

**WEDNESDAY, OCTOBER 2, 2019**

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. in the Ceremonial Courtroom with Chairman Randy Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Sean Mott, Assistant Solicitor; Beth Cissel, Deputy Controller; Melissa Devlin, Finance Director; Phil Swope, Staff Accountant; Sarah Finkey, Children and Youth Administrator; Michele Miller, HR Director, Brandon Brenize, Project Coordinator/Support Specialist; John Phillips; News Reporter Michael Cooper-White, *Gettysburg Times* and Chief Clerk Paula V. Neiman.

**Pledge of Allegiance**

**Minutes:**

Mr. Martin moved, seconded by Mr. Qually to approve the Minutes of the September 25, 2019 Commissioners' Meeting as presented.

Motion carried.

**Executive Session:**

Chairman Phiel noted an Executive Session will be called at the discretion of the Board of Commissioners to discuss attorney client/personnel issues and we anticipate no further business to be conducted.

**Proclamation:**

Mr. Qually moved, seconded by Mr. Martin, to adopt and proclaim October 2019 as "UNITED WAY MONTH" in Adams County.

Motion carried.

**Public Comment:**

There was no Public Comment addressed to the Board at this time.

**Information Technology Department:**

With recommendation from Brandon Brenize, Project Coordinator/Support Specialist, Mr. Qually moved, seconded by Mr. Martin, to approve and sign the Memorandum of Understanding between the County of Adams and Bonneauville Borough for website services for a period of one year, effective through September 11, 2020. The fee will be in the amount of \$100.00 for a one-time setup configuration and an annual maintenance fee of \$60.00.

**Children & Youth Services:**

With recommendation from Sarah Finkey, Administrator, Mr. Martin moved, seconded by Mr. Qually, to approve and sign a 2019-2020 Purchase of Service Agreement with Alternative Rehabilitation Communities, Inc.

Motion carried.

**Personnel Report:**

Mr. Qually moved, seconded by Mr. Martin, to approve the Personnel Report as presented:

**Sheriff:**

- Employment of David Bock, Deputy Sheriff First Class, effective October 7, 2019

Department of Emergency Services:

- Employment of Stevi Barnes and Nicole Melo, Telecommunicator Trainees, effective October 7, 2019

Adams County Adult Correctional Complex:

- Promotion of Jorge Alvarez to Deputy Warden of Training & Accreditation, effective September 23, 2019

Motion carried.

**Other Business:**

No Other Business was brought before the Board at this time.

**Executive Session:**

Board Chairman Phiel called for an Executive Session at 9:18 a.m. this date to discuss attorney/client and personnel issues and anticipate no further business to be conducted.

**Meeting Reconvened:**

Chairman Phiel reconvened the Commissioner's Meeting at 11:15 a.m. this date with the following in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Solicitor Molly R. Mudd, Assistant Solicitor Sean Mott and Chief Clerk Paula V. Neiman.

**Adjournment:**

Mr. Qually moved, seconded by Mr. Phiel, to adjourn the Commissioner's Meeting at 11:20 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman  
Chief Clerk