

AGENDA, WEDNESDAY, JUNE 10, 2026:

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

Pledge of Allegiance

Minutes:

Approve the May 27, 2026 Commissioners' Meeting Minutes as presented.

Public Comment:

*Individuals may listen to the meeting or comment during the public comment portion of the agenda by calling **1-415-655-0001, 132-798-3497#**. Any comments related to the agenda or county business are limited to 5 minutes and the individual is to state their name and address prior to commenting.*

2026 Community Development Block Grant (CDBG):

Date and time advertised to receive public comment on the 2026 CDBG Application. This allows the public to comment on what types of eligible activities Adams County should apply for. Any government or non-profit agency with an eligible project can apply to the Adams County Office of Planning & Development by Friday, July 31, 2026.

Children & Youth Services (CYS):

Recommendation from CYS Administrator Jessica Coy, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the following:

- Agreement with the County of York, on behalf of the York County Juvenile Detention Center ("Center"). This Agreement provides for the secure detention of certain Adams County juveniles at the Center at a per diem rate of \$1,240.60 per bed. This Agreement is effective July 1, 2026, and terminates June 30, 2027.
- Amendment to Purchase of Service Agreement with York County Youth Development Center. This Amendment indefinitely extends the term of the existing July 16, 2025, Agreement providing for the shelter care of juveniles at a per diem rate of \$576.50. This extension is necessary due to delays in receiving approval for York's Title IV-E budget package, which will impact per diem rates. This Amendment is effective June 10, 2026.
- Consulting Agreement with The DMP Group, LLC, of Annandale, VA, to act as a Consultant on leadership and management training activities for agency employees. The term of the Agreement commences on June 10, 2026 and terminates June 30, 2027. Total cost to the County shall not exceed \$20,000.00.

2026-2027 Purchase of Service Agreements:

- Cornell Abraxas Group, LLC; PA Child Corp.; Cameron Romer Comprehensive Counseling Services; Chad Shaeffer, Spirit & Associates Evaluation Services; Adams County Children's Advocacy Center; The Children's Aid Society Southern

Children & Youth Services cont'd:

PA District Church of the Brethren; The Children's Aid Society Southern PA District Church of the Brethren – Incredible Years; Respective Solutions Group, Inc. – Incredible Years; Respective Solutions Group, Inc. – Familias Unidas; Service Access and Management, Inc.; Pennsylvania Counseling Services, Inc.

Planning & Development:

Recommendation from Sherri Clayton-Williams, Director, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the following:

- Re-adoption of the Residential Anti-Displacement and Relocation Assistance Plan as required by the Department of Community and Economic Development (DCED). The Plan fulfills Section 104(d) of the Housing and Community Development Act of 1974 by outlining Adams County's obligations for one-for-one replacement housing and relocation assistance when low- and moderate-income units are demolished or converted as part of activities receiving federal financial assistance. Annual adoption is required for inclusion with the County's CDBG application and to certify continued compliance on behalf of Adams County and its OBOs, Gettysburg and Littlestown Boroughs. This Plan is made effective June 10, 2026.
- Re-adopt the updated Section 504 Plan as required by the Department of Community and Economic Development (DCED). The Plan prohibits discrimination on the basis of disability in any program or activity receiving federal financial assistance and must be updated and re-adopted every four (4) years pursuant to DCED's monitoring requirements on behalf of Adams County and its entitlement communities. This Plan is effective June 10, 2026.
- Extension Request to be sent to the PA Department of Community & Economic Development (DCED) concerning CDBG Grant #C000086571 (FY 2022) for the Hoffman Homes Fencing Project. This Request seeks an extension from the September 26, 2026, project period deadline to March 26, 2027, to allow adequate time for Hoffman Homes to properly bid, award, and install the fencing in accordance with DCED requirements. This Request is effective June 10, 2026.
- Fair Housing Resolution:

Recommendation from Deana Duvall, Grants Coordinator, to approve and sign Resolution No. 5 of 2026, Fair Housing Resolution as required by the National Fair Housing Law.

Tax Services:

Recommendation from Susan Miller, Assistant Director/Chief Assessor to approve the following Disabled Veterans Real Property Tax Exemption Certification, effective beginning with the 2026-2027 School Taxes:

Tax Services cont'd:

- Parcel #04L10-0111 for a home on .34 acres located in Berwick Township
- Parcel #43028-0098 for a home on .52 acres located in Carroll Valley Borough
- Parcel #09F16-0088 for a home on 2.08 acres located in Cumberland Township
- Parcel #25B17-0084C for a home on 3.63 acres located in Liberty Township
- Parcel #25O00-0144 for a home on 1.49 acres located in Liberty Township
- Parcel #30G18-0066 for a home on 2.76 acres located in Mt. Joy Township

Department of Emergency Services:

Recommendation from Director Warren Bladen, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the following:

- US Department of Homeland Security Federal Fiscal Year 2025 Emergency Management Performance Grant Agreement C950005681 between the Pennsylvania Emergency Management Agency (PEMA) and Adams County. This Agreement provides for a grant award of \$56,002.00, to be used for personnel salary and benefits for an Emergency Management Coordinator and Administrative Assistant 1. The term of the Agreement commences on the date of last Commonwealth signature and terminates January 28, 2028. The period of performance is October 1, 2024 through September 30, 2025. The total project cost is \$112,004.00, with the County contributing \$56,002.00 as a non-Federal match.
- ASAP Service Implementation Proposal submitted by Mission Critical Partners to support integration of the Automated Secure Alarm Protocol for Adams County 911. The Proposal outlines implementation, assessment, and deployment support necessary to automate secure transmission of alarm notifications between monitoring centers and the County's emergency communications systems, at a fixed fee of \$10,720.00 This Agreement is effective June 10, 2026.

Information Technology:

Recommendation from CIO Phil Walter, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the following:

- Bonterms Mutual NDA with Abnormal AI, Inc. The purpose of this Confidentiality Agreement is to protect County information during an evaluation period of Abnormal's AI Email Security software, which is designed to protect against inbound email phishing attempts and other cybersecurity attacks. This NDA is effective June 10, 2026, for a 6-month period.
- Designate Chairman Randy L. Phiel to sign the following documents, which will provide for the transfer of the County's Microsoft Channel Partner from CDW Logistics, LLC, to SHI International Corp:
 - Change of Channel Partner Effective Date form, which covers the County's Microsoft Enterprise Agreement, effective May 7, 2026.

Information Technology cont'd:

- Change of Channel Partner Effective Date form, which covers the County's Server and Cloud Enrollment (SCE) Agreement, effective May 22, 2026.
- Change of Reseller form, also relating to the SCE Agreement, effective May 22, 2026.

This change comes at no additional cost to the County.

- Designate Chairman Randy L. Phiel to sign the Quote from CDW Government, LLC, an authorized reseller of Adobe products, for renewal of the County's Adobe licenses. The Adobe licenses are used by departments to create, edit, design, and customize various files such as digital documents, pictures, and videos. This quote is made pursuant to the Master Pricing Agreement PA CCAP 2020-IT0001. The term of the licenses commences on June 30, 2026 and terminates June 30, 2027. Total cost to the County is \$18,243.88.

Building and Maintenance:

Recommendation from Director Larry Steinour, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners designate Chairman Randy L. Phiel to sign the Proposal from NRG Controls, LLC, for replacement of the existing JACE 8000 Controllers with JACE 9000 Controllers. This upgrade will provide a more secure and updated platform for the County's Building Automation System. This Proposal is made pursuant to COSTARS contract #028-E22-031 and is effective June 10, 2026. Total cost to the County is \$13,900.00.

Budget and Purchasing:

Recommendation from Assistant Director Phil Swope, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners designate Chairman Randy L. Phiel to sign the following Fair Market Value Option Lease Agreements:

- A Sendpro Mail Center for Building and Maintenance, for a Term of thirty-six (36) months at a monthly rate of \$1,223.69, to be billed quarterly at \$3,671.07.
- A C-Lite mail machine for Magistrate District Judge Little's office, for a Term of thirty-six (36) months at a monthly rate of \$92.78, to be billed quarterly at \$278.34.
- A C-Lite mail machine for Magistrate District Judge Snyder's office, for a Term of thirty-six (36) months at a monthly rate of \$92.78, to be billed quarterly at \$278.34.

These Lease Agreements are made pursuant to PA State Contract #4400031991. Total cost to the County for the full terms of all three (3) Lease Agreements is \$50,733.00.

Adams County Adult Correctional Complex (ACACC):

Recommendation from Warden Katy Hileman, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners designate Chairman Randy L. Phiel to sign the Estimate from On the Fly Pest Solutions, Inc., a Maryland Company, for pest control services at the ACACC. The term of the Agreement is one (1) year, commencing on June 10, 2026 and terminating June 9, 2027. Total cost to the County is \$3,386.52, to be paid in monthly installments of \$281.21.

Personnel Report:

Courts:

- Promotion of Debra Hoffman from Acting to Chief Tipstaff, effective May 18, 2026
- Domestic Relations – Separation of employment for Alejandra Martinez, Conference Officer, effective June 12, 2026

Employment Offers – pending successful completion of all required pre-employment screenings:

Children & Youth Services:

- Merit hire promotion for Abbygail Hurst from Caseworker 1 to Caseworker 2, effective June 15, 2026
- Yesenia Grobsmith, Fiscal Operations Officer 2, effective June 8, 2026
- Promotion of Ashley Garcia from Program Director to Assistant Administrator I, effective June 1, 2026

Adams County Adult Correctional Complex:

- Corrections Officers: Kevin Keane, Christopher Heuskin, effective June 1, 2026
- Promotion of Kenneth Reisinger from Acting to Deputy Warden of Training & Accreditation, effective June 1, 2026
- Promotion of Christopher Raylock from Acting to Captain of Security, effective June 1, 2026
- Derek Lener, Maintenance Tech 1, effective June 1, 2026
- Rescind the Separation of employment for Evangeline Gingerich, Corrections Officer, effective May 25, 2026

Separation of Employment with permission to post:

- Nina Kenney, 911 Telecommunicator, effective May 26, 2026
- Nicholas Shaffer, Part Time as Needed Telecommunicator, effective June 1, 2026
- Corrections Officers: Hakim Gibson, effective May 28, 2026; Merko Skupnick, effective May 31, 2026
- Rescind the employment offer for Derek Lener, Maintenance Tech 1, Adams County Adult Correctional Complex, effective June 1, 2026

Expenditures:

Approve the following expenditures for the period May 23, 2026 through June 5, 2026:

General Fund	\$ 964,316.99
Payroll – Week #23	\$ 1,203,782.42

Expenditures cont'd:

Total General Fund	\$ 2,168,099.41
Children & Youth Services	\$ 242,069.76
Liquid Fuels	\$ 140,430.13
Commissary Fund	\$ 23,218.36
Records Management	\$ 2,836.00
Hotel Tax Fund	\$ 2,498.88
Human Services	\$ 1,650.25
Parks, Recs & Green Space Prgm.	\$ 29,239.00
911 Fund	\$ 16,359.25
Internal Service Fund	\$ 169,572.21
Total Special Funds	\$ 627,873.84
Total Expenditures	\$2,795,973.25

Other Business:

Solicitor Mudd
Commissioner Qually
Commissioner Martin
Commissioner Phiel

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners' Meeting.

Adjournment: