

WEDNESDAY, JULY 27, 2022:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. at the Adams County Courthouse, Historic Courtroom and via conference call with Chairman Randy Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Steve Nevada, County Manager; Assistant Solicitor Sean Mott; Judge George; Judge Campbell; Judge Simpson; Don Fennimore, Court Administrator; Phil Swope, Assistant Director of Budget & Purchasing; Harlan Lawson, Economic Development Specialist; Jay Ondrizek, Probation Officer; Gale Kendall, Chief Probation Officer; Probation Officers; Warren Bladen, Emergency Services Director; Reza Djalal, Gettysburg Farmers Market Manager. Those participating by phone: Todd Garrett, Budget Analyst II; Sherri Clayton-Williams, Planning Director; News Reporter Vanessa Pellechio Sanders (phone), *Gettysburg Times* and Chief Clerk Paula V. Neiman.

Minutes:

Mr. Martin moved, seconded by Mr. Qually, to approve the Minutes of the July 20, 2022 Commissioner's Meeting as presented.

Motion carried.

Proclamation:

- Mr. Qually moved, seconded by Mr. Martin, to adopt and proclaim August 7-13, 2022 as **"NATIONAL FARMERS MARKET WEEK"** in Adams County. This proclamation was presented to Reza Djala, Market Manager, Adams County Farmers Market Association.

Motion carried.

Presentation:

At this time Chairman Phiel recognized President Judge Michael George who was present today, along with Judge Thomas Campbell and Judge Christina Simpson and several of the Probation Department and Court Administration employees. They were attending to recognize and honor Jay Ondrizek who is retiring from the County after 34 years of dedicated service. Judge George spoke highly of the different roles and positions he has held during these years, along with the mentoring of new probation officers. Chairman Phiel echoed the same and thanked Mr. Ondrizek for serving the citizens of Adams County.

Public Comment:

No Public Comments were addressed to the Board at this time.

Department of Emergency Services:

With recommendation from Warren Bladen, Director and after review by Solicitor Molly Mudd, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners approve and electronically sign the Commonwealth of Pennsylvania State Fiscal Year 2022-2023 Hazardous Material Response Fund Grant Agreement C950003835 between the Pennsylvania Emergency Management Agency (PEMA) and Adams County. This Agreement provides for a grant award of \$17,341.00, to be used for preparation of a report on the County's hazardous material safety plan; collecting, documenting, and processing chemical inventory forms and other documents required by the Superfund Amendments and Reauthorization Act (SARA); and developing, updating, and exercising emergency response plans, in accordance with the purposes, goals, and objectives of SARA and the Commonwealth's hazardous material safety program. The term of this Agreement is July 1, 2022 through June 30, 2023. No County match is required. Further, it is recommended that the Board designate Chairman Randy L. Phiel to sign the Worker Protection and Investment Certification Form, as required by Executive Order 2021-06, certifying that the County ensures its employees a safe and healthy work environment and the protections afforded to them through labor laws.

Motion carried.

Planning and Development:

With recommendation from Sherri Clayton-Williams, Director and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the following:

- Mr. Qually moved, seconded by Mr. Martin, to approve the Community Development Block Grant (“CDBG”) Program Contract (No. C000082904) with the Commonwealth of Pennsylvania, acting through the Department of Community and Economic Development (“DCED”). The Grant Contract allocates a total of \$565,566.00 for eligible project costs relating to administration and planning, public facility and infrastructure improvements, and health and mental health projects as administered by the County between May 4, 2022 and May 3, 2026. The Contract is effective the date last signed by Parties.

Motion carried.

- Mr. Martin moved, seconded by Mr. Qually, to approve the Contract for Consulting Services with Design Nine, Inc., a Virginia company. Design Nine was awarded the Broadband Feasibility Study at the July 20th public meeting after a duly advertised public bidding process, and this Contract formalizes that award. The Study will assess broadband feasibility in Adams and Franklin Counties. Total cost of the Study will not exceed \$100,995.00. The Contract is effective July 27, 2022 and expires July 26, 2023, or upon completion of the Study.

Motion carried.

Victim Witness:

With recommendation from Samantha Hoffman, Director and after review by Solicitor Molly Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners approve the Awareness, Notification, and Restitution Grant (#37861) application made through the PA Commission on Crime and Delinquency (PCCD) for \$175,517.00 in State funds. This is the RASA, VOJO and VOCA grants. This money will be used to support victim services by providing necessary staff salaries and supplies. The effective date is July 27, 2022. No County match is required.

Motion carried.

Personnel Report:

Mr. Martin moved, seconded by Mr. Qually, to approve the Personnel Report as presented:

Court:

- Domestic Relations - Employment of Shelby Plank, General Clerk, effective July 25, 2022

Controller:

Note the employment of Ryan Holt, Staff Accountant, effective August 8, 2022 and Jerrold Olson, Financial System Support Analyst, effective August 8, 2022.

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, to approve the employment of Amy Hull, Program Specialist-Data, effective July 25, 2022.

Adams County Adult Correctional Complex:

Recommendation from Warden Katy Hileman to approve the following Corrections Officers, pending successful completion of background screenings: Travis Hutchinson and Elizabeth Smith, effective July 11, 2022; Amard Wright, Kara Smith and Lacey Neikirk, effective July 25, 2022.

- Brett Spalding, Maintenance Tech III, effective August 8, 2022 (Revised from August 1)

Separation of Employment with permission to post:

- Pooja Manhas, Intern in the District Attorney’s Office, effective July 27, 2022

Motion carried.

Expenditures:

Mr. Qually moved, seconded by Mr. Martin, to approve the following expenditures for the period July11, 2022 through July 22, 2022:

General Fund Total	\$ 1,475,659.68
General Fund	\$ 454,794.42
Payroll – Week #29	\$ 1,020,865.26
Children & Youth Services	\$ 238,778.72
HazMat Fund	\$ 3,878.85
CDBG	\$ 19,362.47
Commissary Fund	\$ 2,005.41
Records Management	\$ 15,833.00
Hotel Tax Fund	\$ 326,386.95
Capital Projects-Reserve	\$ 6,439.00
Capital Projects	\$ 8,633.79
911 Fund	\$ 20,186.09
Internal Service Fund	\$ 555,292.95

Motion carried.

Other Business:

No Other Business was brought before the Board at this time.

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment:

Mr. Martin moved, seconded by Mr. Qually, to adjourn the Commissioner’s Meeting at 9:29 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk