

# HUNTINGTON TOWNSHIP SUPERVISORS

BOX 247, YORK SPRINGS, PA 17372

Phone: 717-528-4027

huntington@pa.net

## AGENDA FOR THE ANNUAL ORGANIZATION MEETING JANUARY 6, 2025

1. Organize under the supervision of a temporary Chairman, appointed by the Supervisors. (Temporary Chairman should receive nomination as Chairman).
2. Nominate and elect the Chairman.
3. Nominate and elect the Vice-Chairman.
4. Appoint a Secretary/Treasurer and establish their compensation.
5. Public Comment Specific to Reorganization
6. Appoint the following positions and set fees as needed (\*):
  - a. Head Roadmaster
  - b. Assistant Roadmaster
  - c. Non-CDL Working Supervisors
  - d. CDL Working Supervisor
  - e. Solicitor \*
  - f. Sewage Enforcement Officer \*
  - g. Alternate Sewage Enforcement Officer \*
  - h. Engineer \*
  - i. Zoning Officer and Building Permit Officer
  - j. Alternate Zoning Officer and Building Permit Officer
  - k. Flood Plain Administrator
  - l. Building Code Official and Code Enforcement Officer
  - m. Building Inspector \*
  - n. Zoning Hearing Board
  - o. Solicitor for Zoning Hearing Board \*
  - p. Alternate Member for Zoning Hearing Board
  - q. Planning Committee Members
  - r. Chairman to the Vacancy Board
  - s. Federal Emergency Management Coordinator
  - t. Agricultural Security Board

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Page 2

January 6, 2025

## BOS Organization Meeting Agenda

- u. Representative to collection agency for Earned Income Tax
  - v. Alternate representative to the collection agency for Earned Income Tax
  - w. Representative to the Adams County Council of Governments (ACCOG)
  - x. Alternate Representative to the ACCOG
  - y. Representative to the Adams County Act 32 Committee (ACTCC)
  - z. Alternate to the ACTCC
  - aa. Representative to the Adams County Transportation Planning Committee (ACTPO)
  - bb. Alternate to the ACTPO
  - cc. Open Records Officer
  - dd. Alternate Open Records Officer
  - ee. Certify a delegate to the PSATS Convention
7. Set pay scale for appointed positions as listed above and make recommendation to the Board of Auditors for Working Supervisors
  8. Set the federal mileage reimbursement rate to recommend to the Board of Auditors
  9. Set the bond rate to recommend to the Board of Auditors
  10. Establish a regular meeting date and time for the Board of Supervisors
  11. Establish a regular meeting date and time for the Planning Commission
  12. Determine Township paid holidays
  13. Select a depository
  14. Approve Collection agency for Earned Income Tax
  15. Approve Collection agency for Real Estate Transfer Tax
  16. Establish rate for equipment rentals
  17. Provide the Treasurer the right to pay bills within the discount period
  18. Additional Public Comment Specific to Reorganization

Adjourn