COUNTY OF ADAMS PENNSYLVANIA

SINGLE AUDIT REPORT

YEAR ENDED DECEMBER 31, 2022

COUNTY OF ADAMS, PENNSYLVANIA SINGLE AUDIT REPORT YEAR ENDED DECEMBER 31, 2022

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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Independent Auditor's Report

County Commissioners County of Adams Gettysburg, Pennsylvania Page 1

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*), the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of COUNTY OF ADAMS, PENNSYLVANIA, as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise COUNTY OF ADAMS, PENNSYLVANIA's basic financial statements, and have issued our report thereon dated August 15, 2023. Our report includes a reference to other auditors who audited the financial statements of the Adams County Industrial Development Authority and the Adams County Conservation District, as described in our report on COUNTY OF ADAMS, PENNSYLVANIA's financial statements. The financial statements of the Adams County Industrial Development Authority were not audited in accordance with *Government Auditing Standards*. This report does not include the results of the other auditors' testing of internal control over financial reporting or compliance and other matters that are reported on separately by those auditors.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered COUNTY OF ADAMS, PENNSYLVANIA's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of COUNTY OF ADAMS, PENNSYLVANIA's internal control. Accordingly, we do not express an opinion on the effectiveness of COUNTY OF ADAMS, PENNSYLVANIA's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.



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Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether COUNTY OF ADAMS, PENNSYLVANIA's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Zelenhofshe Axeliad LLC

ZELENKOFSKE AXELROD LLC

Harrisburg, Pennsylvania August 15, 2023



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REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL AND PENNSYLVANIA DEPARTMENT OF HUMAN SERVICES PROGRAM, REPORT ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE AND THE PENNSYLVANIA DEPARTMENT OF HUMAN SERVICES SINGLE AUDIT SUPPLEMENT, AND REPORT ON THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS REQUIRED BY THE UNIFORM GUIDANCE

Independent Auditor's Report

County Commissioners County of Adams Gettysburg, Pennsylvania Page 3

Report on Compliance for Each Major Federal and Pennsylvania Department of Human Services Program

Opinion on Each Major Federal and DHS Program

We have audited COUNTY OF ADAMS, PENNSYLVANIA's compliance with the types of compliance requirements described in the *U.S. Office of Management and Budget ("OMB") Compliance Supplement* and the Pennsylvania Department of Human Services ("DHS") *Single Audit Supplement* that could have a direct and material effect on each of COUNTY OF ADAMS, PENNSYLVANIA's major federal and DHS programs for the year ended December 31, 2022. COUNTY OF ADAMS, PENNSYLVANIA's major federal and DHS programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, COUNTY OF ADAMS, PENNSYLVANIA complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal and DHS programs for the year ended December 31, 2022.

Basis for Opinion on Each Major Federal and DHS Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (*Uniform Guidance*) and the DHS *Single Audit Supplement.* Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of COUNTY OF ADAMS, PENNSYLVANIA and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal and DHS program. Our audit does not provide a legal determination of COUNTY OF ADAMS, PENNSYLVANIA's compliance with the compliance requirements referred to above.



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Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to COUNTY OF ADAMS, PENNSYLVANIA's federal and DHS programs.

Auditor's Responsibility for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on COUNTY OF ADAMS, PENNSYLVANIA's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, the Uniform Guidance, and the PA DHS *Single Audit Supplement*, will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about COUNTY OF ADAMS, PENNSYLVANIA's compliance with the requirements of each major federal and DHS program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance and the PA DHS *Single Audit Supplement*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design
 and perform audit procedures responsive to those risks. Such procedures include examining, on
 a test basis, evidence regarding COUNTY OF ADAMS, PENNSYLVANIA's compliance with the
 compliance requirements referred to above and performing such other procedures as we
 considered necessary in the circumstances.
- Obtain an understanding of COUNTY OF ADAMS, PENNSYLVANIA's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance and the PA DHS Single Audit Supplement, but not for the purpose of expressing an opinion on the effectiveness of COUNTY OF ADAMS, PENNSYLVANIA's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.



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Report on Internal Control over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal or DHS program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal or DHS program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal or DHS program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance Section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given the limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance and the PA DHS *Single Audit Supplement*. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of COUNTY OF ADAMS, PENNSYLVANIA, as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise COUNTY OF ADAMS, PENNSYLVANIA's basic financial statements. We issued our report thereon dated August 15, 2023, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the COUNTY OF ADAMS, PENNSYLVANIA's basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements.



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Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Zelenhofshe Axelood LLC

ZELENKOFSKE AXELROD LLC

Harrisburg, Pennsylvania August 15, 2023

COUNTY OF ADAMS, PENNSYLVANIA SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED DECEMBER 31, 2022

	Federal				(Accrue	d)/Deferred			Accrued/(Deferred)
Federal Grantor/Pass-through Grantor	AL <u>Number</u>	Program Name	County Fund	Contract No.		er 31, 2021	Federal Grant Receipts	Expenditures	Revenue December 31, 202	Payments to Subrecipients
U.S. Department of Agriculture Food Distribution Cluster: PA Department of Agriculture	10.568 Emergency Food Assista	nce Program (Administrative Costs)	General Fund	N/A	\$	(18,278)	\$ 23,521	\$ 15,593	\$ 10,35	0 \$ -
Total ALN 10.568						(18,278)	23,521	15,593	10,35	-
PA Department of Agriculture Total ALN 10.569	10.569 Emergency Food Assista	nce Program (Food Commodities)	N/A	N/A		-	46,341 46,341	46,341 46,341		
Total Food Distribution Cluster						(18,278)	69,862	61,934	10,35	<u> </u>
Total U.S. Department of Agriculture					\$	(18,278)	\$ 69,862	\$ 61,934	\$ 10,35	<u> </u>
U.S. Department of Defense										
Direct Payments Total ALN 12.112	12.112 Payments to States in Lie	eu of Real Estate Taxes	General Fund	N/A	\$		\$ 19,639 19,639	\$ 19,639 19,639	\$ -	\$ -
Total U.S. Department of Defense					\$		\$ 19,639	\$ 19,639	\$ -	<u>\$ -</u>
U.S. Department of Housing and Urban Developmen	<u>t</u>									
PA Department of Community and Economic Development	14.228 Community Development	Block Grant 2017	CDBG	C000069657		-	113,954	113,954	-	-
PA Department of Community and Economic Development	14.228 Community Development	Block Grant 2018	CDBG	C000072003		(3,061)	163,154	160,093		-
PA Department of Community and Economic Development	14.228 Community Development	Block Grant 2019	CDBG	C000073933			262,183	262,183	-	-
PA Department of Community and Economic Development	14.228 COVID-19 Community De	evelopment Block Grant 2020	CDBG	C000074136		(18,735)	193,722	174,987	-	-
PA Department of Community and Economic Development	14.228 Community Development	Block Grant 2020	CDBG	C000080339		-	123,802	123,802		
Total ALN 14.228						(21,796)	856,815	835,019 *		<u> </u>
PA Department of Community and Economic Development	14.231 Emergency Solutions Gra	ant - CARES ACT	General Fund	C000074136			118,142 118,142	200,166 200,166	82,02 82.02	
Total U.S. Department of Housing and Urban Development					\$	(21,796)	\$ 974,957	\$ 1,035,185	\$ 82,02	4 \$ -
U.S. Department of Justice										
PA Commission on Crime and Delinquency Total ALN 16.575	16.575 Crime Victim Assistance		General Fund	2018/2019/2020-VF-05-33123		(26,753) (26,753)	103,131 103,131	102,278 102,278	25,90 25,90	
PA Commission on Crime and Delinquency	16.588 STOP Violence Against V 16.588 STOP Violence Against V		General Fund General Fund	20-VA-03-34511 20/21-VA-03/01-36055		(19,472)	26,272 85,326	6,800 122,557	37,23	- 1
Total ALN 16.588						(19,472)	111,598	129,357	37,23	
Total U.S. Department of Justice					\$	(46,225)	\$ 214,729	\$ 231,635	\$ 63,13	1 \$ -

COUNTY OF ADAMS, PENNSYLVANIA SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED) FOR THE YEAR ENDED DECEMBER 31, 2022

	Federal			(Accrued)/Deferred			Accrued/(Deferred)	
Federal Grantor/Pass-through Grantor	AL <u>Number</u> <u>Program Name</u>	County Fund	Contract No.	Revenue December 31, 2021	Federal Grant Receipts	Expenditures	Revenue December 31, 2022	Payments to Subrecipients
U.S. Department of Transportation								
Highway Planning and Construction Cluster: PA Department of Transportation	20.205 Highway and Planning Construction	Liquid Fuels	20-01000-002	\$ (20,746)	\$ 84,023	\$ 63,277	\$ -	s -
PA Department of Transportation Total ALN 20.205 Highway Planning & Construction	20.205 Highway and Planning Construction in Cluster	General Fund	N/A	(109,251) (129,997)	176,232 260,255	114,956 178,233	47,975 47,975	-
PA Department of Emergency Services	20.703 Interagency Hazardous Material Public Sector Training and Planning Grants	Hazardous Materials	C950000304			9,385	9,385	
Total ALN 20.703						9,385	9,385	
Total U.S. Department of Transportation				\$ (129,997)	\$ 260,255	\$ 187,618	\$ 57,360	\$ -
US Election Assistance Commission								
PA Department of State Total US Election Assistance Committee	90.404 HAVA Election Security Grant	General Fund	N/A	\$ - \$ -	\$ 8,905 \$ 8,905	\$ - \$ -	\$ (8,905) \$ (8,905)	\$ - \$ -
U.S. Department of Health and Human Services								
TANF Cluster: PA Department of Human Services	93.558 Temporary Assistance for Needy Families	Children & Youth	N/A	\$ (44,272)	\$ 209,751	\$ 216,489	\$ 51,010	e
Total ALN 93.558 TANF Cluster	30.000 Temporary Assistance for Needy Families	Official Total	IVA	(44,272)	209,751	216,489	51,010	-
PA Department of Human Services	93.563 Child Support Enforcement Title IV-D & Incentives	Domestic Relations	N/A	(415,037)	1,224,287	1,308,618	499,368	
Total ALN 93.563				(415,037)	1,224,287	1,308,618 *	499,368	
PA Department of Human Services Total ALN 93.645	93.645 Child Welfare Services Title IV-B	Children & Youth	N/A		157,811 157,811	157,811 157,811		-
PA Department of Human Services	93.556 Caseworker Visit Formula Grant	Children and Youth	N/A		2,170	2,170		
Total ALN 93.556					2,170	2,170		
PA Department of Human Services	93.658 Foster Care Title IV-E	Children & Youth	N/A	(166,628)	310,502	306,257	162,383	-
	93.658 COVID 19 Foster Care Title IV-E 93.658 Foster Care Title IV-E - Information Technology Grant	Children & Youth Children & Youth	N/A		6,269 11,716	11,352 18,297	5,083 6,581	-
Total ALN 93.658	-			(166,628)	328,487	335,906	174,047	
PA Department of Human Services	93.659 Adoption Assistance	Children & Youth	N/A	(268,661)	491,765	470,040	246,936	-
	93.659 COVID 19 Adoption Assistance 93.659 Adoption Assistance - Information Technology Grant	Children & Youth Children & Youth	N/A		52,602 1,099	78,360 2,353	25,758 1,254	
Total ALN 93.659	occor acptor/tocotation information rectinately ordin	Official Control		(268,661)	545,466	550,753	273,948	
PA Department of Human Services Total ALN 93.667	93.667 Social Services Block Grant Title XX	Children & Youth	N/A		51,465 51,465	51,465 51,465		
PA Department of Human Services	93.674 Chafee Foster Care Independence Program Title IV-E	Children & Youth	N/A	(35,868)	61,723	38,783	12,928	-
PA Department of Human Services Total ALN 93.674	93.674 Chafee IL Division X COVID-19	Children & Youth	N/A	(35,868)	144,747 206,470	144,747 183,530	12,928	
PA Department of Human Services	93.090 Guardianship Assistance	Children & Youth	N/A	(30,465)	33,880	15,022	11,607	
·	93.090 COVID 19 Guardianship Assistance 93.090 Guardianship Assistance - Information Technology Grant	Children & Youth Children & Youth	N/A	-	3,812 51	5,110 148	1,298 97	-
Total ALN 93.090				(30,465)	37,743	20,280	13,002	
Medicaid Cluster: PA Department of Human Services	93.778 Medical Assistance Program	Children & Youth/Domestic Relations	N/A	-	7,984	10,406	2,422	-
Total ALN 93.778 Medicaid Cluster		Relations			7,984	10,406	2,422	
PA Department of Human Services	93.136 Injury Prevention and Control Research and State and	General Fund						
Total ALN 93.136	Community Based Programs		N/A		20,000	25,000 25,000	5,000 5,000	<u> </u>
Total U.S. Department of Health and Human Services				\$ (960,931)	\$ 2,791,634	\$ 2,862,428	\$ 1,031,725	\$ -

COUNTY OF ADAMS, PENNSYLVANIA SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED) FOR THE YEAR ENDED DECEMBER 31, 2022

	Federal			(Accrued)/Deferred		Accrued/(Deferred)		
Federal Grantor/Pass-through Grantor	AL <u>Number</u> <u>Program Name</u>	County Fund	Contract No.	Revenue December 31, 2021	Federal Grant Receipts	Expenditures	Revenue December 31, 2022	Payments to Subrecipients
U.S. Department of Homeland Security PA Department of Emergency Services Total ALN 97.042	97.042 Emergency Management Performance Grants	General Fund	C950003026/C9500038361	\$ (85,163) (85,163)	\$ 85,163 85,163	\$ 88,159 88,159	\$ 88,159 88,159	\$ <u>-</u>
Total U.S. Department of Homeland Security U.S. Department of the Treasury				\$ (85,163)	\$ 85,163	\$ 88,159	\$ 88,159	\$ -
PA Department of Human Services	21.023 COVID-19 Emergency Rental Assistance Program	ERAP	N/A	\$ 3,941,368 3,941,368	\$ 3,510,887 3,510,887	\$ 4,772,481 4,772,481 *	\$ (2,679,774) (2,679,774)	\$ 4,772,481 4,772,481
PA Department of Community and Economic Development	21.027 Coronavirus State and Local Fiscal Recovery Funds	ARPA	N/A	9,362,824 9,362,824	10,004,146	10,172,644	(9,194,326)	-
PA Department of Community and Economic Development	21.032 Local Assistance and Tribal Consistency Fund	ARPA	N/A	·	-	50,000	50,000	-
Total U.S. Department of the Treasury U.S. Social Security Administration				\$ 13,304,192	\$ 13,515,033	\$ 14,995,125	\$ (11,824,100)	\$ 4,772,481
PA Department of Labor and Industry Total ALN 96.001	96.001 Juvenile Probation	General Fund	N/A		30	30		
Total U.S. Social Security Administration Total Federal Awards				\$ - \$ 12,041,802	\$ 30 \$ 17,940,207	\$ 30 \$ 19,481,753	\$ - \$ (10,500,256)	\$ - \$ 4,772,481

COUNTY OF ADAMS, PENNSYLVANIA NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED DECEMBER 31, 2022

NOTE 1: REPORTING ENTITY

The County of Adams, Pennsylvania (the "County") as the reporting entity for financial reporting purposes is defined in Note 1 to the County's financial statements. For purposes of preparing the Schedule of Expenditures of Federal Awards, the County's reporting entity differs from that used for financial purposes, in that awards received and expended, if any, by the following entities are excluded:

- Adams County Industrial Development Authority
- Adams County Conservation District

Direct awards pertaining to these entities have been excluded from the accompanying schedules principally because the County is not directly involved in maintaining the accounting records or systems of internal accounting and administrative controls for these entities. Where applicable, these entities have arranged for the issuance of separate Single Audit Reports containing their audited financial statements and schedule of expenditures of federal awards and all required audit reports.

Except as indicated above, the accompanying Schedule of Expenditures of Federal Awards present the activity of all federal award programs of the County.

NOTE 2: BASIS OF ACCOUNTING

The accompanying schedule of expenditures of federal awards is presented using the modified accrual basis of accounting, which is described in Note 1 to the County's financial statements. The County did not use the 10% de minimis indirect cost rate.

NOTE 3: RISK-BASED AUDIT APPROACH

The 2022 threshold for determining Type A programs is \$750,000.

The following high risk Type A programs were audited as major programs:

<u>AL</u>	<u>Program</u>
93.563	Child Support Enforcement
14.228	Community Development Block Grants Program
21.023	Emergency Rental Assistance Program
21.027	Coronavirus State and Local Fiscal Recovery Funds

The amount expended under programs audited as major federal programs for the year ended December 31, 2022, totaled \$17,088,762 or 87.72% of total federal awards.



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INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES TO THE FINANCIAL SCHEDULES AND EXHIBITS REQUIRED BY THE PENNSYLVANIA DEPARTMENT OF HUMAN SERVICES

County Commissioners County of Adams Gettysburg, Pennsylvania

We have performed the procedures enumerated below, on the financial schedules and exhibits of the COUNTY OF ADAMS, PENNSYLVANIA required by the Commonwealth of Pennsylvania Department of Human Services ("DHS") *Single Audit Supplement* for the fiscal year ended June 30, 2022 and calendar year ended December 31, 2022. The COUNTY OF ADAMS, PENNSYLVANIA's management is responsible for the financial schedules and exhibits required by the DHS *Single Audit Supplement*.

The COUNTY OF ADAMS, PENNSYLVANIA has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of assisting DHS in determining whether the County complied with the reporting requirements as specified by the procedures in the DHS *Single Audit Supplement*. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purpose.

The procedures and associated findings are as follows:

a) We have verified by comparison of the amounts and classifications that the supplemental financial schedules listed below, which summarize amounts reported to DHS for fiscal year ended June 30, 2022 and calendar year ended December 31, 2022, have been accurately compiled based on the audited books and records of the COUNTY OF ADAMS, PENNSYLVANIA. We have also verified by comparison to the example schedules that these schedules are presented, at a minimum, at the level of detail and in the format required by the DHS Single Audit Supplement pertaining to this period.

Program Name	Exhibit <u>Number</u>	Referenced Schedule/Exhibit					
Title IV-D Child Support Enforcement	A-1(b) PASCES OCSE 157 Data Re A-1(c) Comparison of Reported Incomparison						
	A-1(d)	Incentives on Deposit Comparison of Single Audit Title IV-D Account with Reported Title IV-D Account					
Combined Homeless Assistance	XIX(a) NBG	Schedule of Revenues and Expenditures					
County Children and Youth Agency	XXI	Child Protective Services Law (CPSL) Monitoring of In-Home Purchased Service Provider Programs					



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- b) We have inquired of management regarding adjustments to reported revenues or expenditures, which were not reflected on the reports submitted to DHS for the period in question.
- c) In regard to the Reconciliation Schedule included as Exhibit XX, we have performed the following procedures:
 - 1. Agreed the expenditure amounts listed on the Reconciliation Schedule under the "Federal Expenditures per the SEFA" column to the audited Schedule of Expenditures of Federal Awards ("SEFA").
 - Agreed the receipt amounts listed on the Reconciliation Schedule under the "Federal Awards Received per the audit confirmation reply from Pennsylvania" column to the subrecipient Federal amounts that were reflected in the audit confirmation reply from the Commonwealth of Pennsylvania Office of Budget, Comptroller Operations.
 - 3. Recalculated the amounts listed under the "Difference" column and the "% of Difference" column.
 - 4. Agreed the amounts listed under the "Difference" column to the audited books and records of the County.
 - 5. Agreed the "Detailed Explanation of the Differences" to the audited books and records of the County.
- d) In regards to the Children and Youth Agency Child Protective Services Law (CPSL) Monitoring of In-Home Purchased Services Provider schedule included as Exhibit XXI, we have performed the following procedures:
 - 1. Reconcile the list of providers under "Provider Name" column A to the providers who were paid for In-Home Purchased Services during the year according to the County Children and Youth Agency's (CCYA) general ledger, cash disbursements journal or similar record.
 - 2. Agree the response in column B to the appropriate Provider contact.
 - 3. Agree the information in columns C through I to the CCYA's monitoring records for In-Home Purchased Service Providers.
- e) The processes noted in (a) through (d) above disclosed that no adjustments and/or findings were necessary.

We were engaged by the COUNTY OF ADAMS, PENNSYLVANIA to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the financial schedules and exhibits required by the DHS *Single Audit Supplement*. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.



Zelenkofske Axelrod LLC CERTIFIED PUBLIC ACCOUNTANTS

EXPERIENCE | EXPERTISE | ACCOUNTABILITY

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We are required to be independent of the COUNTY OF ADAMS, PENNSYLVANIA and to meet our other ethical responsibilities, in accordance with relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the COUNTY OF ADAMS, PENNSYLVANIA's management and Commissioners and the Pennsylvania Department of Human Services and is not intended to be, and should not be, used by anyone other than those specified parties.

Zelenhofshe Axeliod LLC

ZELENKOFSKE AXELROD LLC

Harrisburg, Pennsylvania August 15, 2023

COUNTY OF ADAMS, PENNSYLVANIA SUMMARY OF EXPENDITURES - TITLE IV-D CHILD SUPPORT ENFORCEMENT PROGRAM FOR THE FISCAL YEAR ENDED JUNE 30, 2022

			Single Audit	Expenditures				Reported Expenditures					Single Audit Over(Under) Reported					
Calendar Quarter Ended 9/30/21	(A) Total	(B) Unallowable	(C) Incentive Paid Costs	(D) Net (A-B-C)	(E) FFP	(F) Amount Paid (D x E)	(A) Total	(B) <u>Unallowable</u>	(C) Incentive Paid Costs	(D) Net (A-B-C)	(E) FFP	(F) Amount Paid (D x E)	(A) Total	(B) <u>Unallowable</u>	(C) Incentive Paid Costs	(D) Net (A-B)	(E) FFP	(F) Amount Paid (C x D)
Salary/Overhead (Exclude Blood Tests) Fees/Costs Interest/Program Income Blood Testing Fees Subtotal (1-2-3-4) Blood Testing ADP Net Total (5+6+7) Calendar Quarter Ended 12/31/21	\$ 467,136 - 4,721 250 462,165 118 - \$ 462,283	\$ 15,750 - 146 - 15,604 \$ 15,604	\$ 36,000 	\$ 415,386 4,575 250 410,561 118 - \$ 410,679	66% 66% 66% 66% - 66% -	\$ 274,155 \$ - \$ 3,020 \$ 165 270,970 78 - \$ 271,048	\$ 467,136 - 4,721 250 462,165 118 - \$ 462,283	\$ 15,750 - 146 - 15,604 - 5 - 15,604	\$ 36,000 	\$ 415,386 - 4,575 250 410,561 118 - \$ 410,679	66% 66% 66% - 66% -	\$ 274,155 3,020 165 270,970 78 - \$ 271,048	\$ \$	\$ - - - - - - - - - -	\$	\$	66% 66% 66% - 66% -	S -
Salary/Overhead (Exclude Blood Tests) Fees/Costs Interest/Program Income Blood Testing Fees Subtotal (1-2-3-4) Blood Testing ADP Net Total (5+6+7) Calendar Quarter Ended 3/31/22	\$ 509,051 1 4,658 110 504,282 177 - \$ 504,459	\$ 15,902 - 147 - 15,755 \$ 15,755	\$ 36,000 	\$ 457,149 1 4,511 110 452,527 177 - \$ 452,704	66% 66% 66% - 66% 66%	\$ 301,718 \$ 1 \$ 2,977 \$ 733 298,667 117 - \$ 298,784	\$ 509,051 1 4,658 110 504,282 177 - \$ 504,459	\$ 15,902 - 147 - 15,755 \$ 15,755	\$ 36,000 - - 36,000 - - \$ 36,000	\$ 457,149 1 4,511 110 452,527 177 - \$ 452,704	66% 66% 66% - 66% -	\$ 301,718 2,977 733 298,667 117 \$ 298,784	\$ - - - - - - - - -	\$ - - - - - - - -	\$	\$ - - - - - - - - -	66% 66% 66% - 66% -	\$ - - - - - - - - -
Salary/Overhead (Exclude Blood Tests) Fees/Costs Interest/Program Income Blood Testing Fees Subtotal (1-2-3-4) Blood Testing ADP Net Total (5+6+7) Calendar Quarter Ended 6/30/22	\$ 492,652 - 3,432 267 488,953 305 - \$ 489,258	\$ 14,780 - 103 - 14,677 \$ 14,677	\$ 36,000	\$ 441,872 - 3,329 267 438,276 305 - \$ 438,581	66% 66% 66% - 66% -	\$ 291,635 \$ - \$ 2,198 \$ 176 289,261 - \$ 289,462	\$ 492,652 - 3,432 267 488,953 305 - \$ 489,258	\$ 14,780 - 103 - 14,677 \$ 14,677	\$ 36,000 - - - - 36,000 - - - \$ 36,000	\$ 441,872 - 3,329 267 438,276 305 - \$ 438,581	66% 66% 66% 66% - 66% -	\$ 291,635 2,198 176 289,261 201 \$ 289,462	S	\$ - - - - - - -	\$ - - - - - - - - -	\$ - - - - - - - -	66% 66% 66% - 66% 66%	\$ - - - - - - - -
Salary/Overhead (Exclude Blood Tests) Fees/Costs Interest/Program Income Blood Testing Fees Subtotal (1-2-3-4) Blood Testing ADP Net Total (5+6+7)	\$ 516,457 1 4,727 63 511,666 242 - \$ 511,908	\$ 14,747 - 131 - 14,616 5 14,616	\$ 36,000 - - - 36,000 - - 36,000	\$ 465,710 1 4,596 63 461,050 242 - 461,292	66% 66% 66% - 66% 66%	\$ 307,368 1 3,033 42 304,292 159 - \$ 304,451	\$ 516,457 1 4,727 63 511,666 242 - \$ 511,908	\$ 14,747 - 131 - 14,616 \$ 14,616	\$ 36,000 	\$ 465,710 1 4,596 63 461,050 242 - \$ 461,292	66% 66% 66% - 66% -	\$ 307,368 1 3,033 42 304,29 159 - \$ 304,451	\$	\$ - - - - - - - -	s - - - - - - - - - - -	\$ - - - - - - - -	66% 66% 66% - 66% - 66%	\$ - - - - - - - -

County of Adams Child Support Enforcement PACSES OCSE 157 Data Reliability Validation

County: Adams County Year Ended: 2022

	Number of Cases	Case Problems
OCSE 157 Report Line Number	Reviewed	Found
Line # 1- IV-D Cases Open at the End of the Fiscal Year (12/31/22)	5	None
Line #2- IV-D Cases Open at the End of the Fiscal Year with Support Orders Established (Financial		
or Medical)	5	None
Line #5- Children in IV-D Cases Open at the End of the Fiscal Year Who Were Born Out of Wedlock	5	None
Line #6- Children in IV-D Cases Open During or at the End of the Fiscal Year With Paternity		
Established or Acknowledged	5	None
Line #24- Total Amount of Current Support Due for the Fiscal Year (for IV-D cases, excluding		
emancipated children)	5	None
Line #25-Total Amount of Support Disbursed as Current Support During the Fiscal Year (for IV-D		
cases, excluding emancipated children)	5	None
Line #28- Cases with Arrears Due During the Fiscal Year (1/1/22-12/31/22)	5	None
Line #29- Cases Paying Toward Arrears During the Fiscal Year (1/1/22-12/31/22)	5	None

Exhibit A-1(c)

CHILD SUPPORT ENFORCEMENT COMPARISON OF REPORTED INCENTIVES TO INCENTIVES ON DEPOSIT FOR THE FISCAL YEAR ENDED JUNE 30, 2022

COUNTY OF ADAMS, PENNSYLVANIA

Month	MSE Incentive Paid Cost Worksheet Ending Incentive Balance	Audited Title IV-D Account Incentive Balance	Type of Account Structure
June 30, 2021	\$ 1,408,337	\$ 1,408,337	
1st Quarter (7/1/2021-9/30/2021)	1,403,051	1,403,051	
2nd Quarter (10/1/2021-12/31/2021)	1,399,739	1,399,739	() Separate Bank Account
3rd Quarter (1/1/2022-3/31/2022)	1,419,901	1,419,901	() Restricted Fund - General Ledger
4th Quarter (4/1/2022-6/30/2022)	1,416,872	1,416,872	(X) Other:

Note: Do not include income received from interest or Medical Incentives.

Exhibit A-1(d)

CHILD SUPPORT ENFORCEMENT COMPARISON OF SINGLE AUDIT TITLE IV-D ACCOUNT WITH REPORTED TITLE IV-D ACCOUNT FOR THE YEAR ENDED DECEMBER 31, 2022

COUNTY OF ADAMS, PENNSYLVANIA

	Т	Single Audit ITLE IV-D Account	Т	Reported TLE IV-D Account	Single Audit Over/(Under) Reported		
Balance at January 1	\$	1,741,836	\$	1,741,836	\$		
Receipts:							
Reimbursements		1,067,811		1,067,811		-	
Incentives		156,476		156,476		-	
Title XIX Incentives		212		212		-	
Interest		17,133		17,133		-	
Program Income		7,991		7,991			
Genetic Testing Costs	-	618	-	618			
Maintenance of Effort (MOE) Other:		<u>-</u>		-		-	
					•		
Total Receipts	\$	1,250,241	\$	1,250,241	\$		
Intra-fund Transfers - In		<u>-</u>					
Funds Available	\$	2,992,077	\$	2,992,077	\$		
Disbursements:							
Transfers to General Fund		1,261,173		1,261,173		-	
Vendor Payments		144,000		144,000		-	
Incentive Paid Costs		-		-		-	
Other:		-		<u>-</u>		-	
Tatal Bishows amounts	•	4 405 470	Φ.	4 405 470	¢.		
Total Disbursements	\$	1,405,173	\$	1,405,173	\$		
Intra-fund Transfers - Out		<u>-</u>					

The Title IV-D account consists of **two** accounts.

Balance at December 31

The Title IV-D account is comprised of **two** checking, 0 savings, 0 CD, and 0 other accounts.

1,586,904

1,586,904

County: Adams County

Fiscal Year: 2022	Admini	stration		ridge ousing	_	ase gement		ental stance	nergency Shelter		Housing		Total
	Aumin	Suauon	пс	Jusing	iviariaç	jement	ASSI	Starice	oneilei	Support			
I. Total Allocation												\$	93,894
II. Total Expenditures													
A. Personnel	\$	-	\$	-	\$	-	\$	-	\$ -	\$	-		-
B. Operating		-		-		-		-	-		-		-
C. Purchased Services		-		-		-		-	93,894		-		93,894
Subtotal of Total Expenditures		-		-		-		-	93,894		-		93,894
III. Revenues													
A. Client Fees													-
B. Other													-
Subtotal Revenues		-		-		-		-	-		-		-
IV. DHS Reimbursement													
A. State HAP Funding		-		-		-		-	93,894		-		93,894
B. SSBG		-		-		-		-	-		-		-
C. SABG		-		-		-		-	-		-		-
Subtotal of DHS Reimbursement	\$	-	\$	-	\$	-	\$	-	\$ 93,894	\$	-		93,894
V. Unspent Allocation												\$	-

Exhibit XXI

Н

N/A

N/A

N/A

N/A

N/A

N/A

N/A

G

N/A

N/A

N/A

N/A

N/A

N/A

N/A

County Children and Youth Agency Children Protective Services Law (CPSL) Monitoring of In-Home Purchased Service Providers

Supplemental Schedule

D

YES

YES

YES

NO

NO

YES

NO

Ε

None

None

None

N/A

N/A

none

N/A

N/A

N/A

N/A

N/A

N/A

N/A

N/A

County: Adams Period Ended: June 30, 2022

В

YES

YES

YES

YES

YES

YES

YES

Α

Adams County Children's Advocacy Center

CAPITAL AREA INTERMEDIATE UNIT

Family First Health - Nurse Family Partnership

LIFE VISIONS COUNSELING, LLC-SWOYER, BRANDY

Diakon Child, Family and Community Ministries

True North - FFT

raseproject

Monitored During the List Any Exceptions Date Follow-up Was Does Provider Contract Most Recent Monitoring Noted During Current If Applicable Was CAP Is CAP Acceptable to Done On Prior Year Current Year - ending Year Monitoring Submitted Provider Name Include CPSL Requirements Date 6/30/22 (Yes/No) CCYA Monitoring Adelphoi - Multi-Systemic Therapy YES 3/15/2023 NO N/A N/A N/A N/A YES 5/24/2022 None Alternative Behavior Consultants YES N/A N/A N/A Central PA Family Support YES 6/7/2022 YES N/A N/A N/A None Children's Aid Society of New Oxford YES NO N/A N/A N/A N/A N/A COMMONWEALTH CLINICAL GROUP YES N/A NO N/A N/A N/A N/A YES Franklin Family Services - Psychiatric N/A NO N/A N/A N/A N/A Hempfield Behavioral Health- Incredible Years YES 2/17/2022 YES None N/A N/A N/A Justiceworks Youthcare Inc. YES 3/15/2023 YES N/A N/A N/A None YES MacGregor Behavioral Health N/A NO N/A N/A N/A N/A YES Franklin Family Services N/A NO N/A N/A N/A N/A Kelly, Bruce YES N/A NO N/A N/A N/A N/A FOLIUM INC, DBA LARUEL LIFE (MANITO) YES N/A NO N/A N/A N/A N/A Pennsylvania Counseling Services YES N/A NO N/A N/A N/A N/A YES 11/9/2022 YES Center for Youth & Community Development - Strengthening Families None N/A N/A N/A

5/17/2022

4/13/2022

1/12/2022

N/A

5/17/2021

9/6/2022

N/A

С

COUNTY OF ADAMS, PENNSYLVANIA RECONCILIATION SCHEDULE FOR THE YEAR ENDED DECEMBER 31, 2022

Federal Awards Received per the Federal audit confirmation

AL Name	AL NO.	Dept.	Federal Expenditures per the SEFA	audit confirmation reply from Pennsylvania	Difference	% of Difference	Detailed Explanation of the Differences
Guardianship Assistance (SPLC)	93.090	CYF	\$ 20,280	\$ 37,743	\$ 17,463	46.27%	Difference is due to prior and current year accruals.
Child Welfare Services Title IV-B	93.645	CYF	157,811	124,587	(33,224)	-26.67%	Difference is due to timing of receipts
Promoting Safe and Stable Families (Caseworker Visitation)	93.556	CYF	2,170	2,170	-	0.00%	Explanation not necessary as difference is \$0.
Temporary Assistance for Needy Families	93.558	CYF	216,489	209,751	(6,738)	-3.21%	Difference is due to prior and current year accruals.
Child Support Enforcement	93.563	DRO	1,308,618	1,067,811	(240,807)	-22.55%	Difference is due to timing of receipts.
Foster Care - Title IV-E	93.658	CYF	335,906	329,158	(6,748)	-2.05%	Difference is due to timing of receipts.
Adoption Assistance	93.659	CYF	550,753	545,466	(5,287)	-0.97%	Difference is due to prior and current year accruals.
Social Services Block Grant	93.667	CYF	51,465	51,465	-	0.00%	Explanation not necessary as difference is \$0.
Chafee Foster Care Independence Program	93.674	CYF	183,530	317,389	133,859	42.18%	Difference is due to timing of receipts.
Medical Assistance Program	93.778	CYF & / DRO	10,406	7,984	(2,422)	-30.34%	Difference is due to current year accruals.
TOTAL			\$ 2,837,428	\$ 2,693,524	\$ (143,904)		



COUNTY OF ADAMS, PENNSYLVANIA SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED DECEMBER 31, 2022

Section I - Summary of Auditor's Results

Financial Statements						
Type of auditor's report issue	ed: Unmodified					
Internal control over financial Material weakness(e	reporting: s) identified? yesX_ no					
	y(ies) identified that are not considered to be material weaknesses? X none reported					
Noncompliance material to fi	nancial statements noted? yes _X_ no					
Federal Awards						
Internal control over major pr Material weakness(e	rograms: s) identified? yesX_ no					
Significant deficiency	v(ies) identified that are not considered to be material weaknesses? X none reported					
Type of auditor's report issue	ed on compliance for major programs: Unmodified					
Any audit findings disclosed 200.516(a)? yesX	that are required to be reported in accordance with 2 CFR _ no					
Identification of major progra	ms					
AL Number(s)	Name of Federal Program or Cluster					
21.023 21.027 93.563 14.228	COVID-19 Emergency Rental Assistance Program Coronavirus State and Local Fiscal Recovery Funds Child Support Enforcement Community Development Block Grants Program					
Name of DHS Progra	<u>ams</u>					
Child Support Enforce	ement					
Dollar threshold used to disti	nguish between Type A and Type B programs: \$750,000					
Auditee qualified as low-risk	auditee? X yes no					

COUNTY OF ADAMS, PENNSYLVANIA SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED) FOR THE YEAR ENDED DECEMBER 31, 2022

None.

COUNTY OF ADAMS, PENNSYLVANIA SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED) FOR THE YEAR ENDED DECEMBER 31, 2022

Section III - Federal	and Pennsy	/Ivania De	partment	of Human	Services	Awards'	Findings	and	Questioned
Costs	-		•				-		

None.

COUNTY OF ADAMS, PENNSYLVANIA SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS FOR THE YEAR ENDED DECEMBER 31, 2022

The summary which follows indicates the current year status of findings identified in the prior year Single Audit Report.

Prior Year Brief Description Current

<u>County Program</u> Finding of Finding Year Status

N/A - none