

Adams County Association of Township Officials

Coleen Reamer, President
Donna Dixon, Treasurer

Emma Seibert, Vice President
Diane Groft, Secretary

Minutes of the June 6, 2012 Executive Committee Meeting

The Adams County Association of Township Officials (ACATO) Executive Committee met on Wednesday, June 6, 2012, at 12:30 PM at the Tyrone Township Municipal Building, 5280 Old Harrisburg Road, York Springs, PA. Those attending were Coleen Reamer, President, Hamiltonban Township, Sandy Spence, Vice President, Franklin Township, Donna Dixon, Treasurer, Tyrone Township; and Diane Groft, Secretary, Mount Pleasant Township. Also in attendance were Bob Gordon, Hamiltonban Township, Barb Underwood, Cumberland Township, and Emma Seibert, Tyrone Township.

Minutes of the April 18, 2012 Executive Committee meeting were reviewed and approved by all on Motion by Bob Gordon, 2nd by Barb Underwood.

Treasurer's report:

Submitted by Donna Dixon – present balance \$7,933.61, to date -- one bill to be paid -- \$50.00 for reimbursement of gift at Spring Conference. Emma Seibert motioned and Barb Underwood seconded accepting report and paying bill, all in favor.

Old Business:

Spring County Assn. Conference May 30 – good turn-out for evening.

Other training: Discussion about Supervisor type training with possibly a PSATS staff member to conduct later this year.

Secretaries Luncheon scheduled for June 20 – discussion. A final message will be sent to municipalities for any further registrations.

Computer training for Highway Maintenance staff in our municipalities still being researched as well as Confined Space and Safety Class.

Roastmaster's breakfast scheduled for June 13 in the AM – Rosie's Diner in New Oxford.

New Business: – June 27 a webinar is available on County Convention How To's.

November 14 Conference/convention: Theme for decorations discussed, speaker options discussed. Gift donations discussed for evening.

Other item: Looking further into Act 13 information.

Committee Members for 2012

- Audit – Craig Rockey, Keith Whittaker – one opening
- Conference – Sandy Spence – solicit assistants as needed for various duties
- Nominations - Carol Merryman -- openings
- Programs – Coleen Reamer and Emma Seibert -- one opening
- Resolutions – still open
- Public Relations – Barb Underwood -- openings
- Legislative -- Bob Gordon -- openings

The next Executive Committee meeting is **tentatively** scheduled for **Wednesday, August 8, 2012 at 12:30 PM at Mt. Pleasant Township.**

With no further business, motion by Emma Seibert, 2nd by Donna Dixon to adjourn at 2:15 p.m.

Respectfully submitted,

Diane Groft, Secretary