

ASA Application Timeline

180 Day Application Period

Process Initiation

The ASA form is submitted to the local governing body with a return receipt requested.

Start of the ASA Application Process (Day 1)

The local government will acknowledge the ASA application and send a return receipt to the applicant. The date on the return receipt is the official day 1 of the application process.

Public Notification (By Day 15)

The local governing body shall provide public notification of an ASA proposal within 15 days of the date of the receipt.

Window for Objections and Proposed Modifications (By 15th Day After Public Notification)

All objections and proposed modifications to the ASA that has been proposed are due to the local governing unit by the 15th day after public notification has been presented.

Planning Commission and Advisory Committee Review (Up to 45 Days)

Upon the completion of the 15 day window for objections and proposed modifications the ASA proposal will be forwarded to the County Planning Commission and local Advisory Committee for Review.

The planning commission and advisory committee will have up to 45 days to review the ASA application.

Public Hearing and Local Government Decision (Up until the 180th Day)

Upon the expiration of the 45-day review period or the delivery of the reports from the planning commission and advisory committee a public hearing shall be held.

The purpose of the hearing is for the local government unit to decide whether to reject or adopt the ASA proposal or any modification of the proposal.

If the local governing unit fails to come up with a decisions by the 180th day the ASA proposal shall be deemed adopted.

Notice of Decision (By the 10th Day after the Local Government's Decision)

Regardless of whether the local government decided to adopt or reject the ASA proposal the local government is require to notify all affected landowners within 10 days of the decision.

Filing of ASA Description (By the 10th Day after the Local Government's Decision)

If an ASA proposal has been passed or modified then the local government must file a description of the ASA with the county planning commission, county recorder of deeds and the planning commission of the local community affected.