

**PROPOSED** **AGENDA, THURSDAY, NOVEMBER 5, 2020:**

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

**Pledge of Allegiance**

**Minutes:**

Approve the Minutes of the October 21, 2020 Commissioners' Meeting as presented.

**Public Comment:**

*Individuals may listen to the meeting or comment during the public comment portion of the agenda by calling **1-415-655-0001, 132-798-3497#**. Any comments related to the agenda or county business are limited to 5 minutes and the individual is to state their name and address prior to commenting.*

**Children & Youth Services:**

Recommendation from Sarah Finkey, Administrator, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the following:

- 2021 Purchase of Service Agreements: Cameron Romer Comprehensive Counseling Services, LLC; Easter-Seals Interpreting Services; Diakon-Resource Parent Program and PA Elite All Star Gym, Inc.
- Addendum A to the Laboratory Services Agreement dated July 1<sup>st</sup>, 2019, with Prescient Medicine Holdings, Inc. for the addition of certain drug testing services at a rate of \$139.00 per test. This addendum shall be effective as of November 5<sup>th</sup>, 2020.

**Planning – Adams County Affordable Housing Trust Fund Program:**

Recommendation from Rebecca Moreland, Grants Coordinator, and on behalf of the Adams County Affordable Housing Trust Fund Committee, to approve and award Act 137 Funds, as a grant, to the following:

- Luminest Meadowview Townhomes (2020-3) – request \$218,528.00. Award the full amount of \$218,528.00 to cover the financing gap for a \$13.M project to build 36 affordable rental units at Misty Ridge, Gettysburg, PA
- South Central Community Action Programs (SCCAP), Inc. (2020-6) – request \$300,000.00. Award \$150,000.00 to convert the upper floor of the Adams County Homeless Shelter on Stratton Street in Gettysburg into four (4) apartment units, which will be rented out at below market rent and to look favorably upon SCCAP's application for the remainder of the funds once the Act 137 fund has been replenished.

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**Information Technology:**

Recommendation by Phillip Walter, CIO and after review by Solicitor Molly Mudd that the Board of Commissioners approve the following:

- Quote# 1010151 with Link Computer Corporation for GFI and the associated Costars Participation Addendum. GFI is an email archiving system. The cost of the software is

\$2,470.50 and the term of the license is for one (1) year. The cost of the contract is budgeted by IT as a Contracted Service.

- Quote #1010095 with Link Computer Corporation for "Veam for 365" and the associated Costars Participation Addendum. The Veam application allows the County to back up user data to its backup servers. The cost of the software is \$8,510.75 and the term of the license is for one (1) year. The cost of the contract is budgeted in IT Contracted Services.

### **Tax Services:**

Per the Consolidated Assessment Law the Commissioners are required to certify the Real Estate Tax Rolls; the Value of Occupations; and the Per Capita Tax Rolls by November 15<sup>th</sup> for the next year's tax year and upon the recommendation from Daryl Crum, Director, approve the official Certification of the Tax Rolls as follows:

- Real Estate Tax Rolls – \$9,568,449,800
- Value of Occupations - \$16,762,125
- Per Capita Tax Rolls Count – 76,298

### **Department of Emergency Services:**

Recommendation from Director Warren Bladen, and after review by Solicitor Molly Mudd, that the Board of Commissioners approve the U.S. Department of Homeland Security Federal Fiscal Year 2020 State Homeland Security Grant Program Agreement whereby the counties collectively reauthorize the South Central Counter Terrorism Task Force activities on behalf of the respective political subdivisions, including Adams, Cumberland, Dauphin, Franklin, Lancaster, Lebanon, Perry and York. The grant award totals \$1,331,961.00 in federal reimbursement to the Subrecipient Task Force for costs expended in furtherance of Task Force activities including the planning, training, preparedness, and response needs to address acts of terrorism and other catastrophic events. The term of the Agreement and the performance period is September 1, 2020 through August 31, 2023.

### **Fund for Adams Investment & Recovery (FAIR):**

Whereas Adams County has entered into a Contract for COVID-19 County Relief Block Grant funds with the Commonwealth of Pennsylvania, Department of Community & Economic Development, providing for financial aid to the County through Act 24 of

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#### **Fund for Adams Investment & Recovery (FAIR):**

2020 and the Coronavirus Relief and Economic Security Act (the "CARES Act") the following recommendations now being put forward by the Chair of the Community Evaluation Team (CET), that the Board of Commissioners review and approve Sub-Recipient Agreements and award the following CARES grant monies to the Sub-Recipient(s) listed below in the amount so stated:

### **Commissioner's Office:**

Recommendation from Solicitor Molly R. Mudd that the Board of Commissioners approve the following:

- Adams County Social Media Policy, Policy Number 121.12. The purpose of the Policy is to detail acceptable Official Use and also acceptable Non-Official/Personal Use of social media by County employees and Elected Officials.
- Contract Renewals – the following Departments have renewed contracted services with the below-listed vendor(s) for services at the specified cost:

- Department of Emergency Services – Gruber Power Services - \$9,644.25
- Information Technology Department – DELL Technologies - \$4,158.00
- Note the execution of a PA Commission on Crime & Delinquency Coronavirus Emergency Supplemental Funding Grant, Subgrant Number 2020-CE-01-33270, Modification Amendment #1 in the amount of \$27,891.00.

**Personnel Report:**

Courts:

- Domestic Relations – Separation of employment with the intent to post:
  - Jennifer Shaffer, Conference Officer, effective October 27, 2020
  - Sherri Holmes, Conference Officer, effective November 20, 2020
- Court Administration – Retirement of Alicia K. Wooters, Court Reporter, effective December 30, 2020 with intent to post.

Adams County Adult Correctional Complex:

- Approve the employment of the following Corrections Officers: Charles Hagan, Robert Myers, Cody Pierce, Benjamin Dudash, Karina Alvarez, and Lawrence Johnson pending background and reference checks, effective November 16, 2020

Separation of Employment with permission to post:

- Retirement of Beth Smith, Deputy Treasurer, effective November 20, 2020
- Amy Gesell, Orphans’ Court Deputy Clerk 3, effective November 5, 2020
- Timothy Beall, Deputy Sheriff 1<sup>st</sup> Class, effective October 29, 2020

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Personnel Report cont’d:

- Christina L. Myers, CYS Caseworker 2-Intake, effective November 6, 2020
- Asia McGee, CYS Caseworker 2, effective November 13, 2020
- Jason Driver, Corrections Officer, effective November 8, 2020
- Rescind the employment offer to Karina Alvarez, Corrections Officer, effective November 16, 2020

**Expenditures:**

Approve the following expenditures for the period October 19, 2020 through October 30, 2020:

General Fund Total	\$ 1,392,507.18
General Fund	\$ 390,955.10
PCard Payment	\$ 10,341.42
Payroll – Week #44	\$ 991,210.66
Children & Youth Services	\$ 194,532.14
Liquid Fuels	\$ 1,495.81
HazMat Fund	\$ 34.36
Commissary Fund	\$ 2,499.32
Capital Projects - Reserve	\$ 47,795.08
911 Fund	\$ 27,558.23
Internal Service Fund	\$ 507,532.88

**Other Business:**

Solicitor Mudd  
Commissioner Qually  
Commissioner Martin  
Commissioner Phiel

**Salary Board Meeting:**

The Salary Board Meeting will be held following the Commissioners Meeting.

**Adjournment:**