Adams County Association of Township Officials

Coleen Reamer, President **Vacant, Vice-President**
Keith Whittaker, Treasurer **Marcia Weaver, Secretary**

Minutes of the October 1, 2014 Executive Committee Meeting

The Adams County Association of Township Officials (ACATO) Executive Committee met at Reading Township, 50 Church Road, East Berlin, PA on Wednesday, October 1st, at 1:30 pm. Those attending were: Coleen Reamer, President, Hamiltonban Township; Bob Gordon, Legislative Chair, Hamiltonban Township; Barb Underwood, Public Relations Chairperson, Cumberland Township; Diane Groft, Convention Committee Chair & Programs Planning Committee Chair, Mt. Pleasant Township; Beverly Shriver, Convention Committee, Oxford Township; Debby Brogan, Resolutions Committee Chair, Hamilton Township; Carol Bollinger, Programs Planning Committee, Union Township and Marcia Weaver, Secretary, Reading Township.

Minutes
The Minutes of the August 6, 2014 Executive Committee Meeting were approved on a motion by Mr. Gordon and seconded by Ms. Brogan; motion carried unanimously.

Treasurer's Report
Mr. Whittaker was absent from the meeting. A deposit in the amount of $400 instead of $200, was approved to be sent to SAVES for the November Convention on a motion by Ms. Brogan and seconded by Ms. Underwood; motion carried unanimously. Approval was given to pay the bills involving the expenses for the Budget Training, the PSATS Youth Award and the Convention on a motion by Ms. Shriver and seconded by Mr. Gordon; motion carried unanimously.

November Convention
There was a review of the speaker information, member and vendor spreadsheets, vendor tables, vendor advertisements. The materials used for the table displays were presented by the Program Committee. Ms. Groft will get the convention guide information to Conrad Printing and, along with Ms. Shriver, will handle ordering the centerpiece materials. Ms. Reamer will make contacts involving vendors who had ads last year but did not submit for this year, townships who had not yet provided statistic information and will discuss the screen disk and audit format for guide printing with Mr. Whittaker.

Nominations
Ms. Reamer will know by next week if she has a slate of officers to present at the Convention.

Resolutions
Ms. Brogan will rework proposed Resolution 2014-01 regarding amending the Association By-Laws. She also will be presenting another Resolution for consideration at the Convention that proposes to combine two committees into one.

Miscellaneous
- The Adams County Conservation District is asking for nominations for a Farmer Director to be submitted by November 1st. Ms. Reamer asked the members to check with their farmers in their townships.
- PSATS is also looking for Executive Board Member Nominees.
- Ms. Reamer will not be able to attend the next ACTPO Meeting. Dave Arndt, Jr. will go with Marcy Krum, both from Conewago Township.
- Ms. Groft reported that a Boy Scout Troop from McSherrystown will be the color guard at the Convention and a donation will be given.
- Mr. Whittaker will need to submit the 2013 Audit and Treasurer's Report at the Convention.
- Ms. Reamer will check with Mr. Whittaker about a disk and laptop to present vendor information for the Convention.

Adjournment
There being no further business, the meeting adjourned at 3:45 pm on a motion by Ms. Reamer and seconded by Ms. Brogan; motion carried unanimously.

Respectfully submitted,

Marcia V. Weaver
Association Secretary