

Adams County Township Association
Executive Board Meeting
December 7, 2020

Present: John Gormont, Diane Groft, Bob Gordon, Danielle Helwig, Pat Davis, and Bruce Hartman

Regular Business:

1. February 2020 Minutes: On a motion made by Groft and 2nd by Gordon the February minutes are approved. Motion carried 6-0
2. Treasurers Report: Pat commented that she is having issues getting the bank statements from the bank. April is the last statement received. She is working with the bank to get the issue resolved. The balance is \$4146.41 plus any interest. There will be one expense check to enter for the Secretarial Luncheon in the amount of \$274.87
3. On a motion made by Gordon and 2nd by Groft the Treasurers report and Bills are approved. Motion carried 6-0

New Business:

The 2018 minutes are still not on the County's ACATO web page. Sec. Helwig will contact Loretta in the IT office.

Discussion was made on how to move forward into 2021. There is nothing in the By-Laws that covers how to handle business during situations such as the Covid 19 Pandemic. The 2019 conference minutes need to be approved. Officers need to be elected and the Budget needs to be approved. Groft stated that she will not be able to chair the conference committee in 2021.

1. Gormont suggests we start the process to look for someone to chair the conference.
 2. Gordon suggests the 2020 officers continue until the Covid Pandemic is over.
 3. The Board discussed extending the 2020 budget as there are no major changes.
 4. The Board discussed scheduling a date for the Township Conference on November 10, 2021. Planning needs to start in May.
- A motion was made by Gordon and 2nd by Pat to tentatively schedule the Township's annual conference for November 10, 2021 until we get more information on the pandemic. Motion carried 6-0
 - A motion was made by Gordon and 2nd by Helwig to keep the current officers through 2021. Motion carried 6-0

- A motion was made by Groft and 2nd by Gordon to extend the current budget through 2021. Motion carried 6-0

Audit: Hartman questioned the process for auditing the books.

- A motion was made by Gordon and 2nd by Hartman to defer the audit until the end of 2021. Motion carried 6-0

Secretary Helwig will send out all the information we have discussed today and that the invoices for the dues for 2021 will be set out in February.

Groft reported that the Secretary Luncheon, in September, went well with 15 out of 17 responding to the survey. They were all positive.

ACATO Representatives to ACTPO are Bob Jackson, Bob Rhoads, and Brad Shenk. Brad Shenk is no longer with the Township and Dave Arndts may be a replacement.

PSATS Conference: Gormont has tried to call PSATS regarding the money and efforts being spent on the 2021 State Convention. It is scheduled for April. It is probable that it will not happen due to COVID.

Next meeting is scheduled for Wednesday April 28, 2021 at 9:00 A.M.

With no further business the meeting was adjourned at 3:20 P.M.

Respectfully submitted,


Danielle Helwig
Secretary