

Adams County Association of Township Officials

Coleen Reamer, President
Keith Whittaker, Treasurer

Vacant, Vice-President
Marcia Weaver, Secretary

Minutes of the June 4, 2014 Executive Committee Meeting

The Adams County Association of Township Officials (ACATO) Executive Committee met at Conewago Township, 541 Oxford Avenue, Hanover, PA on Wednesday, June 4th, at 12:30 pm. Those attending were: Coleen Reamer, President, Hamiltonban Township; Bob Gordon, Legislative Chair, Hamiltonban Township; Barbara Underwood, Public Relations Chair, Cumberland Township; Diane Groft, Convention Committee Chair & Programs Planning Committee Chair, Mt. Pleasant Township; Debby Brogan, Resolutions Committee Chair, Hamilton Township, Keith Whittaker, Treasurer, Conewago Township and Marcia Weaver, Secretary, Reading Township.

Approval of Minutes

Ms. Brogan made a motion to approve the April 8, 2014 Executive Committee Meeting Minutes as submitted with corrections and Mr. Gordon seconded the motion; motion carried unanimously. Ms. Brogan made a motion to approve the May 21, 2014 Mid-Year Conference Minutes as submitted with corrections and Ms. Underwood seconded the motion; motion carried unanimously.

Treasurer's Report

Mr. Whittaker reported the account balance as of May 31, 2014 was \$6,547.96. \$2,534.10 was paid to the Hampton Fire Company, however they lost the check. Mr. Whittaker will stop payment on the check and reissue another check. Ms. Brogan made the motion to charge Hampton Fire Company \$35.00 for losing the check and Mr. Gordon seconded the motion; motion carried unanimously. Approval was given to Mr. Whittaker to purchase computer checks that are compatible with his printer on a motion by Mr. Gordon and seconded by Ms. Groft; motion carried unanimously.

Next Mid-Year Conference Discussion

Materials were reviewed for consideration from the Franklin County Convention that was attended by Ms. Reamer and Mr. Gordon.

By-Law Provision

A discussion took place on adding a By-Law provision for "How to change the By-Laws". Ms. Brogan will put together an amendment and Ms. Reamer will attach to the next newsletter. It will be presented at the November Convention and voted on at the next Mid-Year Convention.

Secretarial Luncheon

The Secretaries Roundtable Luncheon will be held on Wednesday, July 30, 2014 at the Adams County Emergency Services Building from noon to 2:00 pm. Ms. Reamer will check with Jane's Market regarding sandwiches. Mr. Richard Carson from Webb Insurance will be discussing the Affordable Care Act.

Budget Workshop

A Budget Workshop is being planned for sometime in August or September for Supervisors. Marita Kelley from DCED will be the speaker.

November Convention

The convention committee will be meeting in July. The Secretary will begin the process of updating information for the letters and registration forms.

Adjournment

The next meeting was scheduled for August 6th at 1:30 pm at Reading Township. An October 1st meeting was scheduled at Conewago Township beginning at 1:30 pm. The meeting adjourned at 1:30 pm on a motion by Mr. Gordon and seconded by Ms. Brogan; motion carried unanimously.

Respectfully submitted,

Marcia V. Weaver
Association Secretary