

**WEDNESDAY, JULY 17, 2019**

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. in the Ceremonial Courtroom with Chairman Randy L. Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Molly R. Mudd, Solicitor; Beth Cissel, Deputy Controller; Don Fennimore, Court Administrator; Crissy Redding, Treasurer; Michele Miller, HR Director; Sarah Finkey, Children & Youth Administrator; Melissa Devlin, Finance Director; Phil Swope, Staff Accountant; Phil Walter, IT Director; Sherri Clayton Williams, Planning Director; Ellen Dayhoff, Rural Resource Manager; John Phillips; News Reporter Vanessa Pellechio, *Gettysburg Times* and Chief Clerk Paula V. Neiman.

**Pledge of Allegiance**

**Minutes:**

Mr. Martin moved, seconded by Mr. Qually to approve the Minutes of the June 26, 2019 Commissioners' Meeting as presented.

Motion carried.

**Proclamations:**

- Mr. Qually moved, seconded by Mr. Martin, to adopt and proclaim July 14-20, 2019 as "**Pretrial, Probation, and Parole Supervision Week**" in Adams County. This proclamation was presented to the Probation Services Department.

Motion carried.

- Mr. Martin moved, seconded by Mr. Qually, to adopt and proclaim the week of July 14-20, 2019 as "**Construction Opioid Awareness Week**" in Adams County. This proclamation was presented to Eileen Grenell, Collaborating for Youth, John O'Brien, Keystone Construction Organization and Bev Frye, Representative from Senator Mastriano's Office.

Motion carried.

**Public Comment:**

No Public Comment was brought before the Board at this time.

**Probation Services:**

With recommendation from Gale Kendell, Executive Director, Mr. Martin moved, seconded by Mr. Qually, to approve and sign the 2019-2020 Adult Probation Grant-in-Aid Continuing Program Application for 50% reimbursement of salaries.

Motion carried.

**Children & Youth Services:**

With recommendation from Sarah Finkey, Administrator, Mr. Qually moved, seconded by Mr. Martin, to approve and sign the following:

- 2019-2020 Purchase of Service Agreements: Affinity Forensic Services, LLC, d/b/a Pennsylvania Forensic Associates; Bethany Christian Services of Central Pennsylvania; Center for Youth & Community Development-Strengthening Families & Integrated Child Service; Diversified Treatment Alternative Center, LLC; MacGregor Behavioral Health Services; Triad Treatment Specialist and The Salvation Army

Motion carried.

**Planning/Ag Land:**

With recommendation from Ellen Dayhoff, Rural Resource Manager, Mr. Martin moved, seconded by Mr. Qually, to approve the offer letter for the purchase of the conservation easement and to authorize Chairman Randy Phiel to sign the Agreement of sale for the Mark & Kelly Shannon Farm XIII-65, Butler Township, 148.68 acres with approximately 100 acres to be preserved, \$2,056.50/acre.

Motion carried.

**Commissioners:**

- With recommendation from Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners approve and sign the Form of Agreement between the County of Adams and Lauer Construction Services, 325 Cottage Hill Road, York, PA for the renovation of the Rear Entry Vestibule of the Adams County Courthouse

Motion carried.

- Mr. Martin moved, seconded by Mr. Qually, to authorize Chief Clerk Paula Neiman to advertise the Invitation for Bid for the Mercy House Renovation Project

Motion carried.

**Personnel Report:**

Mr. Qually moved, seconded by Mr. Martin, to approve the Personnel Report as presented:

Courts:

Separation of Employment:

- Ted Steiniger, Part Time Probation Officer Aide, effective July 18, 2019

Separation of Employment and Permission to Post:

- Ryan Holt, 2<sup>nd</sup> Deputy Controller, effective July 23, 2019
- Joseph Schwartz, Telecommunicator Supervisor, effective September 9, 2019
- Alexander Columbis, Operations Lieutenant, Adams County Adult Correctional Complex, effective August 2, 2019
- Josephine Evans Santiago, Corrections Officer, effective July 25, 2019
- Cody Hansel, Corrections Officer, effective July 16, 2019

Motion carried.

**Expenditures:**

Mr. Martin moved, seconded by Mr. Qually, to approve the following expenditures for the period July 1, 2019 through July 12, 2019:

General Fund Total	\$ 1,238,747.07	
General Fund	\$ 278,948.78	
Debt Service Payments	\$ 10,896.35	
Payroll Week #28	\$ 948,901.94	
Children & Youth Services	\$ 132,524.21	
Liquid Fuels	\$ 16,410.54	
Ag Land Funds	\$ 192,759.80	
Commissary Fund	\$ 888.10	
Hotel Tax Fund	\$ 158,381.00	
Act 13 Bridge Improvements	\$ 12,560.22	

Parks, Recs & Green Space Program	\$	26,638.50
Capital Projects - Reserve	\$	36.00
911 Fund	\$	18,350.29
Internal Service Fund	\$	438,962.62

Motion carried.

**Other Business:**

No Other Business was brought to the Board at this time.

**Adjournment:**

Mr. Qually moved, seconded by Mr. Martin, to adjourn the Commissioner's Meeting at 9:48 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman  
Chief Clerk