

PROPOSED**AGENDA, WEDNESDAY, SEPTEMBER 27, 2017:**

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

Pledge of Allegiance**Minutes:**

Approval of the Minutes of the September 13, 2017 Commissioners' Meeting as presented.

Presentation:

Acknowledgement of 30 Years of Service for Anne Thomas, Grants Coordinator, Adams County Planning Department.

Public Comment:

During the 30-minute Public Comment the individual wishing to speak will come forward to the podium to address the Board, state their name and address and will have 5-minutes to give his/her comments related to county business. Any public comment on an agenda item should be addressed at this time.

Tax Services:

Recommendation from Chief Assessor Barbara Walter to approve the following:

- Personal Tax Exemption Request for the following who have met the County guidelines: 1) Constance Sunderland, Cumberland Township; 2) Margaret Groft, Cumberland Township; 3) Dorothy Lookingbill, Oxford Township.
- Veterans Real Property Tax Exemption Requests:
 - Rita Sagedy, 323 North Street, McSherrystown, PA, McSherrystown Borough, Parcel #28001-0092-000 consisting of a two-story residence, garage and .15 acres, effective beginning with 2018 County/Municipal taxes.
 - Leonard E. Morrison, 745 Barts Church Road, Hanover, PA, Union Township, Parcel #41K17-0135---000 consisting of a one-story residence and 1.23 acres, effective beginning with 2018 County/Municipal taxes.

Planning:

Recommendation from Sherri Clayton-Williams to approve the following:

- Resolution No. 10 of 2017 regarding Section 3 Action Plan and the appointment of Robert Thaeler as the Compliance Officer
- Authorize the advertisement of the annual Notice of Fair Housing Policy and Complaint Process

2016-2017 Human Services Plan:

Approve and sign the 2016-2017 Final Expenditure Reports for the Homeless Assistance Grant in the amount of \$83,894.00 and the Human Services Development Fund in the amount of \$57,826.00.

Commissioners:

With recommendation from Chief Richard L. Hileman, to approve and sign the Byrne Justice Assistance Grant (JAG) in the amount of \$22,400.00 for submission to the Pennsylvania Commission on Crime & Delinquency. This grant is a continuation of the Adams County Law Enforcement E-citation and Information Sharing Initiative program and is effective January 1, 2018 through December 31, 2018. This is a federally funded pass through grant.

Human Services Building:

Approve the following Change Orders:

- Change Order No. 5 – eciConstruction, LLC in the amount of \$1,838.00
- Change Order for Courtroom Furniture in the amount of \$144,279.00

Finance/Purchasing:

Recommendation from Phil Swope, Staff Accountant, after review by Solicitor John Hartzell, the County enter into an Annual Maintenance Agreement with AutoClear, 2 Gardner Road, Fairfield, NJ in the amount of \$6,500.00 effective April 15, 2017 through April 14, 2018. This maintenance agreement is for County Security equipment.

Personnel Report:

Approve the following personnel actions:

Court:

Recommendation from Don Fennimore to note the employment of Gabrielle Francis, General Clerk in the Domestic Relations Department, effective September 18, 2017.

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, to approve the employment of Melissa Calderon, Caseworker 2-Family Support, effective October 2, 2017.

Separation of Employment with Permission to Post:

- Katie Seymore, West Nile Virus Conservation Technician, effective October 13, 2017
- Amanda Knaub, Caseworker 2-Independent Living, effective October 6, 2017

Expenditures:

Approve the following expenditures for the period September 11, 2017 through September 22, 2017:

General Fund Total	\$ 1,696,802.93
General Fund	\$ 431,757.19
Debt Service Payments	\$ 386,901.87
Payroll	\$ 878,143.87
Children & Youth Services	\$ 319,167.13
Liquid Fuels	\$ 332,454.79
HazMat Fund	\$ 64.36
CDBG	\$ 3,934.09
Law Enforcement	\$ 195.00
Commissary Fund	\$ 4,153.59
HOME Grant	\$ 182.00
Capital Projects-Reserve	\$ 168,062.44
Human Services Building	\$ 10,194.74
911 Fund	\$ 2,594.15
Internal Service Fund	\$ 204,380.82

Other Business:

Solicitor Hartzell
County Manager Penksa
Commissioner Qually
Commissioner Martin
Commissioner Phiel

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment: