

AGENDA, PRISON BOARD, TUESDAY, OCTOBER 10, 2023:

Adams County Courthouse – Tele Conference – 1-415-655-0001

Meeting number 132-798-3497#

11:00 a.m. Call to Order

Minutes:

Approval of the Minutes for the September 12, 2023 Prison Board Meetings as presented.

Public Comment:

Individuals may listen to the meeting or comment during the public comment portion of the agenda by calling 1-415-655-0001, 132-798-3497#. Any comments related to the agenda or county business are limited to 5 minutes and the individual is to state their name and address prior to commenting.

Personnel Report:

Approve the Personnel Report thru October 4, 2023 as follows:

Employment:

- Corrections Officers – Ana Zamot-Holland, Frederick Grapes, Joshua Cota, Ernesto Perez, effective September 11, 2023; Dylan Fissel, Levi Houser, Dustin Study, Cindy Lankford, effective October 16, 2023
- Note the Leave of Absence for Marsheera Love, Corrections Officer, effective August 31 through October 24, 2023
- Revised date of hire for Jacqueline Gadowski-Gibbons, Corrections Officer, from October 16 to November 27, 2023.

Separation of Employment of the following:

- Corrections Officers – Brandon M. Black, effective August 25, 2023; Caleb Bowders, LaMaur Stephens, effective September 11, 2023; Eric Turvin, effective September 25, 2023; Mitchell Vandegrift, effective October 10, 2023
- Rescind offers of employment for the following Corrections Officers – Rebecca Jordan, Jason Medrano, effective August 25, 2023; Joshua Cota, effective August 30, 2023; Justin Winfield, effective September 5, 2023; Tyler Darragh, effective October 2, 2023

Warden's Report:

The Warden's Report was distributed to the Members of the Prison Board prior to the scheduled meeting for their review.

Discussion Items:

Old Business:

- **Career Fair/Hiring Event at ACACC:** If you turn to page 24 of this presentation, Captain Smith has included a slide related to this event.
- **Grant #40934 ACACC COVID-19 Mitigation Project:** This grant application was submitted on September 15, 2023. The application and project are pending PCCD's review and decision. I will provide an update when we hear from PCCD as to whether the project was approved for funding.

New Business:

- **PrimeCare Medical Quarterly Meeting:** The quarterly review meeting with PrimeCare Medical is scheduled for Thursday, October 12th, 2023, at 11:00am. The meeting will be held in-person at the ACACC.
- **PCCD RSAT Grant Opportunity:** The 2024 Residential Substance Abuse Treatment (RSAT) Program grant funding opportunity was announced on September 7, 2023. There is a total of \$1.5 million in federal RSAT funds available to be dispersed by PCCD for approved projects. Projects are for 24-months and cannot exceed a \$200,000.00 budget. The project start date will be January 1, 2024, and end on December 31, 2025. We are respectfully requesting the support of the Prison Board, to include a signed Letter of Support, to apply for these funds. The application must be submitted on October 18, 2023. Our project will be focused on implementation and expansion of the existing evidenced-based and County jail-based Medically Assisted Treatment (MAT) program at the Adams County Adult Correctional Complex (ACACC) and Adams County Community Re-Entry Center that will continue post-release into the community for the treatment of eligible individuals. These funds will be used to initiate an individual into a MAT program using Buprenorphine and Vivitrol as well as to continue an individual's previously established MAT program using Buprenorphine and Vivitrol to augment evidence-based treatment programming for moderate and high-risk adult offenders at the ACACC. This program will be titled "Transition to Recovery: Jail-Based MAT Program". With the collaboration of PrimeCare Medical and York Adams Drug and Alcohol Commission, it is the hope of ACACC to have a MAT program as an option to those that qualify. With

proper implementation, ACACC estimates that at least 150 individuals may be served in the MAT program per year.

The ACACC anticipates the use of any awarded funds to assist with the following:

- **Addition of a MAT Case Manager** – The MAT Case Manager position will assist in the support of each participant as they work to develop and address cognitive behavioral, social, and vocational skills that lead to substance use and criminal behaviors. Through the use of discharge and case planning, the MAT Case Manager will also assist in the warm hand-off to community providers as a means of ensuring continuity of care upon a participant’s release from ACACC as well as program tracking for quality assurance purposes.
- **Addition of a MAT LPN** – The MAT LPN will provide additional support to the current medical department as it relates to medication distribution for the MAT participants. The addition of this position is a necessary component in the ability to expand the existing MAT program as lack of medical staffing has continued to contribute to the delay in the expansion.
- **Medications** – Funds would cover the cost of medications required for the expansion of the MAT program. With the estimated increase in participant involvement, it is anticipated that current grant funds awarded will be quickly depleted resulting in further delays of the program expansion. Specific medications to be covered through these awarded funds are Subutex, Sublocade, and Vivitrol.
- **Travel expenses** – MAT staff will be required to participate in RSAT relevant training. Funds may cover the cost of anticipated travel mileage.
- **Laptop computers** – The purchase of two laptop computers will provide participants access to community providers via telehealth, which will initiate the warm hand-off process for continuity of care.

Executive Session:

For discussion of attorney/client privileged and personnel topics.

Meeting Reconvened:

Other Business:

Next Meeting:

The next meeting of the Prison Board is scheduled for Tuesday, November 14, 2023 at 11:00 a.m.

Adjournment: