Adams County Association of Township Officials

Coleen Reamer, President **Sandy Spence, Vice President**
Alicia Birckhead, Treasurer **Diane Groft, Secretary**

Minutes of the March 13, 2012 Executive Committee Meeting

The Adams County Association of Township Officials (ACATO) Executive Committee met on Tuesday, March 13, 2012, at 12:30 PM at the Mount Pleasant Township Municipal Building, 1035 Beck Road, Gettysburg, PA. Those attending were Coleen Reamer, Hamiltonban Township, President; Alicia Birckhead, Highland Township, Treasurer; and Diane Groft, Mount Pleasant Township, Secretary. Also in attendance were Bob Gordon, Hamiltonban Township, Barb Underwood, Cumberland Township, and Emma Siebert Tyrone Township.

Minutes of the January 24, 2012 minutes were reviewed and approved by all on Motion by Bob Gordon, 2nd by Coleen Reamer.

Old Business: Flagger training registration is going well, morning class is full, some openings in the pm.

Spring County Assn. Conference scheduled for May 30, 2012 at Emergency Services Center Discussion on program items and time line. Judy Chambers to address Conflict Resolution topic; Nick Colona will speak about Broadband Initiative; Association audit committee to give their report, also member of the exec. Committee to summarize PSATS conference activities and upcoming events.

Secretaries Luncheon scheduled for June 20 – discussion. A committee member should speak with Judy Chambers for options on various training that the Association might have an interest in the future.

New Business: The County Association has the opportunity to submit a "gift basket" for a prize at the State Conference in May if we choose. After discussion it was decided the executive committee would pull together some items by the next meeting and Bob Gordon would be able to deliver the basket for the conference. Emma Seibert offered to organize the basket when all items are available.

2012 Fall Convention to be held at Bendersville; discussion on types of presentations—Power Point program should be considered; hall set up discussion. Vendor mailing scheduled for August, Legislators invitations for August, information for publisher in October, booklet layout needs more discussion.

Audit of Association financials – try to complete by end of April

Committee Members for 2012

- Audit – Jean Hawbaker, Donna Dixon, Craig Rockey
- Conference – Sandy Spence – solicit assistants as needed for various duties.
- Nominations - Carol Merryman
- Programs – Coleen Reamer
- Resolutions – still open
- Public Relations – Barb Underwood
- Legislative -- Bob Gordon -- still need to know who is on Grassroots Lobbying at State level

Treasurer's report

- $4.00 refund due to Soil Conservation representative.
- Items for State Conference; should not go over $50.00.
- 15 townships paid Association dues so far.

The next Executive Committee meeting is scheduled for **Wednesday, April 18, 2012 at 12:30 PM at Highland Township.**

Having no further business, Bob made a motion to adjourn at 2:15 p.m. and Barb seconded the motion.

Respectfully submitted,

Diane Groft, Secretary