

WEDNESDAY, SEPTEMBER 26, 2018:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. in the Ceremonial Courtroom with Chairman Randy L. Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Albert Penksa, County Manager; Molly Mudd, Solicitor; Steve Renner, Controller; Beth Cissel, Deputy Controller; Sherri Clayton-Williams, Planning Director; Melissa Devlin, Finance Director; Phil Swope, Staff Accountant; Rebecca Moreland, Grants Coordinator; Chip Guise, IT Lead/Network & System Support Specialist; David Bolton; News Reporter Vanessa Pellechio, *Gettysburg Times* and Chief Clerk Paula V. Neiman.

Pledge of Allegiance

Minutes:

Mr. Martin moved, seconded by Mr. Qually, to approve the Minutes of the September 19, 2018 Commissioners' Meeting as presented.

Motion carried.

Executive Session:

Board Chairman Phiel noted an Executive Session will be called at the discretion of the Board of Commissioners to discuss attorney client/personnel issues.

Public Comment:

No Public Comments were brought to the Board at this time.

Information Technology Department:

With recommendation from Director Phil Walter, and after review by Solicitor Molly Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners review to approve the Statement of Work and Terms and Conditions for Network and Web Application Penetration Testing Services provided by the Center for Internet Security, Inc., at a cost to the County of \$9,090.00.

Motion carried.

2018 Community Development Block Grant (CDBG):

At this time Board Chairman Phiel recognized Rebecca Moreland, Grants Coordinator, to present to the Board of Commissioners the following applications for receipt of the 2018 CDBG Funds, and recognize those present to give a brief overview of their application:

- Judi Marti, Adams County Arts Council – Healing Hearts Art Therapy Program - \$10,000
- Rebecca Moreland on behalf of the Borough of Bendersville – Curb Cuts at Bendersville Center - \$80,000
- Chad Smith, Possum Valley Municipal Authority – Waterline Replacement, North Aspers Road - \$170,480 (12 residential and 2 businesses)
- Vicki Corbett, United Way of Adams County – ADA Electrical Upgrades to United Way Building - \$4,396

Total Requested \$264,870

Adams County's Total Allocation - \$311,903.00
County Admin – 18%

NOTE: Ms. Moreland noted November 2, 2018 as the deadline for submission to DCED.

Planning:

With recommendation from Rebecca Moreland, Grants Coordinator, Mr. Qually moved, seconded by Mr. Martin, for the Board of Commissioners to approve the amended County's Section 504 to comply with the Rehabilitation Act of 1973 and to adopt Resolution #4 of 2018 re-adopting a policy of non-discrimination on the basis of disability and designating Robert Thaeler, Principal Planner, as the Adams County, Gettysburg Borough and Littlestown Borough Section 504 Officer as follows:

RESOLUTION NO. 4 OF 2018

AUTHORIZING A RESOLUTION BY THE ADAMS COUNTY COMMISSIONERS, ADAMS COUNTY, PENNSYLVANIA, RE-ADOPTING A POLICY OF NON-DISCRIMINATION ON THE BASIS OF DISABILITY

WHEREAS, the Congress of the United States has passed Section 504 of the Rehabilitation Act of 1973 which requires that "no otherwise qualified individual with a disability in the United States, shall solely on the basis of his or her disability, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any program or activity receiving federal financial assistance;" and

WHEREAS, the County of Adams, the Borough of Gettysburg, and the Borough of Littlestown receive an annual Community Development Block Grant (CDBG) and are required to comply with Section 504 of the Rehabilitation Act of 1973; and

WHEREAS, the County of Adams administers the annual Community Development Block Grant (CDBG) on behalf of the Entitlement communities of the Borough of Gettysburg and the Borough of Littlestown; and

WHEREAS, the failure to comply with the terms and conditions of Section 504 of the Rehabilitation Act may cause the County of Adams, the Borough of Gettysburg, or the Borough of Littlestown to lose their grant or eligibility for future grants.

NOW THEREFORE, WITH THE FORGOING INCORPORATED HEREIN AND MADE AN ESSENTIAL PART HEREOF, be it resolved by the Adams County Board of Commissioners, Adams County, Pennsylvania, and it is resolved, as follows:

- Section I. It is the policy of the County of Adams that all programs and activities shall be accessible to and usable by persons with disabilities.
- Section II. That the County of Adams shall undertake and evaluate, conduct, and coordinate with citizen groups involving persons with disabilities, its programs, policies, procedures, and facilities in order to determine those areas where discrimination may occur.
- Section III. The County of Adams shall upon completion of said evaluations, make such revisions, modifications, or other changes so as to fully comply with the letter of intent of Section 504.
- Section IV. Further, the County of Adams shall, where building modifications are required, develop and implement a transition plan for the timely elimination of structural barriers to citizens with disabilities.
- Section V. Further, to the extent possible, the County of Adams will make all public meetings understandable to hearing and sight impaired individuals upon prior notice.
- Section VI. The County of Adams hereby designates Robert Thaeler as the Adams County, Gettysburg Borough, and Littlestown Borough Section 504 Officer.
- Section VII. After performing an annual review of the Adams County, Gettysburg Borough, and Littlestown Borough Section 504 Plan, originally adopted the 29th day of April, 2015, the County of Adams hereby re-adopts the Section 504 Plan, as amended.

IN WITNESS WHEREOF, the present Resolution has been duly adopted this 26th day of September, 2018.

ATTEST:

ADAMS COUNTY COMMISSIONERS

_____/s/
Paula V. Neiman, Chief Clerk

_____/s/
Randy L. Phiel, Chairman

_____/s/
James E. Martin, Vice Chairman

_____/s/
Marty Karsteter Qually, Commissioner

Motion carried.

Commissioners:

- With recommendation from Albert Penksa, County Manager, Mr. Martin moved, seconded by Mr. Qually, to approve and sign a Retainer Agreement and HIPAA Audit Proposal provided by Eckert Seamans to include review of current policies and procedures and the preparation of new or updated HIPAA privacy policies and procedures in the amount not to exceed \$14,000.

Motion carried.

- After review by Solicitor Molly Mudd, Mr. Qually moved, seconded by Mr. Martin, to approve and authorize Chairman Randy L. Phiel to sign the Capital Blue Cross Vision Benefit Plan Renewal for contract year January 1, 2019 through December 31, 2019.

Motion carried.

- With recommendation from William D. Cameron, P.E., Adams County Bridge Engineer, Mr. Martin moved, seconded by Mr. Qually, to approve the “Intent to Award” the Bridge No. 56 Repair and Bridge No. 50 Debris Removal to Lobar Associates, Inc., 4 Barlow Circle, Dillsburg, PA in the bid amount of \$112,305.70.

Motion carried.

Personnel Report:

Mr. Qually moved, seconded by Mr. Martin, to approve the Personnel Report as presented:

IT Department:

Recommendation from Phil Walter, Director, to approve the employment of Brandon Bittinger, Network & Security Administrator, effective October 15, 2018.

Motion carried.

Expenditures:

Mr. Martin moved, seconded by Mr. Qually, to approve the following expenditures for the period September 10, 2018 through September 21, 2018:

General Fund Total	\$ 2,047,878.91
General Fund	\$ 795,175.89
Debt Service Payments	\$ 340,403.13
Payroll – Week #38	\$ 912,299.89
Children & Youth Services	\$ 168,128.34
Liquid Fuels	\$ 13,928.17
HazMat Fund	\$ 209.42

CDBG	\$ 86,239.31
Commissary Fund	\$ 4,933.59
Records Management	\$ 3,155.00
Act 137 Affordable Housing	\$ 1,379.00
Hotel Tax Fund	\$ 232,284.72
Coroner VISA	\$ 438.25
Human Services	\$ 1,668.30
Act 13 Bridge Improvements	\$ 12,606.40
Human Services Building	\$ 718.88
911 Fund	\$ 5,365.40
Internal Service Fund	\$ 371,672.64

NOTE: Commissioner Qually would like to keep the renovation of the third floor separate from the general fund expenditures.

Motion carried.

Executive Session:

Board Chairman Phiel called for an Executive Session at 9:35 a.m. this date to discuss personnel and attorney/client issues.

Other Business:

No Other Business was brought before the Board at this time.

Meeting Reconvened:

Commissioner Phiel reconvened the Commissioner's Meeting at 11:55 a.m. this date with the following in attendance: Commissioners James E. Martin and Marty Karsteter Qually, Solicitor Molly Mudd, Albert Penksa, County Manager and Chief Clerk Paula Neiman.

Adjournment:

Mr. Martin moved, seconded by Mr. Qually, to adjourn the Commissioner's Meeting at 11:58 p.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk