

AGENDA, WEDNESDAY, AUGUST 6, 2025:

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

Pledge of Allegiance

Minutes:

Approve the July 23, 2025 Commissioners' Meeting Minutes as presented.

Public Hearing – Human Services Development Block Grant:

Date, time and place advertised to accept public comments on the Human Services Block Grant Plan. Ms. Casey Darling-Horan, MH-IDD Executive Director will present.

Public Hearing – Adams County Heritage Plan:

Date, time and place advertised to accept public comments on the Adams County Heritage Plan. Ms. Jenna Smith, Design-Cultural Comprehensive Planner will present.

Public Hearing – Hanover Shoe Farms:

On behalf of the Agricultural Land Preservation Board, this is the date and time to hold a public hearing to hear any objections from adjoining property owners or members of the general public to Agricultural Conservation Easement Sale/Purchase of Lands Belonging to Hanover Shoe Farms, Inc. and Adams Clean and Green LLC, by Hanover Shoe Farms, Inc. as Member, for the three properties located at 859 Mt Pleasant Road, Conewago Township; 602 Mt Pleasant Road, Conewago Township and 2398 Hanover Pike, Conewago Township. To be recognized, adjoining property owners and/or members of the public must identify themselves by name and address, and identify the basis of their challenge under Section 141(e)(1) of the Agricultural Security Law.

Meeting Reconvened:

Reconvene the Commissioners Public Meeting.

Public Comment:

*Individuals may listen to the meeting or comment during the public comment portion of the agenda by calling **1-415-655-0001, 132-798-3497#**. Any comments related to the agenda or county business are limited to 5 minutes and the individual is to state their name and address prior to commenting.*

Domestic Relations Section (DRS):

Recommendation from Director Kelly Carothers, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the Cooperative Agreement Under Title IV-D Of The Social Security Act with the Commonwealth of Pennsylvania, acting through the Department of Human Services (DHS). This Agreement establishes the framework for administering the Title IV-D Child Support Enforcement Program, aimed at securing financial and medical support for minor children. The Agreement outlines the specific duties and responsibilities of both DRS and DHS, sets performance standards,

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Domestic Relations Sections (DRS) cont'd:

and defines the procedures for financial reimbursement, incentive payments, and compliance audits. The County remains responsible for the non-federal share of the Title IV-D program costs. This Agreement is effective October 1, 2025 through September 30, 2030.

District Attorney:

Recommendation from District Attorney Brian Sinnett, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners appoint Chairman Randy L. Phiel to sign the Pass Through Contract Agreement with Adams County Empowerment Center/PCAR-Respect Together. This Contract allocates \$25,000.00 in STOP Violence Against Women Subgrant #44102 to Adams County Empowerment Center/PCAR-Respect Together for the salary of a counselor/outreach advocate. The Contract is effective August 6, 2025 and terminates December 31, 2026, subject to any approved extension of the project period for the subgrant.

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, to approve the following FY 2025-2026 Purchase of Service Agreements: Concern Professional Services for Children, Youth & Families; Family Care Services; The Bair Foundation; Community Specialist Corporation dba The Academy; Cornell Abraxas Group, LLC; Benchmark Family Services.

Victim Witness:

Recommendation from Samantha Hoffman, Director and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the Awareness, Notification, and Restitution Grant (44544-2) Application made through the PA Commission on Crime and Delinquency (PCCD) for \$83,224.00 in state funds. These funds will be used to support victim services, by providing necessary staff salaries and supplies. The Application is effective August 6, 2025. No County match is required.

Tax Services:

Recommendation from Susan Miller, Assistant Director/Chief Assessor to approve the following:

- Disabled Veterans Real Property Tax Exemption Certification – Parcel #08034-0033 for a home on .37 acres located in Conewago Township beginning with the 2025-2026 School Taxes
- Personal Tax Exemptions – The following have met the guidelines of County policy: Joyce P. McDannell, Arendtsville Borough; Janet I. Wisor, Straban Township; Kaela Dutterer, Union Township

Ag Land Preservation:

- Recommendation from Sherri Clayton-Williams to remove from the table the Agreements For The Sale And Purchase Of An Agricultural Conservation Easements with Hanover Shoe Farms, Inc.
- Recommendation from Sherri Clayton-Williams, Director and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the following Agreement For The Sale And Purchase Of An Agricultural Conservation Easements with Hanover Shoe Farms, Inc.:
 - XVI-43 located at 2398 Hanover Pike, Conewago Township - This Agreement provides for the purchase of a conservation easement by the County on 93.08 acres of farmland owned by Hanover Shoe Farms and located in Conewago Township. Total cost to the County is \$279,240.00 plus \$4,940.19 in closing costs. This Agreement is effective August 6, 2025.
 - XVI-44 located at 859 Mt Pleasant Road, Conewago Township- This Agreement provides for the purchase of a conservation easement by the County on 217.83 acres of farmland owned by Hanover Shoe Farms and located in Conewago Township. Total cost to the County is \$653,490.00 plus \$7,653.08 in closing costs. This Agreement is effective August 6, 2025.
 - XVI-46 located at 602 Mt Pleasant Road, Conewago Township - This Agreement provides for the purchase of a conservation easement by the County on 157.43 acres of farmland owned by Hanover Shoe Farms and located in Conewago Township. Total cost to the County is \$472,290.00, \$9,094.21 in closing costs. This Agreement is effective August 6, 2025.

Information Technology:

Recommendation by CIO Phil Walter, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the following:

- Designate Chairman Randy L. Phiel to sign the Quote from Dell Technologies, a Texas company, for Quest Kace System Management Appliance and Kace System Deployment Appliance. The Kace product offers the ability to automate tasks, inventory all hardware and software, and manage security patches for all County devices. The Kace system also contains the managing of tickets and projects from all departments. This Agreement is made pursuant to National Cooperative Purchasing Alliance (NCPA) contract #01-143. The term is one (1) year, commencing September 16, 2025 and terminating September 15, 2026. Total cost to the County is \$14,935.29.
- In coordination with Tax Services Director Daryl Crum, the Basecamp software application be added to the IT department's list of approved applications for County use. Basecamp is a project management solution which will be used to manage the tax system migration project. Use of this product comes at no additional cost to the County.

Information Technology cont'd:

- In coordination with Building and Maintenance Director Larry Steinour, that the AlsoEnergy software application be added to the IT department's list of approved applications for County use. AlsoEnergy will be used to monitor the Human Services Building's solar array. Use of this product comes at no additional cost to the County.

Adams County Adult Correctional Complex (ACACC):

Recommendation from Warden Katy Hileman, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners designate Chairman Randy L. Phiel to sign the following:

- Quote with Kint Corporation, a Harrisburg, company, to perform two (2) semi-annual inspections of the prison's Siemens MXL Fire Alarm System. The first inspection is to be performed in September 2025 and the second in March 2026. Total cost to the County is \$5,357.00.
- Proposal from Illuminated Integrations, of Middletown, PA, for the renewal of the ExacqVision IP Camera Licenses at the ACACC. This Proposal is made pursuant to CoStars Contract #040-E25-296 and is effective August 6, 2025. The various licenses are being co-terminated and shall all now terminate June 30, 2026. Total cost to the County is \$3,466.00.
- Proposal from Ainsworth, Inc., of Mechanicsburg, PA, to replace two (2) rooftop HVAC units at the ACACC. This Proposal is being made pursuant to CoStars Contract #008-E22-829. The Proposal includes Building Automation System Controls provided by NRG Building Services, LLC. This Proposal is effective August 6, 2025. Total cost to the County is \$362,750.00.

Adams County Industrial Authority:

Recommendation from President Robin Fitzpatrick, on behalf of the Adams County Industrial Development Authority Board of Directors, to appoint Pete Shovlin to a five-year term on the Board of Directors, effective through December 31, 2030.

Rabbit Transit – Central Pennsylvania Transportation Authority (CPTA):

Recommendation from Richard Farr, Executive Director, on behalf of the CPTA Board of Directors to reappoint Thomas Wilson to another term beginning September 1, 2025 through November 18, 2026.

Building & Maintenance:

Recommendation from Larry Steinour, Director and after review by Solicitor Molly R. Mudd, that the Board of Commissioners designate Chairman Randy L. Phiel to approve the Maintenance Proposals from McClure Company, of Harrisburg, PA, along

Building & Maintenance cont'd:

with the terms and conditions. These Proposals cover preventative maintenance of the mechanical systems in the Adams County Courthouse, Adams County Adult Correctional Complex, Human Services Building, Department of Emergency Services, and St. Francis Xavier House. The terms of the Agreements are three (3) years, commencing on January 1, 2026 and terminating on December 31, 2028. Yearly cost to the County will be \$41,150.00, for a total three-year cost of \$123,450.00.

Human Services Development Block Grant:

Recommendation from Paula Neiman, Chief Clerk, to approve the submission of the 2025-2026 Human Services Development Block Grant Plan, Budget and signed Adams County Assurance of Compliance to the PA Department of Human Services.

Commissioners:

Recommendation from Solicitor Molly R. Mudd that the Board of Commissioners approve the following:

- Designate Chairman Randy L. Phiel to sign the following Service Fee Modification from Allpaid, Inc., an Indiana company, which reduces the minimum fee for a credit card transaction from \$3.99 to \$1.00. This Modification is effective August 6, 2025 and comes at no additional cost to the County.
- Appoint Chairman Randy L. Phiel to sign on behalf of the Board the Subdivision Participation and Release Form relative to the Purdue and/or Sackler Opioid Settlements pending before the federal court in the matter of *In re National Prescription Opiate Litigation*, MDL 2804. Adams County is a participating subdivision and a litigating subdivision relative to this matter. The Purdue and/or Sackler settlements will be effectuated by a vote on the Purdue Bankruptcy Plan and by executing this Participation Form for the Governmental Entities Settlement Agreement or "GESA".
- Agreement with Lobar Site Development Corporation, of Dillsburg, PA, for Maintenance Repairs of Forty County Bridges. As a result of a duly advertised public bidding process, five (5) proposals were received and carefully reviewed by the County. Lobar was determined to be the lowest responsible bidder. The Agreement is effective August 6, 2025. Once begun, work shall be completed within 343 calendar days. Total cost to the County is \$790,690.45.

Personnel Report:

Court:

- Probation Services – Extend the internship for Jordan Heeney from August 1 to August 15, 2025

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Personnel Report cont'd:

Employment Offers – pending successful completion of all required pre-employment screenings:

- Clerk of Courts – Christine Wilkinson, Court Specialist 1, effective August 4, 2025
- Children & Youth Services – Selene Michel, Caseworker 1-Intake, effective August 11, 2025

Adams County Adult Correctional Complex:

- Employment of the following Corrections Officers – Christopher Oseen, Amanda Roche, effective August 4, 2025; Tatiana Barela, effective September 8, 2025
- Promotion of Marissa Riley to Correctional Program Specialist, effective July 28, 2025

Separation of Employment with permission to post:

- Shai Perez, Caseworker 3-After Hours Weekends, Children & Youth Services, effective August 18, 2025
- Joanna King, Caseworker 1, Children & Youth Services, effective August 15, 2025
- David Cameron White, Deputy First Class, Sheriff's Department, effective August 8, 2025
- Adams County Adult Correctional Complex: Corrections Officers – Eric Gibbons, effective August 1, 2025

Expenditures:

Approve the following expenditures for the period July 21, 2025 through August 1, 2025:

General Fund	\$ 967,670.56
Payroll – Week #31	<u>\$ 1,112,519.20</u>
Total General Fund	\$ 2,080,189.76
Children & Youth Services	\$ 369,633.07
Liquid Fuels	\$ 24,865.46
CDBG	\$ 592,145.80
Ag Land Funds	\$ 13,950.00
Commissary Fund	\$ 5,378.48
Records Management	\$ 2,836.00
Act 137 (Affordable Housing)	\$ 281,627.56
Hotel Tax Fund	\$ 114,000.00
Opioid Settlement	\$ 9,806.34
Capital Projects	\$ 30,390.00
911 Fund	\$ 54,361.24
Internal Service Fund	<u>\$ 375,192.89</u>
Total Special Funds	\$1,874,186.84
Total Expenditures	\$3,954,376.60

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Other Business:

Solicitor Mudd
Commissioner Qually
Commissioner Martin
Commissioner Phiel

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners' Meeting.

Adjournment: