

PROPOSED

AGENDA, WEDNESDAY, MARCH 25, 2020:

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

Pledge of Allegiance

Minutes:

Approval of the Minutes of the March 11, 2020 Commissioners' Meeting as presented.

NOTE: The March 18, 2020 Commissioner's Meeting was cancelled.

NOTE: The April 1, 2020 Commissioner's Meeting is cancelled.

Proclamation:

- **"LAND CONSERVANCY OF ADAMS COUNTY"** – March 12 – April 26, 2020

Public Comment:

During the 30-minute Public Comment the individual wishing to speak will come forward to the podium to address the Board, state their name and address and will have 5-minutes to give his/her comments related to county business. Any public comment on an agenda item should be addressed at this time.

Clerk of Courts:

Recommendation from Clerk of Courts Kelly Lawver, and after review by Solicitor Molly Mudd, to approve and sign the Agreement with ACNB for Remote Deposit. The Clerk of Courts office will be purchasing, with criminal automation funds, a multi-feed scanner so they will have the capability of remotely depositing checks.

Tax Services:

- Recommendation from Daryl Crum, Director, and after review by Solicitor Molly Mudd, that the Board of Commissioners appoint Chairman Randy L. Phiel to execute on behalf of the Board the Lexis Nexis Risk Solutions Government Application and Agreement with vendor Accurint. Vendor agrees to provide access to documents confirming the address and census information for property owners. Contract bills cost for each record retrieved according to "Schedule A Accurint for Government", costing on average \$1,000.00/year.
- Recommendation from Susan Miller, Chief Assessor, to approve the following:
 - Personal Tax Exemption Request for meeting the guidelines of County policy for Duncan A. Myers, Littlestown Borough
 - Disabled Veterans Real Property Tax Exemption Certification for Dennis P. Rebert, 18 Bourbon Trail, Fairfield, PA, Hamiltonban Township, Parcel #18BB0-0093--000 for his 1 ½ story home, with a detached garage, residential sheds and 1.16 acres, effective with the 2020-2021 school taxes.

Finance Department:

Recommendation by Staff Accountant Phil Swope, and after review by Solicitor Molly Mudd, that the Board of Commissioners appoint Chairman Randy L. Phiel to execute on behalf of the Board the following Agreements relative to the procurement of County vehicles from Enterprise Fleet Management:

- Enterprise Fleet Management Amendment To Maintenance Agreement.
- Enterprise Fleet Management Amendment to Master Equity Lease Agreement.
- Enterprise Agreement Addendum.
- The New Harrisburg Truck Body Co. Quote # 2171-GM as part of needed improvements for a leased vehicle. Total Price 25,895.00
- The New Harrisburg Truck Body Co. Quote # 2119-GM as part of needed improvements for a leased vehicle. Total Price 5,195.00
- Enterprise Quote No 4446452 for a Ford F-550 for the Maintenance Department. Total Price 60,698.00
- Enterprise Quote No 4427823 for a Ford Ranger XL 4x4 SuperCab for the Maintenance Department. Total Price 29,509.00
- Enterprise Quote No 4436451 for a Ford Transit 350 Cargo for the Maintenance Department. Total Price 43,124.00
- Enterprise Quote No 4447796 for a Ford Expedition Max XL 4dr 4x4 for the Prison. Total Price 52,510.00
- Enterprise Quote No 4447098 for a Dodge Charger Police 4dr All-wheel Drive Sedan for Probation. Total Price 38,330.00
- Enterprise Quote No 4435294 for a Ford Police Interceptor Utility for Probation. Total Price 38,256.00
- Enterprise Quote No 4434504 for a Ford Transit 350 Passenger for Probation. Total Price 42,222.00
- 911 Rapid Response Quote Q-12262 for needed improvements to a leased vehicle. Total Price 3,196.20
- 911 Rapid Response Quote Q-12263 for needed improvements to a leased vehicle. Total Price 2,128.30
- 911 Rapid Response Quote Q-12265 for needed improvements to a leased vehicle. Total Price 1,171.65
- 911 Rapid Response Quote Q-12347 for needed improvements to a leased vehicle. Total Price 2,436.95
- 911 Rapid Response Quote Q-12376 for needed improvements to a leased vehicle. Total Price 16,789.49
- 911 Rapid Response Quote Q-12380 for needed improvements to a leased vehicle. Total Price 16,789.49
- 911 Rapid Response Quote Q-12384 for needed improvements to a leased vehicle. Total Price 14,930.41
- Enterprise Quote No 4427721 for a Ford Expedition XL 4dr 4x4 for the Sheriff. Total Price 51,208.00
- Enterprise Quote No 4453071 for a Ford Police Interceptor Utility for the Sheriff replacing a previous vehicle. Total Price 38,431.00
- Enterprise Quote No 4453071 for a Ford Police Interceptor Utility for the Sheriff replacing a previous vehicle. Total Price 38,431.00

Victim Witness:

Recommendation from Cindy Keeney, Director, and after review by Solicitor Molly Mudd, that the Board of Commissioners approve the Grant Application for certain Endowment Act Funds made available by the Pennsylvania Commission on Crime and Delinquency (PCCD) in the amount of \$69,552.00 to be used for the purpose of serving child victims of sexual abuse. It is further recommended that an MOU with the Adams County Children's Advocacy Services be approved for the provision of services in furtherance of that purpose should the grant monies be awarded.

Commissioners:

Recommendation from Solicitor Molly R. Mudd that the Board of Commissioners approve the following:

- Approve and Ratify the Declaration of Disaster Emergency for the County of Adams, Pennsylvania made March 18, 2020, whereby the Adams County Board of Commissioners pursuant to the provisions of section 7501 of the Pennsylvania Emergency Management Services Code (35 Pa. C.S. Section 7501) did hereby declare the existence of a disaster emergency in Adams County due to the presence and threat of COVID-19, create a Leadership Council to coordinate the County's activities and emergency response, and did authorize pursuant to Section 7501 (d) the temporary suspension of all formal requirements in light of the exigencies of this disaster emergency including all time-consuming procedures and formalities prescribed by law (excepting mandatory constitutional requirements) pertaining to the performance of public work, entering into contracts, the incurring of obligations, the employment of temporary workers, the rental of equipment, the purchase of supplies and materials, the levying of taxes and the appropriation and expenditure of public funds.
- Ratify the authorization for Chairman Randy L. Phiel to sign the Performance Group Staffing Service Agreement for month to month janitorial services.
- Approve Resolution No. 3 of 2020 whereby the Adams County Board of Commissioners hereby urge Governor Tom Wolf and the General Assembly to move the primary election to June 23, 2020 and, for this primary election only, to allow this election to occur entirely through absentee and mail-in ballots in order to prevent the need to vote in person.
- Adopt Resolution No. 4 of 2020 "Continued Declaration of Local Disaster Emergency for the County of Adams, Pennsylvania" whereby this Declaration shall self-renew without further action of the Board of Commissioners, provided that such self-renewal shall occur only for so long as the Proclamation on Declaring a National Emergency Concerning the Novel Coronavirus Disease

Commissioner's cont'd:

(COVID-19) Outbreak issued by President Donald J. Trump remains in effect or for so long as the Proclamation of Disaster Emergency issued by Governor Tom Wolf remains in effect.

- Authorize the advertisement of Ordinance No. 1 of 2020 further amending and supplementing the Adams County Tax Collection Policy, whereas the County, State and Country are operating under a Declaration of Emergency due to the COVID-19 pandemic, such that the federal and state taxing authorities have extended the deadline for filing federal and state taxes due to the economic impact of the virus, and Adams County desires to mitigate the economic impact of COVID-19 on County taxpayers by exercising its statutory discretion to reduce penalties for late tax payments and by extending the 2% discount for a period of sixty days for payments related to taxable year 2020.

Personnel Report:

Courts:

- Domestic Relations – Separation of employment for Susan Ford, General Clerk, effective March 16, 2020

Expenditures:

Approve the following expenditures for the period March 9, 2020 through March 20, 2020:

General Fund Total	\$ 1,817,665.76
General Fund	\$ 627,148.70
Debt Service Payments	\$ 237,924.48
Payroll – Week #12	\$ 952,592.58
Children & Youth Services	\$ 230,183.35
Domestic Relations	\$ 366.20
HazMat Funds	\$ 46.18
Commissary Fund	\$ 1,822.32
Records Management	\$ 3,155.00
Hotel Tax Fund	\$ 67,049.08
Coroner Visa	\$ 100.00
Act 13 Bridge Improvements	\$ 12,137.53
Capital Projects - Reserve	\$ 7,717.03
911 Fund	\$ 9,538.96
Internal Service Fund	\$ 108,035.03

Other Business:

Solicitor Mudd
Commissioner Qually
Commissioner Martin
Commissioner Phiel

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment: