

**PROPOSED AGENDA, WEDNESDAY, JULY 19, 2017:**

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

**Pledge of Allegiance**

**Minutes:**

Approval of the Minutes of the July 5, 2017 Commissioners' Meeting as presented.

**Citation:**

Recognizing and thanking Brian Clark for his years of service to the County of Adams as Warden of the Adams County Adult Correctional Complex.

**Proclamation:**

Adopt and proclaim the week of July 16-22, 2017 as "**Pretrial, Probation & Parole Supervision Week**" in Adams County.

**Public Comment:**

*During the 30-minute Public Comment the individual wishing to speak will come forward to the podium to address the Board, state their name and address and will have 5-minutes to give his/her comments related to county business. Any public comment on an agenda item should be addressed at this time.*

**Children & Youth Services:**

Recommendation from Sarah Finkey, Administrator, to approve and sign the following 2017-2018 Purchase of Service Agreements:

- Alternative Behavior Consultants; The Bair Foundation; Catholic Charities; COBYS Family Services; Diversified Treatment Alternative; Lancaster County Youth Intervention Center; NHS of Pennsylvania; Perseus House; True North Wellness Service; Hempfield Behavioral Health; Adams County Children's Advocacy Center; Bethany Christian Services of PA and Macgregor Behavioral Health Services.

**Commissioners:**

Human Services Building:

At the request of Erik Vranich, P.E., and after review by Solicitor John Hartzell, that the Commissioners approve the following two items, pending final approval of the plan by Cumberland Township for the Human Services Building Parking Lot Improvement Project:

Human Services Building cont'd:

1. A Stormwater Operations and Maintenance Agreement concerning maintenance of the porous pavement parking area to be constructed at the Human Services Building.
2. Approval of execution of the Plan Set for the Parking Lot Improvement Project.

**IT Department:**

Recommendation from Phillip Walter, Director, and after review by Assistant Solicitor Molly Mudd, that the Board of Commissioners sign the revision to the Adams County Email Usage Policy 121.08 REVISED. The revised policy replaces a one-tier storage protocol with a three-tiered storage limit system for County email accounts based upon the user's role within the organization, and will provide additional space on County servers to continue to meet and manage the organization's technology needs.

**Tax Services:**

Recommendation from Daryl Crum, Director, to approve the following

- 2017 Coefficient of Dispersion (COD) – Per County Ordinance #3 of 2013 the Adams County Tax Services will calculate the COD based upon sales which occurred in Adams County between January 1 and December 31 of the previous year. This year's COD is calculated at 10.76.
- Appointment of Auxiliary Tax Assessment Appeal Board:
  - Auxiliary Board – William Arrington, Cumberland Township, Robert Hahn, Germany Township and Barbara Weikert, Cumberland Township
  - Alternates – Nancy Stimer – Reading Township and Lisa Moreno-Woodward – Mt. Joy Township

**Planning:**

Recommendation from Sherri Clayton-Williams, Director, and pending final review by Solicitor John Hartzell, that the Board of Commissioners approve and adopt the following:

- Revised Parks, Recreation and Green Space Program Guidelines as approved and recommended by the Green Space Advisory Committee
- Resolution No 6 of 2017 – Approving revisions to the Adams County Green Space Grant Program and allocating funding for park and recreation projects which opens a new grant funding cycle.

**Personnel Report:**

Approve the following personnel actions:

Finance:

Recommendation from Albert Penksa, County Manager, to approve the employment as a Paid Intern for Athena Koufomihalis, effective July 11, 2017.

Security:

Approve the transfer of Joe Swatsworth from the Security Department to the Sheriff's Department, effective July 24, 2017.

Separation of Employment with Permission to Post:

- Brian Clark, Warden, effective July 21, 2017
- Megan Zei, Assistant District Attorney, effective July 20, 2017
- Jennifer Poole, 911 Telecommunicator Trainee, effective July 6, 2017
- Jared Day, 911 Telecommunicator, effective July 24, 2017
- Stephen Learn, Corrections Officer, effective July 20, 2017

**Expenditures:**

Approve the following expenditures for the period July 3, 2017 through July 14, 2017:

General Fund Total	\$ 1,139,022.91
General Fund	\$ 246,672.05
Payroll	\$ 892,350.86
Children & Youth Services	\$ 347,534.41
HazMat Fund	\$ 818.93
CDBG	\$ 4,403.00
Law Enforcement	\$ 400.00
Commissary Fund	\$ 1,268.58
Act 137 (Affordable Housing)	\$ 295.00
Hotel Tax Fund	\$ 195,246.19
Capital Projects-Reserve	\$ 110,516.11
Human Services Building	\$ 49,248.85
911 Fund	\$ 4,365.52
Internal Service Fund	\$ 80,244.41

**Other Business:**

Solicitor Hartzell  
County Manager Penksa  
Commissioner Qually

Commissioner Martin  
Commissioner Phiel

**Salary Board Meeting:**

The Salary Board Meeting will be held following the Commissioners Meeting.

**Adjournment:**