

CJAB Technology Meeting

Meeting Minutes

Date | time 3/7/2024 2:00 PM | *Location* Teams Meeting

In Attendance – Richard Esenwine, Phil Walter, Chip Guise, Aleah Leonard, Shauna Brown, Kelly Lawver, Omar Rayo-Vazquez, Neil Burkholder, Susan Keefer, Don Gise, Lt. Kevin Miller

Absent:

The Meeting Convened at 2:00 PM

Welcome

- ❖ Aleah welcomed the group and shared that Don Fennimore will be stepping down from the committee and that Omar Rayo-Vazquez will be his full-time replacement. Aleah asked if there was any opposition to the notes from the last meeting, 1/18/2024. Richard Esenwine motioned to accept; Don Gise seconded. Minutes approved.
- ❖ Eric was not able to attend the meeting today.
- ❖ Aleah asked the group if there was anyone else who should attend these meetings, and if anyone had any interest in participating as secretary so that we no longer had a need to record the meetings. No one did at this time.

Old Business

- ❖ Virtual Warrants Update – Rick shared that they had a successful scanner testing phase. The scanner has been removed from his office. The Courts and IT are coordinating installation of scanners at each of the MDJ offices in the near future. From the vendor they have gotten the document processor up and running finally. They are able to do testing in a non live-warrant environment. They are currently still dealing with JNET. Once they have the feed issue worked out they will be able to do some full functioning testing.

New Business

- ❖ Case Management Systems Discussion (emphasis on notifications and alerts)
 - Aleah introduced the topic, though we didn't have everyone present to fully discuss.
 - Aleah shared that ICAMS for CYS has no capabilities to send notifications to clients.
 - Shauna again shared that DR uses Text Pro for their clients. She shared that Text Pro is internet based and is charged per message however, Amy in her department would be able to share more information regarding the financials. The state system has notifications built into their EPC system as well. The client must be opted in to received notifications. Text Pro is separate from the state system. Neil asked how the information gets put into Text Pro. Shauna shared that they manually enter the information. It does allow for blacklisting. It opens a text box between you and the client, and it has the ability to pull information about who sent what and when. It also has the ability to send canned messaging. They do have good response from clients about it. Aleah asked how long it takes to enter information and Shauna shared that it doesn't take long, and you can search to see if they are already in the system.
 - No one else on the call utilizes any alert systems.
 - This will be put on Old Business.
- ❖ Training for Attorneys on County technology – Aleah

- Aleah asked if anyone has issues with outside attorneys not being able to open encrypted documents. CYS has a lot of issues with this. No one seemed to share the same issue.
- ❖ Miscellaneous Business – Any new initiatives/ideas?
 - None at this time.

Parking Lot

- ❖ HSB Courtroom Video Upgrade – Still on schedule for March 18th.
 - Susan asked for information regarding logging in for Central Court on the 20th. She asked if someone will be sending instructions. Omar said closer to the time more information will be sent.
- ❖ Cyber Security Curriculum – Omar shared that they are waiting for the new IT trainer to start.
- ❖ Next Meeting – May 9, 2024

Close Meeting

Meeting Adjourned

Other Information

2024 Future Meetings:

May 9, 2024

June 13, 2024