

AGENDA, WEDNESDAY, AUGUST 21, 2024:

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

Pledge of Allegiance

Minutes:

Approve the Minutes of the August 14, 2024 Commissioners' Meeting as presented.

Public Comment:

*Individuals may listen to the meeting or comment during the public comment portion of the agenda by calling **1-415-655-0001, 132-798-3497#**. Any comments related to the agenda or county business are limited to 5 minutes and the individual is to state their name and address prior to commenting.*

Presentation:

- Recognize John "Drew" Bucher, Probation Officer, for his 31 Years of Service to the County of Adams.
- Recognize Dave Allison, Chief Deputy, Adams County Sheriff's Office, for his years of service to the County of Adams.

Proclamation:

- **"International Overdose Awareness Day"** - August 31, 2024

2025-2026 Adams County Children & Youth Needs Based Budget Public Hearing:

This is the date and time advertised to present the 2025-2026 Adams County Children & Youth Needs Based Budget for public comment.

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, to approve for submission to the Pennsylvania Department of Human Services the 2025-2026 Adams County Children & Youth Needs Based Budget.

Planning & Development:

Recommendation by Director Sherri Clayton-Williams, and after review by Solicitor Molly R. Mudd, that the Board approve and adopt the following plans, as required by the PA Department of Community and Economic Development (DCED) to continue to receive the Community Development Block Grant, HOME Investment Partnership Grant, and Emergency Solutions Grant:

- Section 3 Action Plan – This Plan ensures compliance with Section 3 of the federal HUD Act of 1968, which is intended to provide employment and other economic

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Planning & Development cont'd:

opportunities to low-income persons through federally-funded programs. The Plan has been updated in coordination with DCED and is effective August 21, 2024.

- Minority and Women Business Enterprise Action Plan – This Plan ensures the promotion of participation by minority and women’s business enterprises (MBEs and WBEs) in all housing and community development programs receiving funds from DCED. The Plan has been updated in coordination with DCED and is effective August 21, 2024.

Elections & Voter Registration:

Recommendation by Director Angie Crouse, and after review by Solicitor Molly R. Mudd, that the Board ratify the approval of the Election Integrity Grant Program Contract (No. C000089914) with the Commonwealth of Pennsylvania. This Contract provides the County with \$374,410.95 in election integrity grant funding pursuant to Act 88 of 2022 to be used for eligible expenditures between July 1, 2024 and June 30, 2025. This Agreement is effective as of the date last approved by the Commonwealth and expires June 30, 2025.

Tax Services:

Recommendation from Chief Assessor Susan Miller, to amend the approval of August 14, 2024, to include the Note stated below for the following Disabled Veterans Real Property Tax Exemption Certification:

- Parcel #16010-0065 for a home on .19 acres located in Gettysburg Borough, effective with the 2024-2025 School Taxes. *Note that the second dwelling along with a one-car garage is rented to a third party and does not qualify for exemption, and therefore will be taxed.*

Commissioners:

Recommendation by Solicitor Molly R. Mudd, that the Board approve the Subrecipient Agreement for the Adams County Opioid Settlement Funds Program with Collaborating For Youth Program, a nonprofit organization. This Agreement awards \$16,000 in opioid settlement funds to be used towards two evidence-based substance abuse prevention programs for children in kindergarten through 6th grade. This Agreement is effective August 21, 2024 through August 21, 2027.

Personnel Report:

District Attorney:

- Change of title from County Detective, effective August 26, 2024 for Eric Beyer, County Detective, Drug Task Force/ICAC, and Wade Lauer, Lead County Detective.

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Personnel Report cont'd:

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, to approve the following:

Pending successful completion of all pre-employment requirements:

- Employment of – Alexjandra Martinez, Legal Office Assistant, effective August 12, 2024; Annette Chretien-Breighner, Caseworker 1-Intake, effective August 26, 2024; Taylor Prentice, Caseworker 1-Intake, effective September 3, 2024
- Transfer of Tara Marquis, from Supervisor to Caseworker 3, effective August 12, 2024.
- Promotion of Tracy Gonzalez, from After-Hours Weekend Caseworker 3 to After Hours Caseworker Supervisor, effective August 26, 2024.
- Transfer the following, effective August 19, 2024:
 - Jessica Coy to the Assistant Administrator position
 - Ashley Garcia to the Program Director position
 - Donald Roth to the Intake Caseworker Supervisor position

Building & Maintenance:

- Employment of Katherine Naugle, Custodian, effective August 26, 2024.

Security:

- Employment of Steven Laskiewicz, Part Time Regular Security Officer, effective August 26, 2024.

Adams County Adult Correctional Complex:

- Employment of the following Corrections Officers, pending successful completion of all required pre-employment screenings: Wayne Prenter, Cristal Perez Gomez, Teresa Wisler, Rayton Walker, effective September 9, 2024; Evan Welsford, effective October 7, 2024
- Amended date of hire for Wayne Prenter, Corrections Officer, from September 9 to October 7, 2024.

Separation of Employment:

- Retirement of John Drew Bucher, Probation Officer, effective September 3, 2024.
- Colleen McGrath, Law Clerk for Judge Wagner, effective September 5, 2024

Expenditures:

Approve the following expenditures for the period July 22 2024 through August 2, 2024:

General Fund – Operational	\$ 374,698.29
Payroll – Week #33	\$ 1,074,989.79
Total General Fund	\$ 1,449,688.08

Children & Youth Services	\$ 118,981.42
HazMat Fund	\$ 110.50

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Expenditures cont'd:

Commissary Fund	\$	10,106.44
Records Management	\$	157.15
Hotel Tax Fund	\$	325,394.19
Coroner VISA	\$	3,279.30
Human Services	\$	2,597.73
Capital Projects	\$	31,405.00
911 Fund	\$	11,215.34
Internal Service Fund	\$	379,478.68
Total Special Funds	\$	882,725.75
Total Expenditures	\$	2,332,413.83

Other Business:

Solicitor Mudd
Commissioner Qually
Commissioner Martin
Commissioner Phiel

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment: