AGENDA, THURSDAY, NOVEMBER 12, 2026:

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

Pledge of Allegiance

Minutes:

Approve the October 28, 2026 Commissioners' Meeting Minutes as presented.

Proclamation:

- **"RECOGNIZING EDUCATION FOR STUDENTS EXPERIENCING HOMELESSNESS AWARENESS WEEK" –** November 16-22, 2026

Public Comment:

Individuals may listen to the meeting or comment during the public comment portion of the agenda by calling 1-415-655-0001, 132-798-3497#. Any comments related to the agenda or county business are limited to 5 minutes and the individual is to state their name and address prior to commenting.

Treasurer:

Recommendation from Treasurer Christine Redding, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners designate Chairman Randy L. Phiel to sign the following Quotes from Quality, a Pennsylvania Company, for the Treasurer's Office:

- A Furniture Proposal for cubicle panels. This quote is made pursuant to PA Contract #4400025848. Total cost to the County is $1,834.70.

- A Proposal for Delivery and Installation of the above items by Quality. Total cost to the County is $450.00.

These Quotes are effective November 12, 2026. Total cost of the project is $2,284.70.

Children & Youth Services:

Recommendation from Administrator Jess Coy, that the Board of Commissioners approve a 2026-2027 Purchase of Service Agreement with KidsPeace National Centers, Inc.

Tax Services:

Sitting as the Board of Assessment Appeals and on the recommendation from Director Daryl Crum, to approve the Certification of Assessment Rolls, pursuant to the PA Consolidated Assessment Law, Section 8844(f) as follows:

• Assessed Value of Real Property	$10,392,911,000
• Value of Occupations	$ 17,792,200
• Number of persons subject to personal taxes (per capita tax roll)	$ 78,845

Tax Services cont'd:

Disabled Veterans Real Property Tax Exemption Certification, effective with the 2027County/Municipal Taxes:

- Parcel #09E11-0040 for a home on .69 acres located in Cumberland Township
- Parcel #13E15-0011 for a home on 9.33 acres located in Freedom Township
- Parcel #15J18-0133 for a home on 1.76 acres located in Germany Township
- Parcel #32105-0073 for a home on .34 acres located in Mt. Pleasant Township

Personal Tax Exemptions who have met the County Guidelines**:**

- Oxford Township –Ida Carmine; Kathleen Henry; Madeline Rebert; Jeffry Kepner; Joann Shaw; Nova Taylor; Mary Dissinger; Faye Schriver

Adams County Adult Correctional Complex:

Recommendation from Warden Katy Hileman, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the following:

- Ratify the signature of Chairman Randy L. Phiel on the Letter of Intent (LOI) to Participate in Bridges to Success: Investments in Health for Pennsylvania (1115 Demonstration Reentry Initiative Pilot). The letter indicates the County's interest in joining future planning discussions and input sessions as the Department of Health develops this initiative. This LOI is effective November 4, 2026.

- Ratify the signature of Chairman Randy L. Phiel on the Proposal from G.R. Sponaugle, of Harrisburg, PA, to repair a portion of the 6-inch main water pipe at the ACACC. It is further recommended that the Commissioners ratify their signatures on the Addendum to the Terms and Conditions, which incorporates the County's standard terms and conditions into the Agreement. This Proposal is made pursuant to COSTARS contract #008-E22-894 and is effective November 10, 2026. Total cost to the County is $7,311.00.

Budget & Purchasing Department:

Recommendation from Assistant Director Phil Swope, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners designate Chairman Randy L. Phiel to sign the Fair Market Value Option Lease Agreement with Pitney Bowes, a Connecticut company, for a shipping station to process large outgoing packages for mail. This Lease is made pursuant to Pennsylvania State Contract #4400031991. The term of the Lease is sixty (60) months. Total cost to the County is $5,428.80, to be billed in quarterly installments of $271.44.

Building & Maintenance:

Recommendation from Director Larry Steinour, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve and designate Chairman Phiel to sign the following:

Building & Maintenance cont'd:

- Proposal from G.R. Sponaugle, of Harrisburg, PA, for the replacement of the water heater at the Department of Emergency Services building with two new Lochinvar water heaters. It is further recommended that the Commissioners sign the Addendum to the Terms and conditions, which incorporates the County's standard terms and conditions into the Agreement. This Proposal is made pursuant to COSTARS contract #008-E22-894 and is effective November 12, 2026. Total cost to the County is $86,998.00.

- Proposal from NRG Controls, LLC, for incorporation of the new Lochinvar water heaters into the existing Building Automation System. This Proposal is made pursuant to COSTARS contract #008-E22-795 and is effective November 12, 2026. Total cost to the County is $11,850.00.

- Statement of Services and Annual Fee from GreenTrail Solutions, Inc., for eCertified, a web-based software to process and track outgoing certified mailings. The term of the Agreement is one (1) year, commencing on the date the platform is launched. Total cost to the County is $2,400.00.

Commissioners:

Recommendation from Solicitor Molly R. Mudd, that the Board of Commissioners approve Resolution No. 11 of 2026 and the related TEFRA Certificate of Approval for the issuance by the Butler County General Authority of tax-exempt revenue bonds in an amount not to exceed $70,000,000 for improvements to Concordia at SpiriTrust facilities, including facilities located in Adams County. Approval is required under Section 147(f) of the Internal Revenue Code as a host jurisdiction following the duly advertised public hearing conducted by Butler County General Authority on October 28, 2026. The bonds are not a debt or obligation of Adams County and do not pledge or obligate the County's taxing power. Authorization is also requested for the appropriate County officials to execute the related approval documents. The Resolution is effective November 12, 2026.

Adoption of the Proposed 2027 Adams County Budget:

Approve to adopt the Proposed 2027 Adams County Budget as follows:

ALL FUNDS	**REVENUES**	**EXPENDITURES**
General Fund	$68,925,103	$75,448,587
Special Funds	$17,424,486	$17,424,486
Bridge Funds	$ 816,630	$ 816,630
Hotel Tax Fund	$ 3,487,657	$ 3,487,657
Subtotal	**$90,653,876**	**$97,177,360**
Reserves	$ 6,523,484	--
TOTAL County Budget	**$97,177,360**	**$97,177,360**

Personnel Report:

District Attorney:

- Transfer of Christopher Higgins from Law Clerk to Assistant District Attorney, effective October 19, 2026

Employment offers - pending successful completion of all required pre – employment screenings:

Children & Youth Services:

- Transfer of Kameron Armacost from Caseworker Supervisor/Family Support to Caseworker Supervisor/Mixed Unit, effective November 2, 2026
- Merit hire promotion for Taylor Dadds, from Caseworker 1-IL to Caseworker 2-IL, effective November 2, 2026

Victim Witness:

- Arielle Kuhn, Administrative Assistant, effective November 20, 2026

Department of Emergency Services:

- Transfer of Christy Holmes from fulltime Telecommunicator to Part Time as Needed Telecommunicator, effective October 26, 2026

Separation of Employment with permission to post:

- Benjamin King, Deputy Sheriff First Class, effective October 29, 2026
- Gregory Blake, Deputy Sheriff First Class, effective October 29, 2026
- Corrections Officers: Benjamin Debelius, effective November 20, 2026

Expenditures:

Approve the following expenditures for the period October 26, 2026 through November 6, 2026:

General Fund	$ 654,539.30
Payroll – Week #45	$ 1,129,893.62
Total General Fund	**$ 1,784,432.92**
Children & Youth Services	$ 206,921.78
Commissary Fund	$ 64,945.20
Records Management	$ 64.44
911 Fund	$ 9,791.50
Internal Service Fund	$ 653,789.15
Total Special Funds	**$ 935,512.07**
Total Expenditures	**$ 2,719,944.99**

Other Business:

Solicitor Mudd
Commissioner Clowney
Commissioner Martin
Commissioner Phiel

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners' Meeting.

Adjournment: