded by Mr. Martin, to approve and sign the Engagement Letter with Zelenkofske Axelrod LLC (ZA), 830 Sir Thomas Court, Harrisburg, PA to assist in completing up to six (6) hotel reviews for the year ended December 31, 2018. Fees for the engagement will range from \$2,000 to \$3,000/hotel.

Motion carried.

Adams County Adult Correction Complex:

With recommendation from Warden Katy Hileman, Mr. Martin moved, seconded by Mr. Qally, to approve a Bank Resolution with ACNB Bank for Account #XXXX599 to make the necessary personnel changes as signers on the account.

Motion carried.

Commissioners

Mr. Qally moved, seconded by Mr. Martin, to approve to appoint Christine Clabaugh, Bonneauville Borough Tax Collector, to collect county taxes on behalf of Adams County, effective January 1, 2020.

Motion carried.

Personnel Report:

Mr. Martin moved, seconded by Mr. Qally, to approve the Personnel Report as presented:

District Attorney:

Note the employment of Kayla Warner, Legal Secretary, effective December 9, 2019. Ms. Warner is transferring from the Probation Department.

Sheriff:

Note the employment of Bryan F. Stehle, Deputy Sheriff First Class, effective December 9, 2019.

IT Department:

Approve the employment of Emily McGinn, Paid IT Intern, effective December 16, 2019 through May 29, 2020.

Children & Youth Services:

Approve the employment of the following:

- Caseworker 1, effective December 16, 2019: Kelli Flinn, Jessica March and Cierra Noel
- Asia McGee, Caseworker 2-Intake, effective January 13, 2020

Adams County Adult Correctional Complex:

Employment of the following Corrections Officers, effective December 16, 2019: Trenton Edwards, Jacob Durboraw, Drew Shipley, Joseph Weihbrecht, Aaron Smith, Sadie Staub, William Bennett and Trenton Wise

Separation of Employment with permission to post:

- Retirement of Belinda Little, Property Evaluator II, effective December 20, 2019
- Michael Beamer, Corrections Officer, effective November 15, 2019
- Brandon Nace, Paid IT Intern, effective December 11, 2019

Motion carried.

Other Business:

No Other Business was brought before the Board at this time.

Executive Session:

Board Chairman Phiel called for an Executive Session at 9:10 a.m. this date to discuss attorney/client and personnel issues and anticipate no further business to be conducted.

Meeting Reconvened:

Chairman Phiel reconvened the Commissioner's Meeting at 12:00 p.m. this date with the following in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Solicitor Molly R. Mudd and Chief Clerk Paula V. Neiman.

Adjournment:

Mr. Qually moved, seconded by Mr. Phiel, to adjourn the Commissioner's Meeting at 12:05 p.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk