

PROPOSED **AGENDA, WEDNESDAY, MARCH 11, 2020:**

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

Pledge of Allegiance

Minutes:

Approval of the Minutes of the March 4, 2020 Commissioners' Meeting as presented.

Proclamation:

- **“PENNSYLVANIA 4-H Week” – March 15 – 21, 2020**

Public Comment:

During the 30-minute Public Comment the individual wishing to speak will come forward to the podium to address the Board, state their name and address and will have 5-minutes to give his/her comments related to county business. Any public comment on an agenda item should be addressed at this time.

- Thomas & Carol Newhart – Solar Energy

Controller:

Recommendation from Controller John Phillips, and after review by Solicitor Molly Mudd, that the Board of Commissioners review and sign the March 9, 2020 Letter of Engagement with Zelenkofske Axelrod LLC, Certified Public Accountants, for professional accounting services including the annual audit of the County's financial statements and audit of the County's major federal and DHS award program compliance, for the year ended December 31, 2019, at a cost to the County not to exceed \$71,250.00.

Treasurer:

Recommendation from Christine Redding, Treasurer, to approve and sign the Members 1st Federal Credit Union Business Membership Application and Certificate and Resolution for Account No. XXX355 to update the signatories on the account.

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, to approve and sign an Adoption Assistance Agreement with S.M & K.M. on behalf of A.B. in the subsidy amount of \$1,200.00/month.

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Planning Department:

- Recommendation from Sherri Clayton-Williams, Director, and after review by Solicitor Molly Mudd, that the Board of Commissioners appoint Chairman Randy L. Phiel to execute on behalf of the Board the January 2, 2020 Quote and Contract with Environmental Systems Research Institute, Inc. (ESRI) for GIS software, maintenance services and server licenses for a (1) year term at a cost of \$20,578.87.
- Recommendation from Rebecca Moreland, Grants Coordinator and the Adams County Housing Committee, and after review by Solicitor Molly Mudd, to approve the Project REACH Affordable Housing Trust Fund Program application in the grant amount of \$50,000.00. This grant will be used to rehabilitate between 30-40 owner-occupied, low income family homes located in Adams County within thirty (30) minutes of the Littlestown Area High School.
- Recommendation from Rebecca Moreland, Grants Coordinator, to approve the 2018 Community Development Block Grant (C000072003) Subrecipient Agreements with the following:
 - Possum Valley Municipal Authority - \$159,000.00 for Aspers-North Road Waterline Replacement
 - Adams County Arts Council - \$8,791.00 for the Health HeARTS Program
 - Bendersville Borough - \$72,000.00 for ADA Compliant Curb Cuts
 - United Way of Adams County - \$15,970.00 for ADA Upgrades

Finance Department:

- Recommendation from Sara Brensinger, Purchasing Coordinator, and after review by Solicitor Molly Mudd, that the Board of Commissioners appoint Chairman Randy L. Phiel to execute on behalf of the Board a Lease Agreement and Maintenance Agreement with Kyocera Mid Atlantic Inc. of York for (2) Kyocera machines for use at the ACACC. The term of the Agreement is 60 months, at a cost to the County of \$8,410.20 over the life of the lease.
- Recommendation from Melissa Devlin, Director and after review by Solicitor Molly Mudd, that the Board of Commissioners approve two (2) Add-On Quotes with CentralSquare Technologies, LLC of Lake Mary, Florida for ONESolution Finance Project Management software, training and services, at a cost to the County of \$4,080.00.

Department of Emergency Services:

Recommendation from Warren Bladen, Director, and after review by Solicitor Molly Mudd, to approve the 2020-2022 Hazardous Materials Emergency Preparedness Grant Agreement in the amount of \$5,240.00 in federal funding with a County match of \$1,310.00 for the term beginning October 1, 2019 and ending September 30, 2022.

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Commissioners:

Recommendation from Solicitor Molly R. Mudd that the Board of Commissioners approve the following:

- Resolution #2 of 2020 whereby the Adams County Board of Commissioners hereby expresses the intent of the County to issue debt in accordance with the Local Government Unit Debt Act, to undertake a Project consisting of certain capital projects and expenditures, including but not limited to such projects set forth in the energy service company (ESCO) guaranteed energy savings agreement (GESA), a solar energy producing power project for County consumption and local grid use, and certain improvements, additions, upgrades and renovations to various County buildings, facilities and properties, to the extent of funds available for such additional projects (collectively, the “Capital Project”).
- Appoint Chairman Randy L. Phiel to sign on behalf of the Board the March 6, 2020 Letter of Engagement with Eckert Seamans Cherin & Mellott, LLC of Harrisburg (“the firm”) as Bond Counsel to the County with respect to the issuance of the General Obligation Bond Series of 2020. For its services as Bond Counsel with respect to the 2020 Project, compensation will be a fixed fee in an amount that will be agreed upon by the County and the firm once the full scope of the projects is definitively established by and among the County, Financial Advisor, Underwriter and Bond Counsel, inclusive of costs and expenses incurred by the firm on behalf of the County.

Personnel Report:

Courts:

- Domestic Relations – Separation of employment for Melissa Ludwig, Conference Officer, effective March 9, 2020

Separation of Employment with permission to post:

- Carolene E. Santiago, Legal Assistant/Open Records Officer in the Solicitor’s Office, effective May 1, 2020

Expenditures:

Approve the following expenditures for the period February 17, 2020 through February 28, 2020:

General Fund Total	\$ 1,446,897.62
General Fund	\$ 479,365.59
PCard Payment	\$ 11,694.78
Payroll – Week #10	\$ 955,837.25

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Expenditures cont'd:

Children & Youth Services	\$	147,733.10
Liquid Fuels	\$	238,086.10
HazMat Funds	\$	335.90
CDBG	\$	423.73
Ag Land Funds	\$	20,577.34
Commissary Fund	\$	2,241.59
Records Management	\$	3,169.53
Coroner Visa	\$	120.00
Human Services	\$	4,999.88
Capital Projects - Reserve	\$	352,036.00
911 Fund	\$	275,612.81
Internal Service Fund	\$	393,795.69

Other Business:

Solicitor Mudd
Commissioner Qually
Commissioner Martin
Commissioner Phiel

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment: