

## MINUTES OF THE JANUARY 26, 2023, A.C.C.D. BOARD MEETING

The monthly meeting of the Adams County Conservation District (District) Board of Directors (Board or BOD) was held on January 26, 2023, at the Adams County Agricultural and Natural Resources Center, 670 Old Harrisburg Road, Gettysburg, PA 17325 with a call-in option. Chairman, Carl Keller, Jr. called the meeting to order at 2:15PM. A quorum was met. The following were present in person or by phone (\* if present via phone):

Carl Keller Jr., Chair/ Farm Director	Ed Wilkinson, Vice-chair/ Farm Director
Commissioner Jim Martin, Commissioner Director	Rick Crouse, Public Director
Dave Benner, Farm Director	Ben Smith, ACT Technician
Lindsey Bream, NRCS	*Charlie Bennett, Public Director
Deb Eck, Staff Acct., Board Secretary	Adam McClain, District Manager
Rusty Ryan, Resource Conservationist	Brian Sneeringer, Act Supervisor
Tyler Trostle, DEP	Deb Musselman, Resource Conservation Tech.
Tyler Echard, CB Tech.	Christina Anders, MBDC/Resource Cons. Tech.
Joe Hallinan, Watershed Specialist	Vy Trinh, Nutrient Management Tech.
Ricky Whitmore, Comm. Clean Water Coord.	Kasey Cummings, NRCS
Kim Paterno, Adams Co. Historical Society (Guest)	

Adam McClain went over the additional measures the District is taking to maintain transparency during the COVID-19 pandemic: advertised in the Gettysburg Times that Board meetings may be held as virtual meetings, Board meeting agenda was posted in the District Office and on the County website, Board meeting call-in information was posted on the County website and the Ag Center entrance.

**Welcome and Roll Call:** Chair, Carl Keller, Jr. welcomed all and a roll call was done by Adam McClain.

**Public Comments:** Kim Paterno from the Adams County Historical Society invited everyone to come with him after the meeting to visit the Historical Society.

**Swearing in of Directors Dave Benner and Commissioner Jim Martin:** *Commissioner Jim Martin swore in Director Dave Benner. Chair Carl Keller, Jr. swore in Commissioner Director Jim Martin.*

**Election of Officers Chair, Vice-Chair, Treasurer, Secretary:** *Commissioner Jim Martin nominated Carl Keller, Jr., as Chair. Dave Benner made the motion to approve Carl Keller, Jr. as Chair. Ed Wilkinson seconded the motion. Motion carried. Carl Keller, Jr., nominated Ed Wilkinson as Vice-chair. Rick Crouse made the motion to approve Ed Wilkinson as Vice Chair. Dave Benner seconded the motion. Motion carried. Carl Keller, Jr., nominated Michelle Kirk as Treasurer. Ed Wilkinson made the motion to approve Michelle Kirk as Treasurer. Dave Benner seconded the motion. Motion carried. Ed Wilkinson nominated Deb Eck as Secretary. Carl Keller, Jr., made the motion to approve Deb Eck as Secretary. Charlie Bennett seconded the motion. Motion carried.*

**Additional Agenda Items and Flexibility of the Agenda Order:** *Ed Wilkinson moved to approve the Board having flexibility of the agenda order. Commissioner Jim Martin seconded the motion. Motion carried.*

**Approval of Minutes:** *Commissioner Jim Martin moved to approve the minutes of the December 15, 2022, BOD meeting. Ed Wilkinson seconded the motion. Motion carried.*

**Treasurer's Report:** *Ed Wilkinson reviewed the Treasurer's report for December 2022, found everything to be in order, and recommended that it be filed for audit.*

**Cooperating Agency Reports:**

**Natural Resources Conservation Service (NRCS)** - Lindsey Bream, District Conservationist, highlighted the key items on the USDA-NRCS monthly report and introduced Kasey Cummings from NRCS.

**Department of Environmental Protection (DEP)** – Tyler Trostle discussed the new quarterly Watershed Specialist forms, ACAP, NM certification dates, new Clean Water Academy courses and CAP grants.

**Committee Reports:**

**Ag Center-** Ed Wilkinson discussed monthly maintenance items at the Ag Center including Hull's Electric Service for parking lot lighting repairs, NRG with regular maintenance, McClure boiler repair and McGlaughlin to prepare the ice machine for disposal.

**Nutrient and Odor Management Program:** Vy Trinh reviewed the Nutrient Management Plan update for John Winand on Fish and Game Road.

**Approval of 2023 Associate Directors:** *Ed Wilkinson moved to approve Alan Zepp, George Weikert, Sue Cipperly, Patrick Naugle, and P. Eric Mains, as Associate Directors. Rick Crouse seconded the motion. Motion carried.*

**Approval of 2023 Committees:** Adam McClain presented the draft 2023 District Committees. *Commissioner Jim Martin moved to approve the 2023 Committees. Dave Benner seconded the motion. Motion carried.*

**Approval of SEK - 2022 District Financial Audit \$10,150:** *Charlie Bennett moved to approve the SEK – 2022 Financial audit. Ed Wilkinson seconded the motion. Motion carried.*

**Approval of RC&D BMP Verification Project \$10K:** Adam McClain reviewed and recommended the project. *Charlie Bennett moved to approve the RC&D BMP Verification Project in the amount of \$10,000. Ed Wilkinson seconded the motion. Motion carried.*

**Approval of Adams County Farm Bureau Fundraiser Event:** Adam McClain reviewed the request. *Ed Wilkinson moved to approve the Adams County Farm Bureau Fundraiser Event. Dave Benner seconded the motion. Motion carried.*

**Approval of Agricultural Conservation Assistance Program Delegation:** Presentation on the program was provided earlier. *Rick Crouse moved to approve acceptance of the Agricultural Conservation Assistance Program Delegation. Ed Wilkinson seconded the motion. Motion carried.*

**Net Metering Rider and Interconnection Agreement with Met Ed:** Adam McClain discussed Harry Eastman's review of the document which was signed and submitted to Met Ed based on last month's approval.

**2022 Goals & Objectives – Accomplishments:** Adam McClain highlighted the 2022 Goals and Objectives. The Board had no questions or suggested edits.

**2022 State Ethics Commission Statement of Financial Interest Form:** Adam McClain discussed the annual form and the need for it to be completed by ACCD staff and Board members.

**Annual Planning Meeting Highlights:**

a. Rusty Ryan discussed the E and S self-evaluation findings and his thoughts on the future needs of the program.

b. Deb Musselman discussed changes/challenges related to new stream crossing projects for her DG and DGLV programs.

**Rock/Marsh Critical Area Resource Plan /Act 220:** No updates.

**Program/Staff Reports:**

**ACT Tech** - Ben Smith, our new ACT Tech, discussed his background and experience.

**Watershed Specialist** – Joe Hallinan reviewed his WAAC and TIC programs and related website updates.

**CAP Coordinator** – Ricky Whitmore reviewed his current and future CAP projects.

**MBDC/Resource Cons. Tech** – Christina Anders discussed mosquito traps placed in each Adams County municipality and the last tire recycling program.

**DG/DGLV/Resource Cons. Tech** - Deb Musselman discussed issues with larger E&S/NPDES projects.

**Staff Accountant** – Deb Eck highlighted completed annual tax issues and the ongoing SEK audit.

**CB Tech** – Tyler Echard presented field work updates.

**Nutrient Mgt Tech** – Vy Trinh discussed new farmer interactions.

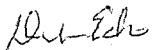
**Resource Conservationist** – Rusty Ryan offered information on E&S/NPDES inspections and discussed employee reviews in progress.

**District Manager** – Adam McClain discussed rebidding the Ag Center lawncare contract, the new PACD salary survey to be shared with County HR and the need to start lease negotiations with the County shortly.

**Director Comments:** The Board thanked the District staff for another good year of accomplishments.

**Adjournment** Chair Carl Keller Jr. adjourned the meeting at 4:00PM.

Respectfully submitted,



Deb Eck, Staff Accountant/Board Secretary  
Adams County Conservation District