

WEDNESDAY, AUGUST 30, 2017:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:03 a.m. in the Ceremonial Courtroom with Chairman Randy Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; John Hartzell, Solicitor; Albert Penksa, County Manager; Steve Renner, Controller; Beth Cissel, Deputy Controller; Donna Cassatt, Deputy Court Administrator; Phil Swope, Staff Accountant; Sara Brensinger; Purchasing Coordinator; Sarah Finkey, Children & Youth Administrator; Sherri DePasqua, Assistance ACCYS Administrator; Mary Victoria Charisse, ; Tim Shinham, ; Sherri Clayton-Williams, Director of Planning; Michele Miller, HR Director; Kristin Rice, Public Defender; Bicky Redman, Environmental Services Coordinator; Todd Garrett, Commissioner's Office Intern; News Reporters Vanessa Pellechio, *Gettysburg Times* and Dustin Levy, *Evening Sun* and Chief Clerk Paula V. Neiman

Pledge of Allegiance

Minutes:

Mr. Martin moved, seconded by Mr. Qually to approve the Minutes of the August 16, 2017 Commissioners' Meeting as presented.

Motion carried.

Public Comment:

No Public Comments/Questions were addressed to the Board at this time.

Children & Youth Services:

2017-2018 Needs Based Budget:

Board Chairman Phiel called to order at 9:08 a.m. this date a Public Hearing for the 2017-2018 Needs Based Budget. An overview was given of the final budget for 2016-2017, the current budget 2017-2018 and the planning budget for 2018-2019. Sarah Finkey, Children and Youth Administrator gave a power point presentation of the services provided, revenues received and expected expenditures.

Board Chairman Phiel asked if there was any public comment to be received on the presentation. He noted no Public Comment was received at this time.

The Hearing ended at 9:27 a.m.

With recommendation from Sarah Finkey, Administrator, Mr. Qually moved, seconded by Mr. Phiel, to approve the submission of the 2017-2018 Needs Based Budget as presented.

Motion carried.

- With recommendation from Sarah Finkey, Administrator, and after final review by Assistant Solicitor Molly Mudd, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners sign the Child Welfare Information Solution (CWIS) Data Sharing Agreement for the period October 1, 2017 – September 30, 2018 between the Commonwealth of Pennsylvania, Department of Human Services and the County of Adams for the sharing of data in order to fulfill the Parties' respective roles and responsibilities in delivering services required by the Child Protective Services Law, 23 Pa. C.S. Chapter 63, the Child Welfare act of 1980, and the Child Abuse Prevention and Treatment act (CAPTA), Public Law 93-247.

Motion carried.

Public Defender's Office:

With recommendation from Public Defender Kristin Rice, Mr. Qually moved, seconded by Mr. Marin, to approve and sign the Legal Representation Agreement between the County of Adams, Adams County Public Defender's Office and the Law Offices of Entwistle and Roberts, 37 West Middle Street, Gettysburg, PA to provide legal services for indigents in certain support, contempt, and criminal and juvenile proceedings in which the Adams County Public Defender's Office cannot provide representation because of existing conflict of interest rules. This Agreement is in the annual amount of \$43,200.00 for 480 hours of legal services, effective September 1, 2017 through August 31, 2018. Any hours above and beyond 480 would be at the additional rate of \$90/hour for services.

Motion carried.

Commissioners:

Maintenance Repairs of 40 County Bridges:

With recommendation from William Cameron, Bridge Engineer, Pennoni Associates, Mr. Martin moved, seconded by Mr. Qually, to approve Change Order No. 2 for Lobar Associates, Inc. in the amount of \$7,654.85 for the additional sealer required on several bridges and to remove additional flood debris at Bridge #50.

Motion carried.

Pennsylvania Municipal Retirement System:

With recommendation from Albert Penksa, County Administrator, Mr. Qually moved, seconded by Mr. Martin, to approve the mandatory retirement deduction for new county employees, with the Pennsylvania Municipal Retirement System, to begin and become effective with the date of hire. This action will be effective beginning October 1, 2017.

Human Services Building:

Mr. Martin moved, seconded by Mr. Qually, to approve and sign the following Pending Change Orders:

- eciConstruction Pending Change Order #35 - \$634.00 for the labor, materials and equipment to change electronic lock at door C164 to Classroom function.
- eciConstruction Pending Change Order #38 for the labor, materials and equipment to provide and perform additional Division 10 Specialties, install twelve (12) Stainless Steel Mirrors by Bradley.
- eciConstruction Change Order #40 - \$685.00 for the labor, materials and equipment to install (1) Lockey 2835 DC double sided mechanical keyless lock.

Motion carried.

Personnel Report:

Mr. Qually moved, seconded by Mr. Martin, to approve the following personnel actions:

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, to approve the following:

- Employment of Charlene Grinder, Caseworker 2-Drug & Alcohol/Addiction/Family Visitation Specialist, effective August 21, 2017.
- William Schoenfelder as an Unpaid Intern effective August 31, 2017.

Department of Emergency Services:

Recommendation from Warren Bladen, Director, to approve the employment of Elizabeth Todd, 911 Telecommunicator Trainee, effective August 28, 2017.

Separation of Employment with Permission to Post:

- Felicia Stamey, Corrections Officer, effective August 20, 2017
- Ryan Hollinger, Corrections Officer, effective August 17, 2017
- Rescind the employment of Sue Davis, Treatment Specialist at ACACC, effective August 21, 2017
- Katie Christensen, 911 Telecommunicator Trainee, effective August 17, 2017
- Retirement of Anne Thomas, Grants Coordinator, effective September 29, 2017

Motion carried.

Expenditures:

Mr. Martin moved, seconded by Mr. Qually, to approve the following expenditures for the period August 14, 2017 through August 25, 2017:

General Fund Total	\$ 1,931,098.29
General Fund	\$ 982,375.85
Debt Service Payments	\$ 100,870.33
Payroll	\$ 847,852.11
Children & Youth Services	\$ 99,008.91
Liquid Fuels	\$ 459,761.08
HazMat Fund	\$ 242.82
CDBG	\$ 108,459.79
Law Enforcement	\$ 48.00
Commissary Fund	\$ 2,394.11
Records Management	\$ 3,155.00
Act 137 (Affordable Housing)	\$ 2,858.54
Human Services	\$ 3,411.87
Capital Projects-Reserve	\$ 252.20
Human Services Building	\$ 47,786.30
911 Fund	\$ 29,834.73
Internal Service Fund	\$ 187,812.90

Motion carried.

TV & Computer Drop-Off Event:

Bicky Redman, Environmental Services Coordinator, announced the TV & Computer Drop-Off Event on Saturday, September 9, 2017 from 10:00 a.m. to 2:00 p.m. at the Adams County Emergency Services Center.

Other Business:

CISCO Agreement:

Request from Solicitor John Hartzell, after his review, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners authorize an Addendum, dated August 22, 2017, for a lease between the County of Adams and CISCO Systems Capital Corporation, for computer and video equipment, modifying certain provisions of a previously approved Lease Agreement, reference number TFV113024 and authorize Chairman Randy Phiel to sign on behalf of the Board of Commissioners.

Motion carried.

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment:

Mr. Martin moved, seconded by Mr. Qually, to adjourn the Commissioners' Meeting at 10:03 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk