AGENDA, WEDNESDAY, SEPTEMBER 30, 2026:

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

Pledge of Allegiance

Minutes:

Approve the September 16, 2026 Commissioners' Meeting Minutes as presented.

Proclamations:

- **"HISPANIC HERITAGE MONTH" –** September 15 to October 15, 2026
- **"HONORING THE SEPTEMBER 11TH NATIONAL MEMORIAL TRAIL ALLIANCE AND RECOGNIZING THE 2026 25TH ANNIVERSARY 9/11 NATIONAL MEMORIAL TRAIL BIKE TOUR" –** October 23-25, 2026

Public Comment:

Individuals may listen to the meeting or comment during the public comment portion of the agenda by calling 1-415-655-0001, 132-798-3497#. Any comments related to the agenda or county business are limited to 5 minutes and the individual is to state their name and address prior to commenting.

Court Administration:

Recommendation from Court Administrator Rachel Schreck, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the Services Agreement with Generalist's Advantage Strategies, Ltd. This Agreement provides that Joe Curcillo will deliver a keynote presentation at the Court's holiday event on November 20, 2026, at a total cost of $4,000.00. The fee will be paid from the Court's training expense budget. This Agreement is effective September 30, 2026.

Probation Services:

Recommendation from Chief Kristi Fields, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the PCCD Grant Award Notification (2025-JC-ST-49670) from the PA Commission on Crime and Delinquency for the 2025-2026 Justice Reinvestment Initiative 2. This Award grants the County $240,028.00 for eligible projects completed between April 1, 2026 through March 31, 2029, as further outlined in the Grant Application previously approved by the Board on July 22, 2026.

Treasurer

Recommendation from Treasurer Christine Redding to approve an ACNB Corporate Authorization Resolution giving signatory authority to newly-appointed Commissioner Mark Clowney on the following accounts: XXX6665; XXX3239; XXX5485; XXX8991; XXX3993; XXX3611; XXX3638; XXX3689; XXX3022; XXX2536; XXX3638 and XXX9901. The Resolution is effective September 30th, 2026.

Children & Youth Services:

Recommendation from Jess Coy, Administrator, to approve the following:

- Ratify the signing of the Child Welfare Information System Data Sharing Agreement dated October 1, 2026-September 30, 2027 to be submitted to the PA Department of Human Services in conjunction with the 2026-2027 Needs Based Budget.

- 2026-2027 Purchase of Service Agreements: Families United Network; Diakon Child, Family & Community Services

Tax Services:

Recommendation from Chief Assessor Susan Miller, that the Board of Commissioners approve the following:

Disabled Veterans Real Property Tax Exemption Certifications, effective with the 2027 County/Municipal Taxes:

- Parcel #43017-0083 for a home on .83 acres located in Carroll Valley Borough
- Parcel #20D13-0071 for a home on 6.87 acres located in Highland Township
- Parcel #29F06-0039 for a home on 1.04 acres located in Menallen Township
- Parcel #36105-0093 for a home on .52 acres located in Reading Township
- Parcel #40H06-0120 for a home on .80 acres located in Tyrone Township

- Effective with the 2026-2027 School Taxes – Parcel # 18A12-0038 for a home on 37.80 acres located in Hamiltonban Township

Personal Tax Exemptions who have met the Guidelines of County Policy:

- Alissa Anderson, Cumberland Township
- Melissa N. Daley, Menallen Township
- Julia Reaver, Mt. Joy Township
- Tara-Kay S. Kiewel, Oxford Township

Information Technology:

Recommendation from CIO Phil Walter, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve to designate Chairman Randy L. Phiel to sign the following:

- Quote from ePlus Technology, Inc., a Virginia company, for renewal of the County's Cisco Hyperflex server environment. This Quote is made pursuant to Equalis Contract #R10-1173B. The term is one (1) year, commencing on January 2, 2027 and terminating January 1, 2028. Total cost to the County $23,533.92.

Information Technology cont'd:

- Quote from ePlus Technology, Inc., a Virginia company, for renewal of the County's Splunk Enterprise License. The Splunk Enterprise product simplifies the logging, searching, and reporting of data from various parts of the County network into a central software package for analysis. This Quote is made pursuant to Equalis Contract #R10-1173B. The term of the license is one (1) year, commencing on December 18, 2026 and terminating on December 17, 2027. Total cost to the County is $10,032.00.

Human Resources:

Recommendation from Director Danette Laughman, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners designate Chairman Randy L. Phiel to sign the Order Form from Traliant Operating, LLC, a New York company, for the online training course "Preventing Workplace Harassment." It is further recommended that the Board sign the Addendum to the Terms and Conditions, which incorporates the County's standard terms into the Agreement. The term of the Agreement is three (3) years, commencing on October 5, 2026. Yearly cost to the County is $3,300.00, for a total of $9,900.00 over the three-year term.

Adams County Human Services Income & Expense Report for 2025-2026:

Recommendation from Chief Clerk Paula Neiman, that the Board of Commissioners approve the submission to the PA Department of Human Services the 2025-2026 Human Services Income & Expense Report in the total amount of $183,123.00.

Commissioners:

Recommendation from Solicitor Molly R. Mudd, that the Board of Commissioners approve the following:

- Lease Agreement with the Adams County Conservation District. This Lease provides that the District will continue to lease a total of 19,459 sq. ft. of the Adams County Agricultural Resources Center ("Ag Center"), located at 670 Old Harrisburg Rd, Cumberland Township, to the County and related tenants at a rate of $17,432.02/month for the remainder of 2026, after which it will decrease to $16,215.83/month beginning in 2027. The term of the lease is two (2) years and three (3) months, effective October 1, 2026.

- Ratify Amendment No. 1 to Program Management Agreement for The Emergency Food Assistance Program (TEFAP). This Amendment extends Agreement No. 4100090499 effective October 1, 2021, to provide for the receipt, distribution, and use of United States Department of Agriculture foods under TEFAP to September 30, 2027.

- Adams County Procurement Policy. This revision to the existing County Procurement Policy adds a provision prohibiting the awarding of contracts to any organization that

Commissioners cont'd:

is debarred or suspended in federally-assisted programs, with language recommended by the PA Department of Community and Economic Development. The Policy also updates bidding thresholds and contact information but is otherwise unchanged from the County Procurement Policy last approved in 2019.

Personnel Report:

Court:

- Jacky Mouafo, Law Clerk Intern, effective September 21, 2026
- Domestic Relations – Promotion of Laura Smith from Conference Officer to Paralegal, effective October 5, 2026

District Attorney:

- Maggie Diggon, File Clerk, Part Time Regular (29 hrs/wk), effective September 28, 2026.

Employment offers - pending successful completion of all required pre – employment screenings:

Children & Youth Services:

- Melissa Tolbert, Program Director, effective September 7, 2026
- Mohrael Rezkalla, Caseworker 1-Intake, effective September 21, 2026
- Gabrielle Johnson, Caseworker 2-Intake, effective November 2, 2206

Emergency Services:

- Kayla Self, and Jakob Stover, 911 Telecommunicators, effective September 28, 2026

Separation of Employment with permission to post:

- Retirement of Tracy Reecher, Administrative Assistant, Victim Witness Department, effective October 21, 2026
- Annette Chretien Breighner, Caseworker 2, Children & Youth Services, effective October 8, 2026
- Benjamin Smith, Ag Conservation Technician, effective October 9, 2026
- Corrections Officers – Andrew Lockard and Benjamin Fusselman, effective September 15, 2026; Joseph French, effective September 24 2026; Rachel Beadon, effective September 28, 2026
- Rescind the employment offer to Orwin Grullon and Jeffrey Ford, Corrections Officers, effective October 19, 2026

Expenditures:

Approve the following expenditures for the period September 14, 2026 through September 25, 2026:

General Fund	$ 862,203.58
Payroll – Week #39	$ 1,207,506.25

Expenditures cont'd:

Total General Fund	**$**	**2,069,709.83**
Children & Youth Services	$	437,930.50
HazMat Fund	$	836.76
Commissary Fund	$	101,834.36
Records Management	$	2,836.00
HOME Grant	$	260,752.86
Human Services	$	20,626.00
Opioid Settlement	$	4,903.17
Capital Project-Reserve	$	27,720.00
911 Fund	$	36,324.93
Internal Service Fund	$	823,532.23
Total Special Funds	**$**	**1,717,296.81**
Total Expenditures	**$**	**3,787,006.64**

Other Business:

Solicitor Mudd
Commissioner Clowney
Commissioner Martin
Commissioner Phiel

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners' Meeting.

Adjournment: